

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
4/22/2020
7:00 p.m.**

The Southeast Region Career & Technology Center Board met April 22, 2020, with the meeting hosted at 2101 9th St. North, Wahpeton ND and connected by way of ZOOM. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – North Sargent
Ginny Buck – Wahpeton
Tim Goettle – Campbell/Tintah
Mike Grefsrud- Fairmount
Glenn Hangaard–Hankinson
Todd Johnson – Richland 44
Sheila Nagel – Oakes
Neil Planteen- Sargent Central
Dave Puetz – Wyndmere
Mark Qual – Lisbon-P
Sadie Siemieniewski-Lidgerwood
Scott Thiel – Wahpeton
Scott Wertz – Ellendale

Board Members Absent

Kate Mund - Milnor

Others Present

Dan Rood, Director
Randal Brockman, Asst. Director
Janel Saylor, Business Manager

Motion by Glenn, seconded by Scott T, to approve the minutes of the March 25, 2020, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Mike, seconded Glenn, to approve the March Expenditure & Revenue Report. Revenue to date is at \$2,890,504 or 73.5% and expenses are at \$2,883,298 or 73.3%. Expenditures will be lower due to the COVID-19 pandemic and social distancing/sheltering. Motion carried unanimously.

Motion by Scott T, seconded by Tim, to approve the March Activity Account Report. The ND State Fair will probably not be happening, which will be a \$50,000 revenue loss for the Center's FFA Chapters. Dan Spellerberg is working with Trista Gemar, Marketing Instructor, as far as marketing plant inventory. Motion carried unanimously.

Motion by Todd, seconded by Glenn, to approve the April General Fund bills as submitted in the amount of \$45,484. SRCTC will be administering the Clinical Practice Program one more year. Dan Spellerberg and Darin Spelhaug will be finishing their Masters in August. Motion carried unanimously.

There were no nominations for the April Student Award for Excellence.

Dan and Randal kept the increases in the preliminary 2020-21 budget conservative. There aren't any significant changes. The board will formally act on next year's budget at the July meeting.

The board viewed the member school assessments projected for the 2020-21 school year. Changes range from a decrease of .44% to an increase of 1.55% netting an overall increase of .99%. Member school assessments are based on grades 9-12 enrollment. Dan sent the preliminary numbers to the superintendents.

Randal and Dan virtually meet with the other CTE Directors weekly. Randal reported that there could be some money for CTE in the federal stimulus funding package. North Dakota could see \$1.3 million. How it will be distributed is unknown.

The board viewed the memo Dan sent out to NTHS students and parents yesterday. The banquet is on hold for now.

Aaron Stone is painting the 2020 CT house with a sprayer. Digging for the basement will begin this week. Millwork and cabinets will be installed next week.

Dan has received the okay from the state to do the Summer Construction Tech class. Mark stated he listened in on the State Superintendent's meeting. He said there is a restriction of students on any school property. Dan stated students may work on the house when it is off school grounds. Students who signed up will be contacted. Other students may be available now since there won't be summer activities such as baseball.

Motion by Todd, seconded by Glenn, to set the selling price of the 2020 CT House at \$235,000, giving Dan negotiation room with final say by the board. The house is 1,360 sq ft. It's a prime time to sell with the interest rates the way they are. Six houses are going up in that area, three each by Burchill Construction and a Fargo company. Motion carried unanimously.

The board viewed the plans for the 2021 CT house, created by Spencer from Riverside Lumber. The house will go on the last lot we have, a corner lot.

Randal and Eileen have been taking turns working at the Oakes office while Dan and Jodi have been doing the same at the Wahpeton office. All four of them were working today, working on state plans for next year. Janel has been working from home.

Jeff Bjugstad's student teacher accepted a job in Bismarck this week. Kindred School is struggling to find an Ag teacher.

Randal reported the HOSA Conference was held virtually. Both Cary Wertz & Anna Kemmer had students competing. Results will be available this week. The ND FFA Conference has been cancelled but there will be some awards. Most national conferences have also been cancelled.

Motion by Scott T, seconded by Tim, to authorize Dan to submit applications for the Chef Training and Ag Programs for the Director's Awards of Excellence. The Ag Program was recognized in 2014; an application had been submitted on behalf of the Chef Training Program in the past but it wasn't selected. Motion carried unanimously.

Motion by Neil, seconded by Todd, to authorize Dan to submit a nomination for Lisa Keaveny for the Outstanding New Educator Award. This award is for educators that have taught not less than three years but no more than five. Lisa has a lot going on as she has been working on curriculum development for two dual credit classes including "Prevention & Care of Sports-Related Injuries" and "Concepts of Fitness and Wellness". Motion carried unanimously.

A couple of students have passed their State CNA Certification. Dan has contacted the state but hasn't heard back concerning Workkeys testing, to either waive it or whether ACT can do virtual testing. North Valley CTC is doing offsite testing at NDSU Extension.

Assistant Director's Report

The monitors for the ITV upgrade were delivered today. The touch screens are 86". Installation will begin in May.

The annual Greater SE ITV Consortium superintendents meeting was held via ZOOM Friday, March 27.

The High Tunnel greenhouse is now functional. It consists of a double layer of plastic and a blower blows air in between the layers. Dan Spellerberg has tilled and seeding will be done soon. The High Tunnel greenhouse expands the growing season although plants will still freeze if the temp goes below 25. Grant requirements involve having the same amount of growing area outside as in the High Tunnel. For three years, Mr. Spellerberg will have to weigh the differences between the two. Neil showed a picture of his high tunnel greenhouse however his only has one layer of plastic.

The Washington Leadership FFA Conference has been cancelled.

Directors Report

There was no correspondence to highlight.

The Wahpeton Ag addition has been painted. The steel overhead door was installed today. A suspended ceiling will be put in Monday. The front foyer will have a fireplace. Al Giese has collected rock from farms of Wahpeton's first Ag students to be put around the fireplace.

Weekly staff meetings have been held by way of Zoom. The creative things going on are impressive. The Chef Training instructors will be expanding the programs with student home-based cooking and evaluations. Insulated freezer bags were distributed to the rural schools and sent home to students. Jerry Prante's students are doing delivery and pick-ups.

Board members reviewed summer projects planned for both Centers.

A few students haven't been getting their school work done in a timely fashion but different approaches, contact from counselors and parental contacts have been helping. Most of the students are getting their work done and the lack of nice weather has helped.

Todd donated a road kill fisher to the Richland 44 Ag Program for instructional use.

The next regularly scheduled meeting will be at 8:00 p.m. Wednesday, May 27, 2020, more than likely using Zoom.

Stay safe everyone!

Motion by Mike, seconded by Scott W, to adjourn the meeting. The meeting was adjourned at 7:45 p.m.



Janel Saylor
Business Manager