

**SOUTHEAST REGION CAREER & TECHNOLOGY CENTER
BOARD MEETING
2/20/2019
7:00 p.m.**

The Southeast Region Career & Technology Center Board met February 20, 2019, at the Career/Tech Centers in Wahpeton ND and Oakes ND. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Ginny Buck – Wahpeton -W
Mike Grefsrud- Fairmount – W
Glenn Hangaard–Hankinson- W
Neil Planteen- Sargent Central – O
Dave Puetz – Wyndmere – W
Mark Qual- Lisbon – O
Sadie Siemieniewski–Lidgerwood - W
Scott Thiel – Wahpeton - W
Scott Wertz – Ellendale - O

Board Members Absent

Kris Beck – North Sargent
Tim Goettle – Campbell/Tintah
Todd Johnson – Richland 44
Sheila Nagel – Oakes

Others Present

Dan Rood Jr., Director - W
Randal Brockman, Asst. Director - O
Janel Saylor, Business Manager – W

Motion by Mike, seconded by Glenn, to approve the minutes of the January 17, 2019, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Glenn, seconded Mark, to approve the January Expenditure & Revenue Report. Quarterly payments were received from NDCTE. Total revenue to date is \$2,369,683 or 66.3% while expenditures are at \$2,117,698 or 59.2%. Motion carried unanimously.

Motion by Sadie, seconded by Glenn, to approve the January Activity Account Report. Motion carried unanimously.

Motion by Mike, seconded by Scott W., to approve the February General Fund bills as submitted in the amount of \$74,070. Motion carried unanimously.

Motion by Mark, seconded by Glenn, to approve Jacob Bear and Ariel Gamon as the recipients of the February Student Awards of Excellence. Jacob is a Lisbon School Junior and is enrolled in Ag. He is the son of Dan and Kristi Bear. Ariel is an Oakes School Senior and is enrolled in Auto Tech. He is the son of Ricardo and Laura Gamon. Motion carried unanimously.

Ginny reported that all but two board members completed the Director's Annual Review through Survey Monkey. Ginny thanked those that did the eval and asked if they liked the electronic process. The consensus was yes. Ginny met with Dan prior to the board meeting to discuss the results. All review items were reported as satisfactory.

Board members reviewed planned capital improvement projects. This summer, the Wahpeton ADA compliant office door needs to be replaced and the heaters in the Oakes Ag and Auto shops will be upgraded. Within the next couple years, a greenhouse will be constructed for the North Sargent Ag Program (fundraising is being done), the High Tech

classroom will be upgraded (contingent upon a grant), and the Wahpeton Ag building will be expanded. Within the next five years, windows and doors need to be replaced at Oakes.

Oakes students toured the Oakes CTC yesterday and Ellendale, North Sargent and Sargent Central will be touring tomorrow. Campbell-Tintah, Fairmount, Hankinson, Lidgerwood, Richland 44, Wahpeton, Wyndmere students will be touring the Wahpeton CTC from February 27 through March 15. Principals or counselors accompany the students. For the last couple years, the teachers have been doing demos and/or have the visiting students do some hands-on things.

The Construction Tech students have been hanging drywall and they have half of the ceiling sheetrocked.

The board reviewed a list of activities that have been taking place during February's National CTE Month. Ginny attended the open house that Wayne Steiner arranged during SkillsUSA week the first of the month. Letters were sent to legislators, county commissioners, Kristen Baesler and State CTE Director Wayde Sick. Thank you emails and notes were sent to the ND CTE staff. The Wahpeton and Oakes CTCs were featured in the Daily News, News Monitor and Oakes Times. Our FFA chapters were featured in the Daily News during FFA Week this week. Maryellen Homan, Jerry Prante and Dan Spellerberg and seven students were at the Capitol today for CTE in Memorial Hall. They made over 200 crepes and they ran out. They also served Asian wraps and meatballs.

Randal has reached out to the Edgeley & Kulm superintendents as far as the Ag and Auto Tech contract services agreements for next year but the agreements will not be sent to them until the legislative session ends due to fiscal uncertainty.

Motion by Glenn, seconded by Mike, to accept the teachers' "letter of intent to negotiate". Dave and Tim will represent the board while Dan Spellerberg, Danielle Luebke and Darin Spelhaug will represent the certified staff. Motion carried unanimously.

SRCTC, both the Wahpeton and Oakes Centers, have met all performances according to our Carl Perkins CTE Report Cards. If any are not met, we have one year to do so. This marks the 3rd year in a row of 100% achievement of the required standards.

The board members reviewed a list of grants the SRCTC staff have acquired this year so far, a total of \$15,883. The board commended the staff for putting in the extra work to complete the grant applications. Items purchased with the grant monies enhance instruction and positively impact the students.

Assistant Director's Report

SRCTC-O hosted the Oakes School board meeting last Tuesday at 7:00 a.m. Mrs. Homan's class served them breakfast and Randal and Dan did an overview of CTC programs.

Randal has received one application for the one-thirds time Automotive Tech position at Edgeley School. This is in response to Mr. Andrus cutting back to two-thirds time. The instruction time may be moved from third block, which it is currently, to the first block of the day.

Randal has ordered another laser engraver for approximately \$15,000. The other three are showing their age as they are 12 years old. The remaining budget balance will be used for training this summer. Randal explained that High Tech funding is based on the number of schools we serve; this year it's \$88,260. The budget is submitted to the state like our other budgets. Member schools also pay an annual fee.

Upcoming youth group conferences include: ND DECA in Bismarck March 10-12; National DECA in Orlando FL April 27-May 2; ND FCCLA in Bismarck April 7-9; ND SkillsUSA at NDSCS April 14-16; FFA Winter CDEs March 18 in Minot; ND FFA at NDSU June 3-6; FFA Washington Leadership June 18-22 (to be chaperoned by Mr. Spellerberg; and 13 students are going to Alaska June 25-30 (chaperoned by Jeff Bjugstad and Desi Severence).

Director's Report

A few requests have been received from member schools for their alcohol-free after prom and/or graduation parties. The Center usually gives \$25 to \$50 donations.

Dan and Randall will be attending the State CTE Directors meeting in Bismarck. Dan will lead discussions on statewide partnerships and shared teacher training.

The Wahpeton Ag Program will be constructing a 10x20 metal skinned storage building for Three Rivers Gymnastics.

March 15, April 22 and May 23-24 will be SRCTC's storm makeup days.

The Center's National Technical Honor Society banquet will be Wednesday, April 24, at the Wyndmere Community Center.

The next regularly scheduled board meeting will be at 7:00 p.m. Thursday, March 21, 2019, at the Career/Tech Centers and any other designated sites.

Motion by Glenn, seconded by Mike, to adjourn the meeting. The meeting was adjourned at 7:55 p.m.



Janel Saylor
Business Manager