

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
3/25/2020
7:00 p.m.**

The Southeast Region Career & Technology Center Board met March 25, 2020, with the meeting hosted at 2101 9th St. North, Wahpeton ND and connected by way of ZOOM. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – North Sargent
Ginny Buck – Wahpeton - W
Tim Goettle – Campbell/Tintah
Mike Grefsrud- Fairmount
Glenn Hangaard–Hankinson
Todd Johnson – Richland 44
Kate Mund - Milnor
Neil Planteen- Sargent Central
Dave Puetz – Wyndmere
Mark Qual – Lisbon
Sadie Siemieniewski-Lidgerwood
Scott Thiel – Wahpeton
Scott Wertz – Ellendale

Board Members Absent

Sheila Nagel – Oakes

Others Present

Dan Rood, Director – W
Randal Brockman, Asst. Director
Janel Saylor, Business Manager - W

Ginny asked every board member to give a short synopsis of how things are going for them personally and school-wise amid the corona virus pandemic. For most, students have been set up to do online assignments. Glenn noted all the plans the schools are having to complete for the state.

Motion by Scott, seconded by Mike, to approve the minutes of the February 26, 2020, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Glenn, seconded Tim, to approve the February Expenditure & Revenue Report. Revenue to date is at \$2,504,457 or 63.7% and expenses are at \$2,625,582 or 66.8%. Motion carried unanimously.

Motion by Tim, seconded by Todd, to approve the February Activity Account Report. Janel cut a check back to North Sargent for the greenhouse donations that they had sent SRCTC. The balance of the Activity Account is \$53,098. Motion carried unanimously.

Motion by Neil, seconded by Scott W, to approve the March General Fund bills as submitted in the amount of \$58,659. Motion carried unanimously.

Motion by Scott T, seconded by Mark, to approve Kasi Holm and Alec Helgeson as the recipients of the March Student Awards for Excellence. Kasi is an Ellendale Senior, enrolled in Culinary Arts. Her parents are Barry and Roxanne of Forbes. Alex Helgeson is a Wahpeton Junior enrolled in Construction Technology. His parents are Jamie and Karen of Mooreton. Motion carried unanimously.

Motion by Dave, seconded by Mike, to accept the resignation of Cassidy Ziesch, Wahpeton Ag Instructor, when her contract expires June 6, 2020. She has accepted the Elementary Principal position at Wing School and will teach a couple FACS classes. Motion carried unanimously.

Motion by Tim, seconded by Dave, to approve the contract with Angela Lier for the 2020-21 school year. She will be the second Ag teacher at Edgeley School and will also teach Food Science classes. She is currently student teaching with Desi Severance at Wyndmere School. She is originally from Napoleon. Motion carried unanimously.

Motion by Scott T., seconded by Glenn, to approve the contract with Breanna Bregel for the 2020-21 school year. She will be the Junior High Ag Instructor at Wahpeton School. She student taught four years ago with Dan Spellerberg at Oakes CTC and she has been teaching at Kindred School since then. She will be finishing her Masters Degree in Ag Education from NDSU this December. Motion carried unanimously.

Motion by Glenn, seconded by Tim, to approve the summer employment agreement with Anna Kemmer. It will include Summer SAE for incoming Oakes School Freshman and those Mr. Spellerberg can't accommodate. Motion carried unanimously.

Covid-19 Changes

Our CTE instructors started back up Tuesday, a one-day delay from most of our member schools to allow for students to settle into their new normal. There are challenges but many of the instructors are already using web-based materials. Jerry Prante will have the students cooking some meals along with lunch delivery. Dan and Aaron Stone are working on what to do for construction. Dan sent a list to the principals of times that our instructors are available to be contacted, most of them being regular school hours. All have "virtual office hours" when students can contact them.

All instructor and youth group travel is on hiatus through the end of May.

All events have been cancelled for this spring. The DECA contest was done virtually. Ryan Hermes, Oakes, who is currently serving as the ND DECA Vice President, qualified for the National Virtual Business Challenge. Garret Meehl was elected ND DECA State President. FBLA may do a virtual contest.

The NTHS and all FFA banquets are on hold for now.

Janel took her desktop computer home to make sure everything works there. DPI plans have been sent. The counselors have done likewise on the counseling piece. Dan, Randal, Eileen, Jodi and Janel have been working at the office.. ND may be on the heels of MN as far as a lockdown.

Dan and Randal have pretty well finalized the 2020-21 Instructional Equipment Plans. Dan will send them out. Some wants exceed probable! Ellendale School will be allotted \$10,000 for Tech Ed. A lot of Wahpeton's money will go towards the new facility. Greenhouse and woodworking items will be purchased for Richland 44 Ag. This year,

\$40,000 was spent on Oakes EMT and Lisbon Ag. Next year, we will move on to Edgeley and Oakes Auto. We will be targeting a few items for Chef Training. Carl Perkins plans are due into the state in a month.

Aaron Stone has been wrapping up the sheetrocking and insulating the garage of the 2019 CT House that was nearly complete when we still had students. He will do final touches on the house tomorrow. Touchup painting will be done this weekend and it will be cleaned Monday. The closing is scheduled for April 3.

Dan plans to line someone up to paint the 2020 CT House. He reached out to some of the students to come individually to work on the house but the parents said no. Thankfully, Aaron and the students were ahead of schedule on the house. There isn't an appropriate online curriculum for Construction.

With the exception of Cassidy Ziesch, all certified staff are coming back.

Motion by Mike, seconded by Todd, to approve the proposed noncertified wages and administrator salaries as follows as agreed/presented by Board Negotiators Mr. Qual and Mr. Johnson: Cleaning personal \$1/hr; High Tech Transport/Repair \$.50/Hr; a 3.99% increase for noncertified office staff and a two year agreement or 2.99% average per year for administrators. Motion carried unanimously.

Randal informed the board that only one Adult Farm Management Program client is interested in continuing so he thinks it's best for NDSCS to take that client over. He has discussed this with NDSCS.

The AFM pickup isn't currently being used but it could be for the summer programs and shuttling equipment. It is a white 2017 4 door ½ ton double cab Chevy Silverado. An offer of \$26,750 was received but is worth \$29,000. With what's going on, it was the general consensus to hold on to it for now.

Danielle Luebke, SRCTC Counselor, gave a presentation on FLIP Day that was held at NDSCS March 4. Seventy-seven 10th grade students from Campbell-Tintah, Fairmount, Hankinson, Lidgerwood, Milnor and Wyndmere participated in the event. The purpose of the event was to expose the students to non-traditional careers. The girls attended sessions on Auto, Welding, Building Construction and Land Surveying and the boys attended sessions on Pharmacy Tech, Occupational Therapy Assisting, Social Work and Music. A non-traditional grant covered transportation, lunch, supplies and presenter stipends.

Dan and Randal have been crunching numbers for the 2020-21 Budget. The original target was 2%, then 1 ½%, with the revised target to keep it under 1%. An overview will be presented next month.

Assistant Director's Report

As an overview, \$116,000 was saved by going with DRN rather than AVI to install and maintain the new ITV equipment that will be installed this summer. A grant of \$390,475

was awarded for the upgrade as well for a total savings to member schools of over ½ million dollars.

A meeting was held with ND Farmers Union in Jamestown. North Sargent is requesting \$75,000 for their greenhouse project for the intent of researching different plants. Our other Ag programs could be utilized as well for research projects.

The GSE ITV principals met March 4 to discuss next year's schedule. The Spanish Instructor from Wyndmere isn't coming back next year. Thirty-seven students have signed up for Prevention & Care of Sports Related Injuries that will be taught by Lisa Keaveny.

Directors Report

A positive letter was received from Supt. of Public Instruction Kirsten Baesler in response to the CTE month materials she received from SRCTC.

Electricians and mechanical contractors are continuing to work on the new Wahpeton Ag addition along with drywall finishers.

If schools get the go ahead to start up again this spring, NDSCS has decided to allow the high school program to do so as well even if the college doesn't resume classes.

The next regularly scheduled meeting will be at 8:00 p.m. Wednesday, April 22, 2020.

Ginny asked everyone to take care and stay safe.

Motion by Scott T, seconded by Glenn, to adjourn the meeting. The meeting was adjourned at 8:15 p.m.



Janel Saylor
Business Manager