

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
8/25/2021
8:00 p.m.**

The Southeast Region Career & Technology Center Board met August 25, 2021, with the meeting hosted at the Career/Tech Centers in Wahpeton and Oakes ND. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Mat Asp – Hankinson – W
Ginny Buck – Wahpeton – W
Mike Grefsrud- Fairmount – W
Scott Hendrickson – Richland 44-R44
Kate Mund – Milnor-M
Sheila Nagel – Oakes – O
Neil Planteen- Sargent Central – O
Mark Qual – Lisbon-L
Val Wagner – Ellendale – O

Board Members Absent

Kris Beck – N Sargent
Tim Goettle – Campbell/Tintah
Molly Leppert-Edgeley
Dave Puetz – Wyndmere
Sadie Siemieniewski-Lidgerwood
Scott Thiel – Wahpeton

Others Present

Dan Spellerberg, Director - W
Randal Brockman, Asst. Director - O
Janel Saylor, Business Manager – W

Motion by Mike, seconded by Mat, to approve the agenda. Motion carried unanimously.

Motion by Neil, seconded by Kate, to approve the minutes of the July 28, 2021, Career/Tech Center meeting. Motion carried unanimously.

Motion by Mat, seconded by Mike, to approve the July Expenditure & Revenue Report. Revenue to date totals \$421,972 or 10.0 % and expenses are at \$343,921 or 8.2%. Motion carried unanimously.

Motion by Mark, seconded by Sheila, to approve the July Activity Account Report. Most FFAs exhibited at the State Fair. Janel will zero out the Auto-W Skills acct. Motion carried unanimously.

Motion by Neil, seconded by Mat, to approve the August General Fund bills as submitted in the amount of \$113,639. Motion carried unanimously.

Motion by Mike, seconded by Kate, to approve the following teacher contract modifications – Jeff Bjugstad moved from BS+15 to BS+30, Breanna Bregel Pastir moved from BS+30 to MS and Joe Weigel's contract increased from 4/7th to 5/7th. These were completed prior to the August 15th deadline. Motion carried unanimously.

Motion by Sheila, seconded by Val, to approve Austin Kelly's requested change from an 11-month contract to a 10 ½ month contract . Dan S. had an 11-month Ag contract along with Tony Boehm; the rest of the Ag instructors have 10 ½ month contracts. Motion carried unanimously.

Motion by Mat, seconded by Mark, to approve the sale of the 2021 House in the amount of \$255,000 to Joe & Joanne Sestak. The original sales price was set at \$259,000. The closing date is set for September 30th. The house is 98% finished. Motion carried unanimously.

Motion by Kate, seconded by Mike, to give Director Spellerberg the authorization to seek plumbing, electrical & HVAC bids for the 2022 house and to approve Riverside as the materials supplier. Dan was told the floor trusses wouldn't be in for 10 weeks. After a discussion, they are somehow going to deliver them next Tuesday. Dan is allowing Aaron Stone to make more of the house project decisions. House plans were available to view. Motion carried unanimously.

The board reviewed the 2021-22 SRCTC Master Teaching Schedules. Mitchell Jobe and Luke Kasowski, two NDSCS Power Sports Instructors, will be teaching our high school Auto classes along with Peter Mandt. Due to high demand, two Baking & Pastry classes will be offered and World Ag was dropped and Ag Science was added to the Oakes schedule. Ag Science qualifies as a science credit.

Motion by Mike, seconded by Mark, to approve an additional Auto contract services agreement with Kulm School in the amount of \$14,732 which includes a third period of Auto. Joe Weigel will drive to Kulm every day for the afternoon period. Kulm wants to explore becoming a member school. Motion carried unanimously.

The board viewed pics of SRCTC staff with their PDC awards: Tony Boehm – NDACTE Award for Carl Perkins Community Service; Breanna Bregel NDACTE New Teacher of the Year-Ag Ed and NDACTE New Teacher of the Year; Health Sciences received the Director's Award of Excellence; Cary Wertz and Lisa Keaveny are the instructors; and Dan Rood received the NDACTE Lifetime Achievement Award. Mr. Spellerberg commended our staff on all the awards.

Dan S. held his first staff professional development Wednesday, August 18, covering his expectations & listening to concerns of the staff.

The old part of the Wahpeton Ag building has been renovated including ceramic tile, new ceiling tile and restroom upgrades. The restroom partitions didn't fit so they had to be recut.

Staff attending ACTE Vision 2021 in New Orleans include Darin Spelhaug, Breanna Bregel Pastir, Alison Orgaard & Dan. SRCTC will cover travel expenses for the Ellendale and Wahpeton board members & superintendents. Spouses are welcome to go but at their own expense.

A clarification of CRPs is being added to the Student Handbook as suggested by a staff member now that they are required as part of Carl Perkins allocations. SRCTC has been doing them for the past five years but training was held at PDC to get remaining ND schools up to code.

Motion by Neil, seconded by Scott, to approve Drew Gunness as the recipient of the August Student Award of Excellence. He is a Richland 44 Senior and is enrolled in Ag. Drew is the son of Stuart & Sheila Gunness. Motion carried unanimously.

Assistant Director's Report

Randal mentioned that there were ITV issues as usual on the first day of school. This is due in part to some ITV staff not attending the August 12th ITV meeting, ITV systems not being checked to see if there were issues before today and students from some schools didn't attend ITV classes today as the internet in their schools wasn't working. Randal appreciated Dan on the east side.

DRN held a ReadTech Camp at the Oakes Center July 20th. Kids that attended ranged from 6th grade to Seniors. Dan did a drones demo. DRN has donated an edible ink printer to our Culinary Program. The students used it to put designs on cupcakes.

Randal reported that DJ said the first five weeks were overwhelming but it's getting better as far as getting familiar with the High Tech equipment and getting it repaired and ready for the first rotation. Training that was to be done was postponed due to the death of the trainer's daughter in an auto accident.

Randal has been working on an E-Rate grant since last February for which he keeps getting asked for more info. Both the Oakes & Wahpeton Centers will receive 50% reimbursement on upgrading access points. After the reimbursement, the cost to the Centers will be \$5,440.33.

Directors Report

An article and pic in the Daily News featured Cary Wertz and Lisa Keaveny receiving the Directors Award of Excellence for the Center's Health Sciences Program.

Dan put on a meats lab training for Central Area CTC personnel in Bismarck while there for PDC. He billed them for his time, effort and supplies.

Motion by Mark, seconded by Sheila, to approve the sale of the 595 Bobcat in the amount of \$40,500 yesterday. Original price was set at \$42,500. Motion carried unanimously.

Dan received a bid of \$10,657 from Krump Construction to put sidewalks on the properties of the 2019-2021 CT houses. Discussion was held on why SRCT would be responsible since we have sold the houses and there was nothing mentioned in the purchase agreements about sidewalks. Dan will talk to the city inspector and reach out to the land owners.

Dan is working on the narratives for the grant apps for the Edgeley Satellite Career Academy, a Hankinson Ag facility, a Lisbon Ag facility and rotational units. SRCTC ended 2020-21 \$140,000 to the good and this year's budget didn't include the sale of the bobcat and the 2021 CT house project so we have equity to contribute to these projects.

Dan reminded the board members they are welcome to have meetings at either the Wahpeton or Oakes Center and the corresponding Culinary Arts Programs would provide a meal.

At this time, no schools have any Covid requirements. We at the Center will not have any further expectations than our member schools. The only facility currently requiring masks is NDSCS.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, September 22, 2021, at the Career/Tech Centers and any other designated sites.

Motion by Mike, seconded by Mat, to adjourn the meeting. The meeting was adjourned at 9:07 p.m.



Janel Saylor
Business Manager