

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
6/23/2021  
8:00 p.m.**

The Southeast Region Career & Technology Center Board met June 23, 2021, with the meeting hosted at the Career/Tech Centers in Wahpeton ND and Oakes. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Mat Asp – Hankinson-W	Sheila Nagel – Oakes-O
Kris Beck – N Sargent-O	Neil Planteen- Sargent Central-O
Ginny Buck – Wahpeton-W	Dave Puetz – Wyndmere-W
Tim Goettle – Campbell/Tintah-W	Mark Qual – Lisbon-O
Mike Grefsrud- Fairmount-W	Sadie Siemieniewski-Lidgerwood-W
Scott Hendrickson – Richland 44-W	Scott Thiel – Wahpeton-W
	Scott Wertz – Ellendale-O

Board Members Absent

Molly Leppert-Edgeley  
Kate Mund – Milnor

Others Present

Dan Rood, Jr., Director  
Randal Brockman, Asst. Director  
Janel Sayler, Business Manager  
Dan Spellerberg, Incoming Director

Motion by Mike, seconded by Dave, to approve the minutes of the May 26, 2021 Career/Tech Center meeting. Motion carried unanimously.

Motion by Tim, seconded by Mat, to approve the May Expenditure & Revenue Report. Revenue to date is at \$3,587,778 or 89.7% and expenses are at \$3,613,750 or 90.4%. Revenue last year at this time was at 86.4%. We haven't received Carl Perkins for the Wahpeton Center yet. Motion carried unanimously.

Motion by Scott T, seconded by Scott W, to approve the May Activity Account Report. The Wahpeton Ag and N. Sargent Greenhouse accounts have been zeroed out. Edgeley Auto Tech SkillsUSA made around \$6,000 on a John Deere Gator raffle. Motion carried unanimously.

Motion by Scott H, seconded by Tim, to approve the June General Fund bills as submitted in the amount of \$164,332. Motion carried unanimously.

Motion by Dave, seconded by Sadie, to approve Megan Wolter as the recipient of the June Student Award of Excellence. She is a Hankinson Senior enrolled in Restaurant Management. Gerry and Sherri Wolter of Mantador are her parents. Megan received a silver medal in the ND SkillsUSA competition and competed in the virtual national SkillsUSA competition last week. Motion carried unanimously.

Dan highlighted a few items on the 2020-21 Program of Work. A meeting with the SRCTC superintendents will be scheduled for early fall concerning the new Perkins legislation mandate of two meetings a year. Dan and Randal attended a board meeting of all member schools and presented SRCTC info. Grants amounting to \$250,000 were received this year. It appears there won't be a change in the CTE funding model for the 2021-23 biennium. The N. Sargent greenhouse is complete. Six lots have been purchased for future CT houses. A 14' Bobcat trailer is needed.. Dan hasn't heard anything yet on the Young Educator awards. The Program of Work is never 100% but it was challenging this year due to covid.

Motion by Mark, seconded by Sheila, to approve the contract with Amber Johnson. She will teach Marketing and Business classes at the Oakes Center. She has a Marketing Minor so she will have to participate in the Transition to Teaching Program. Motion carried unanimously.

Motion by Mike, seconded by Scott H, to approve the Counselor Contract with Haley Lutt. As of today, she will be at Fairmount K-12 two days per week and Wyndmere K-8 three days per week. Danielle will be at Hankinson full time and Daisy will be at Wahpeton High School full time. The schedule could possibly change. The board viewed a copy of an email Dan sent to the superintendents. Scott Hendrickson inquired how to get SRCTC involvement once again for counseling. Dan R. asked him to talk w/Dan S. to start the process with the state. Motion carried unanimously.

Motion by Scott T, seconded by Dave, to approve the employment agreement with Dale (DJ) Jensen for High Tech Transportation, Repair and Training. John Andrus did the driving this past year but repairs and maintenance had to be put on the back burner. DJ will start training member school teachers. For this year, he will be full-time and will be paid \$18/hr. Benefits he will receive include PERS (if more than 20 hrs) and health insurance. There will be \$15,000 of carryover from this year to help fund his position. Down the road, member school consortium fees may be increased from \$3,000 to \$3,500. Randal has done some research and fees range \$2,500 to \$10,000/year. Without a High Tech Coordinator this past year, teachers using the High Tech equipment would get frustrated if software wasn't updated or there were parts or consumables missing. DJ will make sure the equipment is up and running before he leaves equipment at the schools. Motion carried unanimously.

The Ag instructor position in Oakes has not been filled yet. The administrators are still working on someone and they are looking at juggling some things around.

The board viewed pics of the CT House on site. Landscaping has yet to be done. Aaron thinks he and his student will be done by end of the week. The electrical and inside cleanup will be wrapped up this next week.

Motion by Scott H, seconded by Mat, to approve submitting a grant application to ND CTE and paying up to \$10,000 for the Edgeley Satellite Career Academy Architectural Services from YHR. At the June 21 board meeting, the CTE State Board approved up to

\$70 million for CTE expansions and additions; \$35 million in the first go around with applications due October 1. Funds will be a 50/50 match between ND CTE/SRCTC and Edgeley School. YHR Partners, the Architect firm that did the Wahpeton Ag building, has submitted an initial proposal of \$109,000. The 65x200 square foot precast building will include lab space for auto, welding, ag engineering & food science, and woodworking. Motion carried unanimously.

Dan R. is meeting with Hankinson School Supt Chad Benson tomorrow a.m. to discuss the property near the school that may be used for an Ag Program.

The Wahpeton Ag restrooms are getting a facelift including ceramic tile and updated ceilings.

The board viewed the report on the Center's vehicles showing mileage and condition. The pickup and the older Focuses were sold.

It was the consensus of the board to keep their comp for 2021-22 the same at \$75/meeting plus mileage.

Motion by Tim, seconded by Sadie, to approve the Adult Ed employment agreements with Sergey and Irina Karamanov for the 2021-22 school year. SRCTC is the fiscal agent for the program. Motion carried unanimously.

The board viewed the Youth Group Merit Pay Summary. Lisa Keaveny and Cary Wertz had a phenomenal year of student involvement and success.

Work on next year's budget will be finished next week. Dan R. feels Dan S. has his arms around it. The budget will be acted on at the July meeting.

#### *Assistant Director's Report*

Randal reported that 18 of the 26 narrow windows have been replaced at the Oakes Center. The trim on the inside needs be finished yet. They are getting four windows done a day. Hallway windows have yet to be completed. Randal estimates that they will be finished by the middle of July.

#### *Directors Report*

Correspondence received include thank yous from Dakota Cabinetry for our business and Lidgerwood Junior and Senior classes for the prom donation.

State reimbursement claims have been completed by Janel and submitted by Dan and Jodi.

Motion by Scott T, seconded by Neil, to approve Daniel Julson's proposal for auditing SRCTC's financial records for three years: \$6,000 for this year's, \$6,250 for next year's and \$6,500 for the year following. Harold Rotunda hasn't submitted our audits to the state since 2018. Motion carried unanimously.

Dan R. announced the administrative transition is going extremely well.

The Wahpeton FFA Alumni has had a hard time getting fireworks products. They use the money for their scholarship program.

Dan R. told Scott W. that our schools were fortunate to have him as a board member and wished him well. He also said he knows there are many exciting things coming in SRCTC's future. He remembers who was on the board at his first Center board meeting: Pinky Rubish from Fairmount, August Pankow from Hankinson, Richard Olsen and Sharon Fleischauer from Wahpeton and Gerald Thompson from Wyndmere.

On behalf of the board, Ginny told Dan R. that he would be missed but knows that he will enjoy his new location near Grand Forks/Thompson and Lake of the Woods. He was told he can always come back with fish!

The next regularly scheduled meeting will be held following a meal at 6:30 p.m. Wednesday, July 28, 2021, at the Wahpeton Career/Tech Center. Board members may participate electronically if unable to attend in person.

Motion by Dave, seconded by Scott H, to adjourn the meeting. The meeting was adjourned at 9:00 p.m.



Janel Sayler  
Business Manager