

# EQUIPMENT SERVICE REPORT

## SOUTHEAST HIGH TECH

**To instructor using Southeast High Tech Equipment:** It is our intention to keep all of our equipment operating at 100%. To accomplish this, we need to know when a unit is in need of repair. Please use this form to indicate type of repair needed, or how it is causing a problem.

DATE \_\_\_\_\_ SCHOOL \_\_\_\_\_

**Please check unit in need of repair of learning modules listed.**

- |                        |                      |
|------------------------|----------------------|
| ___ VERTICAL MILL      | ___ ROBOTICS         |
| ___ ELECTRONICS        | ___ SCIENCE WORKSHOP |
| ___ BIO TECH           | ___ LASER            |
| ___ HYD/PNEU/MECH.     | ___ EMBROIDERY       |
| ___ GPS                | ___ VINYL CUTTER     |
| ___ EMBROIDERY         | ___ LASER ENGRAVER   |
| ___ 3D PLASTIC MOLDING |                      |

1. Please describe the unit. Serial number etc., if more than one unit in learning module.

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2. Please indicate the problem you are having i.e., something broken, unit won't turn on, etc.

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**SCHOOL WHERE UNIT WILL BE REPAIRED AT:** \_\_\_\_\_

3. Call or write: Randal Brockman, Asst. Director  
S.R.C.T.C.  
924 7<sup>th</sup> Street South  
Oakes ND 58474  
Telephone: (701) 742-3248

*Remember it cannot be fixed if we don't know about the problem.*