

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
4/18/2019
7:00 p.m.**

The Southeast Region Career & Technology Center Board met April 18, 2019, at the Career/Tech Centers in Wahpeton ND and Oakes ND. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – North Sargent – O
Ginny Buck – Wahpeton -W
Mike Grefsrud- Fairmount – W
Glenn Hangaard–Hankinson - H
Neil Planteen- Sargent Central - O
Dave Puetz – Wyndmere – W
Mark Qual- Lisbon - O
Sadie Siemieniewski–Lidgerwood – L
Scott Thiel – Wahpeton - W
Scott Wertz – Ellendale - O

Board Members Absent

Tim Goettle – Campbell/Tintah
Todd Johnson – Richland 44
Sheila Nagel – Oakes

Others Present

Dan Rood Jr., Director - W
Randal Brockman, Asst. Director - W
Janel Saylor, Business Manager – W

Motion by Mike, seconded by Scott T., to approve the minutes of the March 21, 2019, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Scott T, seconded Glenn, to approve the March Expenditure & Revenue Report. Total revenue to date is \$2,809,807 or 78.6% while expenditures are at \$2,628,907 or 73.5%. Motion carried unanimously.

Motion by Mark, seconded by Scott W., to approve the March Activity Account Report. The Center's FFA chapters may not exhibit their projects at the Red River Valley Fair. The RRVF board may be cutting the premiums in half and want advisors to work 20 hours. Motion carried unanimously.

Motion by Dave, seconded by Glenn, to approve the April General Fund bills as submitted in the amount of \$74,504. Our counselors wrote a grant to fund our rural students' participation in the FLIP event held at NDSCS. Schools didn't incur any expense for bringing students into NDSCS. A replacement laser engraver was purchased with High Tech funds. Motion carried unanimously.

Motion by Mike, seconded by Scott T., to approve Coy Awender and Claire Wagner as the recipients of the April Student Awards of Excellence. Coy is an Oakes Senior enrolled in Chef Training and Marketing. He is the son of Perry and Karen. Claire is an Oakes Junior and is enrolled in Marketing. She is the daughter of Cameron and Denise. Motion carried unanimously.

The National Technical Honor Society Banquet is next Wednesday at 6:30 p.m. at the Wyndmere Community Center. Mr. Prante and his Chef Training students will be serving a sirloin steak dinner. ND CTE Director Wayne Sick will be attending.

The Business/Marketing position is being advertised until next week. So far, there has been one applicant. Randal has contacted many individuals and universities.

Motion by Neal, seconded by Glenn, to approve the resignation of Maryellen Homan, Childcare & Chef Training Instructor. Maryellen will be missed. She has been a blue chip instructor from day one. Dan and Randal will be interviewing someone next Tuesday.

Motion by Mark, seconded by Scott T., to approve the certified staff package which includes a \$750 increase of the base to \$40,000 the first year and a \$1,250 increase the second year to \$41,250, change the staff's contribution to 2.5% of the medical insurance premium and add incentive pay up to \$500 for advisors that have national qualifying teams. This is a 3.01% increase the first year and a little over 3 percent the second year. Dave and Tim were the board negotiators. Motion carried unanimously.

The ND SkillsUSA Conference was held at NDSCS April 14-16. Highlights are as follows: Ariel Gamon of Oakes placed third and Christian O'Hara of Wahpeton took second in Job Interview; Claire Moffet of Wyndmere took third, Rose Enstad of Campbell-Tintah took second and Anne Manstrom of Wyndmere took first in Culinary Arts. Jake Pfaff of Wahpeton took third and Brady Walth of North Sargent placed first in Automotive Service Technology. Brady qualified for nationals in Louisville KY in June and won a \$10,000 scholarship from Universal Technical Institute, Mooresville NC, for his first year and his second year would be free.

Dan gave a legislative update. The legislators may not be done next week. Program expansions for CTE programs look good. It's not looking good for the Fargo Career Academy. The reimbursement rates for Adult Farm Management are being kept the same. Wayne Sick, ND CTE Director, has done a commendable job.

The 2019-2020 SRCTC budget will be submitted to the state by May 1. The plan is to keep the increase to members schools under two percent. Dan will have details after the State's May meeting.

Randal reported that Dickey Rural Networks has agreed to donate up to \$100,000 for Computer Technology and Cyber Security classrooms. Plans include taking out the ceiling tile, give the rooms an Industrial look, and put a garage door in between the two rooms. One of the touch screen TVs will have the capability to be laid down and used as a table. It can be divided in half or quarters and all can be working on the same thing or different things. There will be another meeting to finalize ideas.

Dan has met with Marvin Windows reps. Starting this fall, SRCTC, Grand Forks and Sheyenne Valley CTC will receive discounts on windows and scholarships will be available.

Taping and texturing is complete on the Construction Tech house. Priming, painting and interior trim will be started next week. Siding has yet to be done as well. The foundation will be started the first of May.

Dan reported that NDSCS needs a decision by June concerning the Wahpeton Ag building expansion. Dan will be meeting with Supt. Jacobson next week. WPSD roof bids went well. This is the most cost-effective way to accomplish the expansion.

Assistant Director's Report

The GSE ITV annual meeting was held Friday, March 29. Discussion points included the \$500,000 grant application, scheduling and communication with NDSCS. The vote to match funds with the reserve funds was approved.

The plan is for the Tech Room to be done by August 1.

The Oakes Center held an appreciation breakfast for the busdrivers that shuttle CTC students along with Oakes School busdrivers. Twelve attended. Maryellen and the Chef Training students made and served the breakfast. A weekly request was made but it will be kept as an annual event!

A CTE directors meeting will be held May 13-14 at Valley City. Jeff Bopp, Sheyenne Valley CTC Director, is retiring.

Dan Spellerberg is purchasing a 2019 Gator for the Precision Ag curriculum and Orchard. Three \$2,500 grants were obtained and there are also local contributing sponsors. Green Iron Equipment will cover the balance of the cost. Randal commended Dan S. for going the extra mile and connecting with the community.

Director's Report

A thank you note was received from the four teachers from Dickinson Public School who visited the Chef Training Programs at the Oakes and Wahpeton CTCs.

Cassidy Ziesch will be receiving the Turn the Key Award at the NAAE Convention in December. Darin Spelhaug, Dan Spellerberg and Scott Thiel have received the award in the past.

Oakes School has purchased the Bobcat SRCTC had for sale in the amount of \$33,200.

There is one applicant for the Oakes Center Chef Training/FACS/Childcare instructor position and, if hired, will complete an internship at the Angry Beaver this summer for commercial kitchen experience.

Two more of Keaveny's Health & Medical Science students have received their CNA certification, which now brings it up to four.

One of the Ford Focuses was recently involved in an accident on 11th Street in Wahpeton and is now being repaired at Berger's Body shop.

The next regularly scheduled board meeting will be at 8:00 p.m. Thursday, May 16, 2019, at the Career/Tech Centers and any other designated sites.

Motion by Scott T., seconded by Mike, to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

A handwritten signature in cursive script, appearing to read "Janel Saylor".

Janel Saylor
Business Manager