

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
6/20/2019  
8:05 p.m.**

The Southeast Region Career & Technology Center Board met June 20, 2019, at the Career/Tech Centers in Wahpeton ND and Oakes ND. Ginny, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – North Sargent – O  
Ginny Buck – Wahpeton -W  
Tim Goettle – Campbell/Tintah - W  
Mike Grefsrud- Fairmount – W  
Glenn Hangaard–Hankinson – W  
Sheila Nagel – Oakes - O  
Neil Planteen- Sargent Central – O  
Dave Puetz – Wyndmere – W  
Mark Qual- Lisbon – O  
Sadie Siemieniewski–Lidgerwood – W  
Scott Thiel – Wahpeton - W  
Scott Wertz – Ellendale – O

Board Members Absent

Todd Johnson – Richland 44

Others Present

Dan Rood, Director - W  
Randal Brockman, Asst. Director-O  
Janel Saylor, Business Manager – W

Motion by Mike, seconded by Scott W., to approve the minutes of the May 16, 2019, Career/ Tech Center board meeting. Motion carried unanimously.

Motion by Scott T., seconded Glenn, to approve the May Expenditure & Revenue Report. Total revenue to date is \$3,333,778 or 93.3% while expenditures are at \$3,249,112 or 90.8%. Expenses are about the same as last year at this time whereas revenue is six percent higher. Governing Board-W 730 Local Equipment is around \$10,000 over budget due to the purchase of a new Bobcat but the sale of the other Bobcat counters the overage. The Governing Board-O 730 Local Equipment is substantially over budget due to the Oakes Chef Training facility being internally funded. Motion carried unanimously.

Motion by Glenn, seconded by Scott T., to approve the May Activity Account Report. Donations in the amount of \$1,850 have been received for the North Sargent greenhouse. Both the Wahpeton and Oakes FFA chapters will be receiving grants which will help replenish their accounts. Motion carried unanimously.

Motion by Dave, seconded by Mark, to approve the General Fund bills as submitted in the amount of \$148,568. Motion carried unanimously.

Motion by Scott T., seconded by Mike, to approve Casey Buskohl and Stuart Bowar as the recipients of the June Student Awards of Excellence. Casey is a senior from Wyndmere and Stuart is a senior from Wahpeton. They were both Ag Placement Star finalists and competed at the ND FFA Convention. Stuart took first in the contest. Stuart is the son of Barry & Shelly. Casey is the son of David and Donna. Motion carried unanimously.

Dan and Randal held the year-end Ag teachers meeting May 30. Tony and Dan S. will be updating the meats lab curriculum. The teachers have requested GPS, civil engineering and A.I. training for the summer of 2020. There was discussion concerning Aquaculture and Hydroponics.

The Lisbon Ag Mechanics Team took first at the ND State FFA Convention. Dan noted the talent Caitlin Holm has as a teacher and working with the strengths of her students. The Oakes Ag Mechanics Team took second.

Motion by Glenn, seconded by Scott W., to approve the contract with Emily Hauck, who will be the new Ag instructor at Lisbon School. Motion carried unanimously.

Motion by Scott T., seconded by Dave, to approve the contract with Aaron Stone, who will teach Construction Technology. He will be building the garage for the 2019 house as he had the lowest bid. Motion carried unanimously.

Motion by Glenn, seconded by Mike, to approve the noncertified wages and benefits for the 2019-20 year. The 3.8% increase includes hourly increases from .50 to .75 per hour, a Single medical insurance policy with the employees paying 2.5% of the premium and an H.S.A. employer match of \$1,000. Motion carried unanimously.

Dan and Aaron attended the Marvin Windows training in Warroad Tuesday and Wednesday. After watching installation presentations of windows and doors, the participants installed them. The training was very hands-on. Marvin Windows will be at the ND State CTE PDC in Bismarck to kick off the year. After the pilot project this year, the plan is to expand this partnership statewide.

Dan recapped this year's Program of Work. CNC plasma cutting training was held in Oakes this week. Lincoln Electric noted the training had the highest participation in a regional setting. Center staff exceeded the goal by far in obtaining grants. Dan thanked Randal for his leadership in getting the Chef Training facilities complete at the Oakes Center. He also thanked Ginny and Scott Thiel for their work on the Wahpeton Ag facility expansion. Ginny asked the board members to be mindful of items that could be added to the Program of Work and to consider serving on that committee in the Fall.

The board reviewed the Youth Group Merit Pay and payment history. Pay ranges from a minimum of \$0 to a max of \$3000. There is a state events requirement.

The Annual School Vehicle Report included the following: 1) the 2008 Suburban tires are shot, 2) the tires need to be replaced on the 2010 Ford Focus, 3) the windshield was replaced on the 2012 Chevy cargo van and 4) the 2017 Chevy Silverado's front end was repaired after an accident this spring.

ND CTE reimbursement claims were finished up today. Dan commended Janel for the extra time she put in the last couple weeks to complete the approximately \$3 million in requests. The state had wanted receipts uploaded for everything but, with pressure from Dan and the other CTE Directors, the decision was made to not require them.

Motion by Neil, seconded by Scott T., to keep board compensation the same at \$50 per meeting. Motion carried unanimously.

Motion by Mike, seconded by Glenn, to keep substitute pay the same for the 2019-20 school year; \$125 for the six-period day or \$21/period or \$42/block. Motion carried unanimously.

Motion by Glenn, seconded by Sadie, to approve the Adult Ed employment agreements with Sergey and Irina Karamanov for next year at \$25.25 and \$24.25/hr. respectively. Motion carried unanimously.

Schmit Inc. moved the house Tuesday. They started at 7:45 a.m. and had it set down by 2:30 p.m. Randal oversaw the move. There are only a few small cracks from moving. The house looks like Little House on the Prairie as it is the first house in that development! The mechanical will be started by Schmitt's Plumbing July 2.

Motion by Glenn, seconded by Dave, to set the sales price of the 2019 House at \$219,000 with a minimum of \$215,000. Dan and Randal worked on the house for three days. Randal did very good trim work! There is minor touchup work to do. Motion carried unanimously.

#### *Assistant Director's Report*

Randal reported that a new camera system and new doors on the north side of the Oakes CTC building will be installed this summer.

The Read-TECH room ceiling has been painted and the insulation installed. The drywall will be started tomorrow and the furniture has been ordered.

The Torchmate training for the Ag instructors was held Tuesday and Wednesday at the Oakes Center. In a thank you to Dan and Randal, Dan S. mentioned that he had been driving a Corvette in first gear and now knows he can get up and go!

Both Cameron Young and Dan Spellerberg will be receiving \$10,000 grants for their 30x50' High Tunnel greenhouses. The sides open up for air movement and fans are used as well. The greenhouses will have both an overhead door and a smaller rollup door.

Dan S. has purchased a Gator for which he will be receiving grant money. It was noted that the Ag instructors are pretty competitive and it probably won't be long before the others will purchase them as well.

#### *Director's Report*

Glenn sent a thank you for the kind gestures and support while he was in the Sioux Falls hospital. He noted that his writing with his left hand is up to a third grade level now and improving!

The board reviewed the letters Dan sent to the new instructors.

Dan will attend the Milnor School board meeting next Tuesday night. They will be acting on Center membership. Students have registered. They will ride share with Lidgerwood and Wyndmere. Dan is meeting with Supt. Chris Larson and Sasha Heiken, Counselor, next week.

A bid of \$165,000 for the Wahpeton Ag building expansion was approved at Wahpeton School's board meeting. The expansion includes a greenhouse.

Dan is going to wait until we get our final reimbursement before he finalizes the member school assessments. The board reviewed an estimate. The final numbers will be presented at the next board meeting.

Motion by Scott T., seconded by Glenn, to approve the purchase of a 2019 Suburban in the amount of \$43,949 with the fleet discount including front tow hooks at \$44 a piece. Motion carried unanimously.

The July board meeting is being moved from the 18<sup>th</sup> to the 25<sup>th</sup>; the reason being that Mr. Prante wouldn't be available to cook the meal. He will be attending Chef Training at Johnson and Wales in Denver that week.

The next regularly scheduled board meeting will be after the 6:30 supper Thursday, July 25, 2019, at SRCTC-W.

It was noted that Mike, Sadie and Ginny were all re-elected.

Motion by Tim, seconded by Scott T., to adjourn the meeting. The meeting was adjourned at 9:05 p.m.



Janel Saylor  
Business Manager