

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
4/28/2021  
8:30 p.m.**

The Southeast Region Career & Technology Center Board met April 27, 2021, with the meeting hosted at 530 5<sup>th</sup> St., Milnor ND after the National Technical Honor Society banquet. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck – N Sargent  
Ginny Buck – Wahpeton  
Tim Goettle – Campbell/Tintah  
Mike Grefsrud- Fairmount  
Kate Mund – Milnor  
Neil Planteen- Sargent Centra  
Dave Puetz – Wyndmere  
Mark Qual – Lisbon  
Scott Thiel – Wahpeton  
Scott Wertz – Ellendale

Board Members Absent

Mat Asp – Hankinson  
Scott Hendrickson – Richland 44  
Molly Leppert-Edgeley  
Sheila Nagel – Oakes  
Sadie Siemieniewski-Lidgerwood

Others Present

Dan Rood, Director  
Randal Brockman, Asst. Director  
Janel Saylor, Business Manager  
Dan Spellerberg

Motion by Mike, seconded by Scott T, to approve the minutes of the March 24, 2021 Career/Tech Center meeting. Motion carried unanimously.

Motion by Scott T, seconded by Tim, to approve the minutes of the April 15, 2021 special board meeting. Motion carried unanimously.

Motion by Neil, seconded by Scott W, to approve the March Expenditure & Revenue Report. Revenue to date is at \$3,501,001 or 87.6% and expenses are at \$2,927,772 or 73.2%. We have received the third quarter payment from the State along with all the assessments from the member schools. Motion carried unanimously.

Motion by Mark, seconded by Tim, to approve the March Activity Account Report. Motion carried unanimously.

Motion by Mike, seconded by Dave, to approve the March General Fund bills as submitted in the amount of \$111,204. Motion carried unanimously.

Motion by Scott T, seconded by Kate, to approve Katie Willprecht and Jacob Seelye as the recipients of the April Student Awards of Excellence. Katie is a Lidgerwood Senior and is in Health Sciences. Todd and Karen Willprecht are her parents. Jacob is a Wahpeton Senior enrolled in Agriculture Education. His parents are Jeremy and Jessica of Fairmount. Motion carried unanimously.

The Center's budget is in good shape.

Motion by Mark, seconded by Kris, to approve the package agreed on by Board Negotiators Tim and Mike and SRCTC Staff Members Darin Spelhaug, Danielle Luebke and Breanna Bregel. Items agreed upon include: 1) increasing the base \$1,100 to \$42,350 for 2021-22 and another \$1,100 for the following year; 2) paying instructors \$500 per semester per online class; 3) allowing five days of Personal Leave to be carried over noting that it would take at least two years to build up to five days; and 4) allowing future leave to be used for maternity/paternity leave or other extenuating circumstances to be earned back or paid back if the employee left SRCTC. The board encouraged the staff to talk to the Director if anything comes up. Initial or other staff requests included: 1) Increase in base \$1,750 first year; 2) increasing base \$1,500 second year; 3) increasing career increments in Lane 3 to \$500, Lane 4 \$600 and Lane 8 \$1,000; 4) an additional PL day earned per year; and 5) 30 days of paid parental leave (maternity/paternity). Contracts will go out tomorrow and will be due back May 14. Motion carried unanimously.

Motion by Neal, seconded by Dave, to approve a \$1.00/hr. increase for Jodi and Janel and a 50 cent/hr. cost of living increase for all other noncertified staff. Motion carried unanimously.

The NTHS Honors Dinner was held tonight prior to this meeting. There were a lot of administrators in attendance in support of their students.. Dan thanked the board for their support with this so that we may recognize the kids who go the extra mile and work really hard. Not many schools in ND have NTHS. Jodi was thanked for organizing it.

Motion by Scott W, seconded by Kate, to approve the estimate from Vertin's V-Mart in the amount of \$3,225 for carpet for the 2021 CT House. Another bid was also received from Three Rivers Decorating in the amount of \$4,345.93. Motion carried unanimously.

The floor of the basement of the 2021 CT House has been poured. The house itself is almost done.

One last attempt was made but there aren't enough Construction Tech students interested to run a Summer CT Program.

Motion by Neal, seconded by Mike, to authorize Dan to advertise for bids for the 2022 CT House Project. The house will be 38x54' for a total of 1,390 square feet. Motion carried unanimously.

The board viewed a list of the 2021 winners of the 4/15-15 State HOSA and 4/18-20 State SkillsUSA contests. At the ND HOSA contest, Adrianna and Jocelyn Wisner of Oakes were the first place team in EMT and Drew Frolek took first in Clinical Specialty at the HOSA contest. Other winners include: Adrianna took second in Medical Reading and third in Extemp Writing; Aspen Hill and Emily Folkman of Oakes took 2<sup>nd</sup> in EMT; and Laikyn Roney of Oakes took 3<sup>rd</sup> in Physical Therapy. At the ND SkillsUSA contest,

Alexandra Puetz took first in First Aid/CPR; Avery Rugland took first in Culinary Arts; Hayes Kracht of N. Sargent took 2nd and Wyatt Moch of Edgeley took third in Automotive Service Technology; Margo Mumm of Wahpeton took 2<sup>nd</sup> in Nurse assisting; Megan Wolter of Hankinson took 2<sup>nd</sup> and Haley Bushner of Lidgerwood took 3<sup>rd</sup> in Culinary Arts, Bjorn Birkelo of Wahpeton took 3<sup>rd</sup> in Cabinetmaking and Ethan Hildebrandt of Edgeley took 3<sup>rd</sup> in Job Interview. Randal judged the Culinary Arts contest.

Motion by Tim, seconded by Dave, to authorize the nomination of the Center's Health Science Program for the Director's Award of Excellence in Health Sciences. Instructors are Lisa Keaveny and Cary Wertz. Motion carried unanimously.

Motion by Scott T, seconded by Tim, to authorize the nomination of Dan Rood for a life-time achievement award. Motion carried unanimously.

Motion by Neal, seconded by Kris, to authorize the nomination of Trista Gemar for the New Educator in Marketing award. Motion carried unanimously.

Motion by Mike, seconded by Scott W, to authorize the nomination of Breanna Bregel for the New Educator in Ag award. Motion carried unanimously.

An applicant for the Lisbon Ag Instructor position will have her application in by Friday.

#### *Assistant Director's Report*

State ESSER funds will be used for the second ITV studio polycom upgrades.

The annual GSE administrators meeting will be held in Wyndmere May 4.

Oakes Truck & Trailer is donating a Snap-On Tools air conditioning unit to the Oakes Center. It will be shared with the Edgeley Auto Program. The tool is approximately \$10,000. It is used but in excellent condition. The donation was recognized by the Oakes Times.

#### *Directors Report*

A thank you was received from the Bjugstad family for the funeral arrangement in memory of Jeff's mother. The fire marshal was here March 30. The deficiencies were corrected the next day.

The shop floors have been completed at Oakes, Wahpeton and Richland 44. The Wyndmere Ag shop floor will be done in May while the Lisbon Ag floor will be done one week after school is out.

Wayde Sick personally invited Dan Spellerberg to the May 6<sup>th</sup> CTE Directors meeting in Bismarck.

The legislature hasn't finished yet but it still looks promising. There is still \$20 million for existing CTCs. Scott W. mentioned that the fight is still on for rural school funding.

Discussion was held on Dan's vacation leave. It was the general consensus of the board that he stay til June 30 and be paid for his vacation leave according to policy. Dan mentioned that he would donate his 369 days of sick leave back to the Center.

Motion by Mark, seconded by Tim, to sell the 2018 Bobcat skid steer for \$40,000 and the 2019 Bobcat skid steer for \$42,500. New S 66s will be purchased from Lillegards to train the students. Motion carried unanimously.

Breanna Bregel took five students to NDSU's Teach Ag Day Friday April 23. The day is used for students that have the inclination to teach one day.

Dan and Randal will be attending Edgeley School's board meeting May 12

Ginny reminded the board of Dan's retirement party May 14.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, May 26, 2021 at the Career/Tech Center(s) and any other requested sites.

Motion by Dave, seconded by Scott W., to adjourn the meeting. The meeting was adjourned at 9:25 p.m.



Janel Saylor  
Business Manager