

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
10/27/2021
8:00 p.m.**

The Southeast Region Career & Technology Center Board met October 27,2021, with the meeting hosted at the Career/Tech Center in Wahpeton ND and connected by way of Zoom.. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – North Sargent
Ginny Buck – Wahpeton
Mike Grefsrud- Fairmount
Mat Asp–Hankinson
Neil Planteen- Sargent Central
Sheila Nagel – Oakes
Mark Qual- Lisbon
Sadie Siemieniewski–Lidgerwood
Scott Thiel – Wahpeton
Val Wagner – Ellendale
Molly Leppert – Edgeley
Kate Mund - Milnor

Board Members Absent

Tim Goettle - Campbell
Dave Puetz - Wyndmere
Scott Hendrickson – Richland #44

Others Present

Dan Spellerberg, Director
Randal Brockman, Asst. Director
Jodi Smart, Executive Admin. Assistant

Motion by Mike, seconded by Kate, to approve the agenda. Motion carried unanimously.

Motion by Scott T., seconded by Mat, to approve the minutes of the September 29, 2021 Career/Tech Center board meeting. Motion carried unanimously.

Motion by Scott T, seconded Sheila, to approve the September Expenditure & Revenue Report. Total revenue to date is \$1,208,078 or 29% while expenditures are at \$964,197 or 23%. Motion carried unanimously.

Motion by Mike, seconded by Kate., to approve the September Activity Account Report. Motion carried unanimously.

Motion by Mark, seconded by Neil, to approve the October General Fund bills as submitted in the amount of \$152,923. Motion carried unanimously.

Motion by Kate, seconded by Mat., to approve Paige Henningsen and Riley Helgeson as the recipients of the October Student Award of Excellence. Paige is an Ellendale Junior enrolled in Culinary Arts and Bakery Science. She is the daughter of Harvey and Pamela Henningsen. Riley is a Wahpeton Junior enrolled in Construction Technology. He is the son of Jamie and Karen Helgeson. Motion carried unanimously.

Dan gave the Board an update on the sale of the 2021 Construction Technology House. New owners have a few small items that they want taken care of as they purchased the house without physically seeing the house. Dan will take care of these items. Selling price for the house was \$255,000. The Center should break even with the sale.

This year's house has be shingled and Tyveked. The windows for the 2022 House have been ordered and should be arriving in early November. The Plumber and Electrician have also begun their work. Mr. Stone is keeping a running spreadsheet of current cost of this year house build. This sheet will be presented to the Board each month for their review.

The Board reviewed cabinet and countertop bids for this year's house:

Hills Cabinetry-Oakes: \$15,949.98

Dakota Cabinetry – Wahpeton: \$19,424.00

Motion by Kris and seconded by Mike, to approve the bid from Hills Cabinetry out of Oakes. Motion carried unanimously.

The Board was shown the Fall Parent/Teacher Conference Schedule of our member schools.

So far this year, SRCTC instructors have secured \$14,645 and have applied for an additional \$23,000 in grants that will benefit our member schools and students.

District FFA Contest results were reviewed. State Leadership Development Day will be held November 22 in Bismarck.

Dan and a few SRCTC Counselors attended the Choice Ready workshop a few weeks ago in Fargo. The state is refiguring how it awards the state scholarship. This change will be in effect starting with this year's freshman class – Class of 2025.

Dan spoke to the Board about submitting Dan Rood's previous contract to the state to see if the Center can get the reimbursed the state rate for Rood's severance package that was paid out this past July.

Dan reviewed letters from the North Dakota State Auditor's office. The Center's 2018, 2019, and 2020 audits were rejected without review by the state. According to Dan, the Center's auditor Harold Rotunda had audits from other schools' red flagged. In return, the state rejected all school audits that Harold has submitted. The Center has paid Harold \$4900 for the 2018 & 2019 audits and has yet to pay for the 2020 audit. Earlier this year, the Board approved Nadine Julson, LLC to handle the 2021-2023 audits.

Motion by Mike and seconded by Scott to approve a contract with Julson CPA to complete 2018, 2019, 2020 & 2021 audits to be in compliance with the state auditor's office.

Revised Carl Perkins plans were reviewed.

NDSCS Rental Agreement was reviewed.

Assistant Director's Report

Dan and Randal will be holding two Superintendent meetings in November. One at the Wahpeton Center on November 16th and the other at Oakes Center on November 18th to discuss Perkins V and needs/wants for new High-Tech equipment.

Randal gave an update on the ITV grant. The Greater Southeast ITV will be receiving \$54,606 with a potential \$79,000 still to come. A portion of the remaining \$79,000 may not be allowed. Randal is working with DRN and the USDA to figure out how to recover the remaining amount.

The North Dakota Workforce Development Council will be in Oakes November 18th. They will be touring the Center in Oakes.

Automotive Technology Hoists in Edgeley and Oakes were inspected. Edgeley's lift needed an adjustment to a safety stop and a lift cable on one of the hoists in Oakes is showing some wear. Cost to repair should be around \$600. Neil urged the repair get done sooner, rather than later.

Directors Report

Reviewed snow removal bid from Comstock's. Comstock's will be a will call situation only as Aaron Stone will handle most of the Center's snow removal.

Randal and Dan will be conducting staff reviews. First reviews are due December 15th.

Directors review be sent out by Jodi via Survey Monkey. These are due back to the state by November 15th.

Ginny reminded the Board that next month's meeting will be November 23rd at 7PM, due to the Thanksgiving holiday.

Motion by Scott., seconded by Mike. to adjourn the meeting. The meeting was adjourned at 8:55 p.m. Motion carried.

Jodi Smart

Jodi Smart
Executive Administrative Assistant.