

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
1/22/2020
7:00 p.m.**

The Southeast Region Career & Technology Center Board met January 22, 2020, at the Career/Tech Centers in Wahpeton ND and Oakes ND. Ginny Buck, Chair, called the meeting to order and thanked those that attended.

Board Members Present

Kris Beck – North Sargent – O
Ginny Buck – Wahpeton – W
Tim Goettle – Campbell/Tintah - W
Mike Grefsrud- Fairmount – W
Glenn Hangaard–Hankinson – W
Kate Mund – Milnor - Telephonics
Dave Puetz – Wyndmere – W
Scott Thiel - Wahpeton
Scott Wertz – Ellendale - O

Board Members Absent

Todd Johnson – Richland 44
Sheila Nagel – Oakes
Neil Planteen- Sargent Central
Mark Qual- Lisbon
Sadie Siemieniewski–Lidgerwood

Others Present

Dan Rood, Director – W
Randal Brockman, Asst. Director - O
Janel Sayler, Business Manager - W

Motion by Glenn, seconded by Mike, to approve the minutes of the December 19, 2019, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Scott T., seconded Dave, to approve the December Expenditure & Revenue Report. Mid-year tuition has been received but the second quarter state and Carl Perkins payments haven't. Revenue to date is at \$2,045,086 or 52.0% while expenditures are at \$2,061,843 or 52.4%. Motion carried unanimously.

Motion by Mike, seconded by Glenn, to approve the December Activity Account Report. Motion carried unanimously.

Motion by Glenn, seconded by Scott T., to approve the January General Fund bills as submitted in the amount of \$81,861. Motion carried unanimously.

Motion by Tim, seconded by Glenn, to approve Brianna Davis and Brandon Peters as the recipients of the January Student Awards for Excellence. Brianna is a Senior at Campbell-Tintah and is enrolled in EMT. Her parents are Ben and Anita Boatright of Doran MN. Brandon is a sophomore at Oakes School and is enrolled in Culinary Arts. His parents are Amber and Kevin of Oakes. Motion carried unanimously.

Motion by Scott T., seconded by Scott W., to approve offering a Summer CT Program. Dan will bring info to the next meeting concerning schedule, student compensation and credit. Interior basement finishing and building a deck will be done. Motion carried unanimously.

The 2019 house will have a showing Friday the 24th.

Motion by Glenn, seconded by Scott T., to authorize Director Rood to advertise for foundation bids for the 2020 Construction Tech house project. Motion carried unanimously.

Because the Director's Annual Review has to be completed by March 15, info will be sent out electronically the 1st of February and it will be acted on at the February board meeting.

Dan and Randal updated the board on some of the 2019-20 Program of Work items. They have had conversations about course offerings. At the present time, students from outlying schools can't start Ag as ninth graders because of scheduling. SRCTC offers Medical Terminology & Vet Science online classes. Dan reminded the board that their school boards may meet at the Chef Training building for their spring meetings. Two Chef Training student groups will be competing at the Three Rivers Gymnastics Chili Cookoff Friday. Staff members are continuing to write grants. Morgan Schwartzenberger, the new principal at Edgeley, hasn't been over to the Oakes Center as of yet. Dan has met the interim principal at Richland 44. Randal announced that a digital photography class will be offered in March in the Read-Tech. Room.

Since no one volunteered to be Board negotiators for the 2020-21 administrator negotiations, Ginny said she would talk to board members individually.

Motion by Glenn, seconded by Tim, to approve the ITV finance/lease options with U.S. Bank in the amount of \$129,000 at 2.69% interest. Options were presented to the GSE superintendents. They wanted to leave \$100,000 in reserves for equipment failures, etc. Hankinson, Richland 44, Sargent Central and Wahpeton Schools want to prepay their shares. SRCTC receives reimbursement when paid on a yearly lease basis. There will be five years of increased ITV payments for the schools that don't prepay, \$10,000 versus \$6,500. Randal & Dan met with the USDA rep today. There is possible grant money for next year and opportunities for Campbell-Tintah and companion equipment like the Anatomage table.

Dan sold the 2008 Suburban for \$7,100. When one of the Ford Focuses was at OK Tire Interstate for new tires, another customer ran into it. There is \$1,800 in damages and it is scheduled to be repaired in February. The customer responsible was discovered, thanks to OK Tires' cameras.

A Student Feedback & Customer Satisfaction Survey will be done anonymously through Survey Monkey. Dan and Randal will consolidate the comments. This will be done for feedback on how to improve classroom teaching.

February is CTE Month. Randal noted that student tours have been scheduled at the Oakes Center February 12-13. Teachers will have hands-on activities for visiting students. There will be press releases. The youth groups schedule activities during their week as well.

Dan, Randal, Oakes Supt. Steinhoff and Jody Breker have met to discuss Oakes School's Career Development Program. An Oakes School staff member has expressed interest in getting a counseling degree. It is anticipated that it will be a three-year transition. The

staff member will begin to work with Jody next year. Jody is agreeable to working four days next year. Oakes School wants counseling services five days per week but is agreeable with this transition/succession plan.

Motion by Scott T., seconded by Dave, to approve the 2020 SAE Agreements with SRCTC's 10 Ag instructors. Motion carried unanimously.

Assistant Director's Report

Randal and Dan had informed Kacey Holm, Adult Farm Management, where he needed to be on enrollment by last July and January 1. As of now, he hasn't achieved the number of clients in those set benchmarks. A change will more than likely be made in the near future.

Randal has contacted two others vendors regarding installation of the new ITV System and equipment as the initial quote from AVI was deemed high. A lot of the equipment is already here but it won't be installed until after the end of the school year.

Randal held a Principals meeting for North Sargent, Sargent Central, Ellendale and Oakes. Many things were discussed but the biggest one was switching the schedule from morning to afternoon classes. The schedule will be left as is but there was positive feedback.

Directors Report

Motion by Tim, seconded by Glenn, to approve the request from Edgeley School to become an SRCTC member effective July 1, 2020. This request will now be forwarded to the ND CTE Board. Motion carried unanimously.

The concrete was poured for the Wahpeton Ag facility expansion over Christmas break. Now that all of the insulation is installed, the propane consumption is going down. Eight NDSCS students work with Bryan Wolfgram in the morning and 13 students work with Jeremy Hoesel in the afternoon. Dan is meeting with Dakota Cabinetry about interior cabinets/mill work tomorrow.

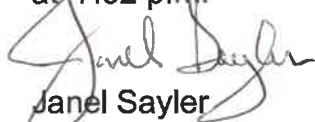
Dan and Randal will be attending the CTE Administrators mid-winter meeting in Bismarck next week, January 29-30. Most important will be the discussions on legislative priorities and funding models.

Four students took two periods of Diesel at NDSCS as part of a pilot program first semester. Only one student was able to switch his schedule around to take the three periods of Diesel required second semester.

FFA judging season will be starting soon.

The next regularly scheduled meeting will be at 7:00 p.m. Wednesday, February 26, 2020 at the Career/Tech Centers and other designated sites. Ginny asked if it being Ash Wednesday will affect anyone. She will have Jodi check with everyone and make other arrangements if needed.

Motion by Scott T, seconded by Mike, to adjourn the meeting. The meeting was adjourned at 7:52 p.m.


Janel Sayler
Business Manager