

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
1/27/2021
7:00 p.m.**

The Southeast Region Career & Technology Center Board met January 27, 2021, with the meeting hosted at 2101 9th St. North, Wahpeton ND and connected by way of Zoom. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Matt Asp – Hankinson-Z
Kris Beck – N Sargent-Z
Ginny Buck – Wahpeton-W
Tim Goettle – Campbell/Tintah-Z
Mike Grefsrud- Fairmount-Z
Molly Leppert-Edgeley-Z
Kate Mund – Milnor-Z
Neil Planteen- Sargent Central-Z
Dave Puetz – Wyndmere-Z
Mark Qual – Lisbon-Z
Sadie Siemieniewski-Lidgerwood-Z
Scott Thiel – Wahpeton- Z
Scott Wertz – Ellendale-Z

Board Members Absent

Scott Hendrickson – Richland 44
Sheila Nagel – Oakes

Others Present

Dan Rood, Director-W
Randal Brockman, Asst. Director-Z
Janel Saylor, Business Manager-W
Harold Rotunda-Z

Motion by Mark, seconded by Scott T, to approve the minutes of the December 22, 2020, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Mike, seconded by Kris, to approve the December Expenditure & Revenue Report. Revenue to date is at \$2,767,745 or 69.2% and expenses are at \$1,891,859 or 47.3%. We received the second quarter payment and federal monies from ND CTE along with school payments in December. Motion carried unanimously.

Motion by Scott T, seconded by Tim, to approve the December Activity Account Report. North Sargent is expecting \$98,000 in grants from the state and Farmers Union for the greenhouse. Motion carried unanimously.

Motion by Neil, seconded by Mathew, to approve the January General Fund bills as submitted in the amount of \$91,453.36. Motion carried unanimously.

Motion by Scott T, seconded by Tim, to approve Chayse Entzi and Chloe Rubish as the recipients of the January Student Awards of Excellence. Chayse is a Kulm senior enrolled in Edgeley Auto and is the son of Don and Kristin Entzi of Fredonia. Chloe is a Wahpeton senior enrolled in Ag and is the daughter of Dale and Jacki Rubish of Wahpeton. Motion carried unanimously.

Motion by Dave, seconded by Scott W, to authorize Dan to advertise for foundation bids. Building a house on site in Westdale Addition (north of Walmart) is planned as the Construction Tech summer school project. Dan asked Riverside Lumber to do the house drawings. Motion carried unanimously.

The CT students are taping this year's house project. Dan will contact the realtors and bring a sales proposal to next month's board meeting.

Dan gave the board a mid-year update on this year's Program of Work. Perkins V will be discussed with the Center's superintendents Friday at Schoolmasters. The assessment process for an Ag Program at Hankinson School has been initiated. He and Randal attended four member school board meetings this month. SRCTC staff have so far this year received 29 grants. Work will continue as far as working with State CTE Director Wayde Sick on funding model changes. An electrician will be to North Sargent in a week to work on the greenhouse. The security camera system has come in handy a couple times already. The ADA door upgrades on the CT building are complete.

Dan met virtually today with State CTE Director Wayde Sick and Superintendents Chad Benson from Hankinson, Tyler Hanson from Edgeley and Dr. Steve Johnson from Lisbon concerning matching money from the state for CTE program enhancements.

Motion by Tim, seconded by Scott T, to approve 2019-20 Audit Report completed by Harold Rotunda. Harold gave a synopsis of the Center's finances. Motion approved unanimously.

The Wahpeton side of the 2021-22 budget is done. The Oakes side is \$30,000 away from being balanced.

Dan highlighted three bills that includes CTE money: House Bill 1431 for \$92 million, \$21 million earmarked for CTE, House Bill 1380 that includes four percent for CTE amounting to \$18 million; and Senate Bill 2040.

Because the Director's annual review is due before the March SRCTC board meeting, it will have to be acted on at the February 24 meeting. It will be sent out electronically and board members will be asked to forward it to Ginny to compile.

Neil Planteen and Tim Goettle volunteered to be the board negotiators for the 2021-23 contract negotiations.

Dan highlighted National CTE Month activities that will take place in February: box lunches for bus drivers, newspaper features, radio interviews and social media output.

It is planned for only regional students to take part in our District FFA contests this year due to Covid-19. Dan noted that we want to keep our teachers and students in school by limiting the numbers.

Dan is requiring our staff to continue with the covid-19 precautions such as wearing masks, socially distancing, etc. until they receive vaccines due to the fact that we are bringing many students in from different schools. Some of the board members reported on what they are currently doing at their home schools. It is hoped that we will see the light at the end of the tunnel soon!

SRCTC students will be asked to fill out customer satisfaction surveys on their instructors this spring for constructive feedback. Info will be kept anonymous.

Dan and Randal will be presenting at the Ellendale, Oakes, Lisbon, Wahpeton and North Sargent school board meetings in February.

Motion by Mike, seconded by Dave, to authorize Dan to sell the two SRCTC Ford Focuses that are at 150,000 miles. Mike brought up that the prices on used vehicles are extremely high and it's hard to find new vehicles now. Motion carried unanimously.

Assistant Director's Report

Randal noted that the anatomage table was delivered today and the CNC mill will be delivered February 8. He is still waiting to hear about the water jets. He is working on student tour dates. He mentioned that typically they bring students in for tours all at once but, due to covid-19, they will be brought in one school at a time. He has picked up welding supplies in Valley City from North Valley Career/Tech Center which they gave to us at no charge. The supplies originally came from a pipe welding contractor that was working in Northeast ND and Northwest MN.

Directors Report

A thank you card for the Center's donation was received from Oakes/Sargent Central/Ellendale FFA.

Dan Spellerberg trained the majority of the Center's Ag instructors on the CNC plasma cam January 18. The Ag instructors are now developing the CNC plasma cam curriculum.

We haven't yet taken any storm days. If needed, make-up days will be May 27th and May 28th. We will not use the days to hours option at SRCTC.

Dan has requested a group quote for epoxy treatments for some of the Center's shop floors from K & M Coating out of New York Mills MN. They did the Wahpeton Ag Engineering floor in the new Ag Innovation Center and is proving to be very durable.

The SAE agreements have been received back from all of the Ag instructors.

A state CTE directors meeting is being held virtually January 28th.

Ginny announced she thanked the board members for attending.

The next regularly scheduled meeting will be at 7:00 p.m. Wednesday, February 24, 2021 at the Career/Tech Center(s) and/or any other requested sites.

Motion by Dave, seconded by Tim, to adjourn the meeting. The meeting was adjourned at 8:05 p.m.



Janel Saylor
Business Manager