

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
5/16/2019
8:00 p.m.**

The Southeast Region Career & Technology Center Board met May 16, 2019, at the Career/Tech Centers in Wahpeton ND and Oakes ND. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – North Sargent – O
Ginny Buck – Wahpeton -W
Tim Goettle – Campbell/Tintah - W
Mike Grefsrud- Fairmount – W
Glenn Hangaard–Hankinson – W
Todd Johnson – Richland 44 - W
Sheila Nagel – Oakes - O
Dave Puetz – Wyndmere – W
Mark Qual- Lisbon - O
Scott Wertz – Ellendale - O

Board Members Absent

Neil Planteen- Sargent Central
Sadie Siemieniewski–Lidgerwood
Scott Thiel – Wahpeton

Others Present

Dan Rood, Director - W
Randal Brockman, Asst. Director-O
Janel Saylor, Business Manager – W
Dan Spellerberg - O

Motion by Glenn, seconded by Tim, to approve the minutes of the April 18, 2019, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Mike, seconded Glenn, to approve the April Expenditure & Revenue Report. Total revenue to date is \$3,146,243 or 88% while expenditures are at \$2,900,422 or 81%. Motion carried unanimously.

Motion by Scott, seconded by Dave, to approve the April Activity Account Report. LC guarantees the DECA account will be in the black when he leaves. They are currently doing a fundraiser. Motion carried unanimously.

Motion by Glenn, seconded by Mark, to approve the May General Fund bills as submitted in the amount of \$61,464. The Oakes Auto Program is ASE certified for another five years. Motion carried unanimously.

Motion by Tim, seconded by Todd, to approve Rose Enstad and Brady Walth as the recipients of the May Student Awards of Excellence. Rose is a Campbell-Tintah Senior enrolled in Chef Training. She is the daughter of Chad Enstad and Robin Enstad. Brady is a North Sargent Senior and is enrolled in Auto Tech-Oakes. He is the son of Jeremy and Tanya of Stirum. Motion carried unanimously.

Dan has had ongoing conversations with Albert J Lauer concerning the greenhouse for North Sargent. Once drawings are obtained, Randal will put together pricing for concrete work and mechanical/plumbing. Randal has been working with Tanner Zetocha, Instructor. Peggy at North Sargent Indicated the plumbing access won't be an issue.

The Wahpeton School board voted unanimously to go ahead with the Ag shop expansion. Due to the number of students enrolled in the NDSCS Building Construction Program,

they will not only be able to build it but do the finish work as well so the savings will be even greater. The drawings will be updated. Plans are to start the building the shell in August.

Mr. Rood made the decision that the SRCTC FFA chapters will not participate in the 2019 Red River Valley Fair. This will give more time to local activities such as orchards, community gardens, Summer SAE and the local fairs-Dickey, Ransom, Sargent and Wilkin Counties.

The Wahpeton Ag instructors and students have planted 100 fruit trees on Center grounds. Dean Almendinger provided site planning expertise and a bobcat to dig the holes. A watering system has yet to be installed. Mr. Spellerberg noted that there are 68 fruit trees in the Oakes orchard.

Stuart Bauer from Wahpeton and Casey Buskohl from Wyndmere are state Star Finalists and will both be competing for the ND State FFA Star Award in Ag Placement at the ND State Convention June 3-6.

Motion by Glenn, seconded by Mike, to approve the 2019-20 contract with Anna Kemmer for the SRCTC-O Chef Training/Food Science instructor position. Motion carried unanimously.

Motion by Dave, seconded by Scott, to approve the contract with Trista Gemar as the SRCTC-O Business/Marketing Ed instructor. Motion carried unanimously.

Motion by Glen, seconded by Mark, to accept the letter of resignation with regrets from Lisbon Ag Instructor Caitlin Holm effective the end of this year's contract. She has accepted a position at Ray Public School near her childhood home. Dan and Randal met with the Lisbon School administrators this week. A candidate will be interviewed next Wednesday. Motion carried unanimously.

Motion by Todd, seconded by Dave, to accept the resignation of Wayne Steiner effective the end of this year's contract. He declined next year's contract. Motion carried unanimously.

All other certified staff are returning.

Randal gave an update on the DRN Readitech Room. The ceiling has been taken down and the walls will be extended. The touch screen TV that turns into a table will be here next week. The new heater/AC will be arriving soon. Ginny suggested that one of the fall board meetings take place at Oakes so the board may see the new classroom.

The planned acquisitions for the 2019-20 school year were highlighted. Ordering for the next school year will begin after July 1. It's looking more promising that the price of the Anatomage Table will be lowered as a few ND education institutions are ordering. It has been decided that bigger "impact" items will be purchased for the programs on a rotating basis. A CNC Plasma table will be purchased for the Lisbon Ag Program this coming year.

Dan announced he and Randal will try to keep the increase in next year's member school assessments under two percent. We haven't gotten the state plans back yet. Assessment totals will be sent out to the superintendents next week.

Randal reported on the Spring CTE Directors meeting held in Valley City Monday and Tuesday. A lot of time was spent discussing Perkins and State Director Sick's request that all receipts be scanned and downloaded to the State BRP (Budget & Reimbursement Process) site even though the auditor isn't requiring it. There is discussion that CTE funding is going to be restructured, which would hurt the North Dakota Career/Tech Centers. The directors from Sheyenne Valley CTC and James Valley CTC are retiring. Steve Thompson, former SRCTC instructor and member school principal, has been hired as the new director at Sheyenne Valley CTC.

Those that will compete at the SkillsUSA Conference in Louisville KY June 24-28 include: Christian O'Hara of Wahpeton in Job Interview; Rose Enstad of Campbell-Tintah in Culinary Arts and Brady Walth of North Sargent in Automotive Service Technology. Advisors John Andrus and Jerry Prante will accompany them. Points were used for the airfare.

Anna Kemmer, our new Chef Training Instructor at Oakes, started an internship at the Angry Beaver this past weekend, for some practical training.

Marvin Windows training will be held June 17-19 in Warroad. Besides SRCTC, Construction Tech Programs participating include North Valley CTC in Grafton, Fargo West Fargo, Grand Forks along with NDSCS.

Lincoln Plasma training will be held in Oakes the 18-19 of June. Seven other national training sessions will be held.

Jerry Prante will be attending a Culinary Arts Education Forum at Johnson & Wales University in Denver July 15-19 which is a national training opportunity for Chef Training instructors.

Another session of drone training will be scheduled for the Ag instructors.

The basement walls are being poured at the site for the 2019 Construction Tech house. Underground plumbing will begin tomorrow. An open house may be scheduled once it is moved onsite. Dan will update the board on the progress status of the 2019 CT house in the mid meeting update.

The board reviewed the 2019 Summer Schedule.

Assistant Director's Report

An ITV grant for \$500,000 was submitted on Tuesday. If awarded, the money will be used to update ITV equipment.

The South student door at the Oakes Center will be replaced before the start of school in August.

For the third year, Cary Wertz coordinated a mock emergency drill in Oakes May 8. The scenario included a gas line explosion and involved this year's EMT students, the ambulance, fire and police departments and hospital. It was a huge success.

Dan has had conversations with Harvey Link regarding NDSCS taking over the Center's Adult Farm Management Program housed in Oakes.

Director's Report

Motion by Glenn, seconded by Todd, to approve the request by Cassidy Ziesch for her extended contract be reduced by 10 days in the summer. This request is due to her continued connections with the family farm. Motion carried unanimously.

There will be a retirement party for Maryellen and a going away party for LC Kjelland (potluck) next Thursday at Hockenberry Park in Oakes at 6:00 p.m. A New Educator Award in Agriculture Education nomination was submitted on behalf of Cassidy Ziesch. Randal submitted Director's Award of Excellence nominations for the Center's Career Development and Restaurant Management Programs. A Community Service Award nomination was also submitted for Matt Schiltz of Hankinson who does a lot of work lining up 40 judges and 10-15 cars for the ND SkillsUSA Conference held at NDSCS every year. Winners will be notified when awards are presented at the PDC Conference in Bismarck August 5-7.

Milnor School has expressed interest in becoming a member of the Center. There have been meetings with Supt. Larson. Principal Engelstad brought seven students over to visit our programs today.

The following students placed in the Wahpeton Chef Training Top Chef competition: Claire Moffet of Wyndmere third place, Annie Manstrom, Wyndmere, second place, and Rose Enstad of Campbell-Tintah first place. Todd suggested putting this info on the Center's website.

Dan noted that school starts in 96 days.

The next regularly scheduled board meeting will be at 8:00 p.m. Thursday, June 20, 2019, at the Career/Tech Centers and any other requested sites.

Motion by Todd, seconded by Mike, to adjourn the meeting. The meeting was adjourned at 9:00 p.m.



Janel Saylor
Business Manager