

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
12/21/2021  
7:00 p.m.**

The Southeast Region Career & Technology Center Board met December 21, 2021, with the meeting hosted at the Career/Tech Center in Wahpeton and Oakes ND along with ITV connections. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Ginny Buck – Wahpeton-W  
Neil Planteen- Sargent Central-O  
Mark Qual – Lisbon-O  
Sheila Nagel – Oakes-O  
Mike Grefsrud – Fairmount-W  
Dave Puetz – Wyndmere-Wa  
Tim Goettle – Campbell-Tintah-W  
Sadie Siemieniewski-W  
Kris Beck- North Sargent-G  
Scott Hendrickson- Richland #44-C

Board Members Absent

Mat Asp - Hankinson  
Molly Leppert - Edgeley  
Scott Thiel – Wahpeton  
Val Wagner - Ellendale  
Kate Mund - Milnor

Others Present

Dan Spellerberg- Director  
Randal Brockman, Asst. Director  
Jodi Smart, Executive Admin Assistant

Motion by Mike, seconded by Neil, to approve the agenda. Motion carried unanimously.

Motion by Mark., seconded by Dave, to approve the minutes of the November 23, 2021, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Dave, seconded Mike, to approve the November Expenditure & Revenue Report. Total revenue to date is \$1,631,410 or 39% while expenditures are at \$1, 718,573 or 41%. Motion carried unanimously.

Motion by Tim, seconded by Sadie, to approve the November Activity Account Report. Motion carried unanimously.

Motion by Mike, seconded by Tim, to approve the December General Fund bills as submitted in the amount of \$79,869. Motion carried unanimously.

Motion by Dave, seconded by Sheila, to approve Jason Barton as the recipient of the December Student Award of Excellence. Jason is a junior at Wyndmere High School and is enrolled in the Agricultural Education Program through SRCTC at Wyndmere. He is the son of Colette Barton. Motion carried unanimously.

Dan gave the Board an update on the 2022 Construction Technology House. Windows have been installed and the students have almost completed sheetrocking. The plan is to start blowing insulation when they return from Christmas break.

Motion by Scott, seconded by Neil, to secure foundation bids for the 2022 house. Motion carried unanimously.

Dan informed the Board of the plan to submit paperwork to the state to transfer the Welding Program currently offered by Wahpeton High School to SRCTC for the upcoming

school year. The program is held at NDSCS and classes are held concurrent to the Automotive Program. The total cost for the two period/two semester class is \$37,000 before CTE state reimbursement. Motion by Dave, seconded by Scott, to approve the transfer of the Welding Program. Motion carried unanimously.

Motion by Tim, seconded by Sadie to approve the 2022-2023 SRCTC Calendar. Motion carried unanimously.

Dan informed the Board that he will be contacting member schools about attending one of their upcoming school board meetings. Let Randal or Dan know if there is anything they would like them to address.

Holiday office schedule was reviewed with the Board.

Dan informed the Board that he made changes to the SAE agreements to make them more equitable to all our Ag Instructors. They will be sent out once staff return from Holiday Break.

SRCTC Board Meeting schedule for 2022 was reviewed.

#### *Assistant Director's Report*

Router training was held in Oakes on December 1<sup>st</sup>. Six teachers attended. This spring there will be Vinyl Cutter and Laser Engraver training.

Randal informed the Board that the water softener at the Oakes Center will be replaced on December 29<sup>th</sup>. The original softener has been there since 1975.

Randal informed the board of the fundraising by the FFA programs. He is impressed with the amount of fruit and other items that are sold by the programs. He mentioned that the advisors need to be recognized for all their hard work.

Randal informed the Board that both Dan and he have subbed a few times this past semester due to lack of subs available. The Board may need to review the Center's sub pay with hopes of attracting more subs.

#### *Directors Report*

Dan informed the Board that the Wahpeton Ag Program received Outstanding Middle School/Secondary School for Region III. Breanna Pastir and Darin Spelhaug accepted the award at the ACTE Conference in New Orleans.

Dan told the Board of the great work done by three DECA students from Oakes Public School with filling the need for sensory items for the visually impaired. Their goal is to raise \$12,000 by January 15<sup>th</sup>, 2022.

Holiday greetings were sent out across North Dakota from SRCTC.

Randal and Dan have completed the staff reviews for the new instructors that needed to be completed by December 15<sup>th</sup>. The 2<sup>nd</sup> review and the remainder of staff reviews are due by April 1, 2022.

Dan gave an overview of this year's ACTE Conference held in New Orleans. The conference was a hybrid with the option to attend virtually or in person. Dan noted that the keynote speaker was outstanding and the trade show was one of the smallest in recent history due to the Covid situation.

Dan mentioned that the CTE grant will be resubmitted by December 31<sup>st</sup> with the addition of the requirement of the health monitoring aspect.

Dan informed that he sent Breckenridge High School a proposal for Health Science class options through NDSCS/SRCTC. Breckenridge has declined due to the cost not being in their budget at this time.

Ginny wished everyone Happy Holidays and how wonderful it is working with everyone.

The next regularly scheduled meeting will be held at 7:00 p.m. Wednesday, January 26, 2022, at the Career/Tech Centers and any other requested sites.

Motion by Dave, seconded by Tim, to adjourn the meeting. The meeting was adjourned at 8:03 p.m. Motion carried.

*Jodi Smart*

Jodi Smart  
Executive Administrative Assistant.