

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
9/22/2021  
8:00 p.m.**

The Southeast Region Career & Technology Center Board met September 22, 2021, with the meeting hosted at the Career/Tech Centers in Wahpeton and Oakes ND. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Mat Asp – Hankinson – W  
Kris Beck – N Sargent-NS  
Ginny Buck – Wahpeton – W  
Tim Goettle – Campbell/Tintah-W  
Mike Grefsrud- Fairmount – W  
Molly Leppert-Edgeley-E

Sheila Nagel – Oakes – O  
Neil Planteen- Sargent Central – O  
Dave Puetz – Wyndmere-W  
Mark Qual – Lisbon-O  
Scott Thiel – Wahpeton-W  
Val Wagner – Ellendale – O

Board Members Absent

Scott Hendrickson – Richland 44  
Kate Mund – Milnor  
Sadie Siemieniewski-Lidgerwood

Others Present

Dan Spellerberg, Director - W  
Randal Brockman, Asst. Director - O  
Janel Saylor, Business Manager – W

Motion by Mike, seconded by Scott T, to approve the agenda. Motion carried unanimously.

Motion by Scott T, seconded by Dave, to approve the minutes of the August 25, 2021, Career/Tech Center meeting. Motion carried unanimously.

Motion by Neil, seconded by Tim, to approve the August Expenditure & Revenue Report. Revenue to date totals \$504,866 or 12.0 % and expenses are at \$656,469 or 15.6%. Motion carried unanimously.

Motion by Mike, seconded by Mat, to approve the August Activity Account Report. Richland 44 FFA did exhibit at the Red River Valley Fair. Expenses for the Meats Workshop put on by Dan for the Bismarck Career Academy were charged to Miscellaneous and have been reimbursed. Motion carried unanimously.

Motion by Mark, seconded by Sheila, to approve the September General Fund bills as submitted in the amount of \$70,250. Motion carried unanimously.

Motion by Molly, seconded by Scott T, to approve Wyatt Neiber as the recipient of the September Student Award of Excellence. He is a Wahpeton Junior and is enrolled in Construction Tech. Wyatt helped Aaron Stone finish the 2021 CT house project. Motion carried unanimously.

Motion by Mike, seconded by Dave, to approve the electrical bid from Storm's Electric in the amount of \$13,875 (\$7,210 & \$6,665 on-site) for the 2022 CT House Project. MMC Electric bid \$15,963 (\$11,960 & \$4,003 on-site). Motion carried unanimously.

Motion by Mark, seconded by Tim, to approve the 2022 CT house project plumbing bid from Bernstein Plumbing in the amount of \$8,857.92 (\$4,440.92 & \$4,417 on-site). Motion carried unanimously.

Motion by Neil, seconded by Scott T, to approve the HVAC bid from Schmitt's Plumbing & Heating in the amount of \$14,900 for the 2022 CT house project and \$4,475 for a fireplace, if wanted. Motion carried unanimously.

The CT students are currently wrapping the inside walls of the house. The Riverside window order was made three weeks ago but arrival date is Feb. The back sliding door isn't projected to get here until November 13. Arrival date on the shower is eight weeks out but we are going w/product we can get. Mr. Stone is working diligently w/Riverside for materials; they are trying. He's looking at less expensive windows to up the lead time to eight weeks instead of 20. Dave mentioned that it is a good idea but it may not come to pass. Mike suggested using the fact that SRCTC will be shopping around as leverage. We have to have product to move forward. Randal commented that we worked hard to develop a relationship with Marvin Windows to get their product at a reduced cost. If they are not able to supply us with the windows, we will need to look elsewhere. Dan commended Mr. Stone for the work he has done to get materials. He is keeping Dan apprised.

The board reviewed the Fall enrollment numbers which stand at 1,713, a five percent increase compared to 1,623 last year. There has been a big drop in online numbers; students want to take classes in person.

Dan highlighted the 2021-22 Program of Work. He had asked for input from Neil Planteen and Dave Puetz. A lot is the same as last year's. If the grant goes through, the construction projects will be going ahead. An outdoor cooking lab for Wahpeton Chef Training Program will be developed. The Oakes Culinary Arts Program has had cooking and baking nights. We will continue with those and promote Wahpeton Chef Training adult offerings. We will continue to recognize our personnel, promote PR and expand Career Ready Practices for students. Ginny thanked Neil and Dave for their input and announced there will be a midyear review.

Dan reviewed the SRCTC Federal Coronavirus CTE Capital Projects Grant Application with the board which includes: 1) Building a new CTE Center branch in Edgeley. A 60x230 precast facility will be built east of the Edgeley School - lab space for Auto, Ag Woods & Metals, Culinary and a greenhouse along with Health, Ag, Culinary & Auto classrooms. We are requesting \$1,508,250 in matching funds for the \$3,016,500 facility. 2) an Ag Program for Hankinson School. For the Hankinson Ag facility and outfitting, \$860,000 in matching funds is being requested. Construction costs are projected at

\$1,620,000 and equipment & supplies \$100,000. 3) \$500,000 in matching funds will be requested to create rotational units for Precision Ag, an Advanced Manufacturing lab and adding equipment/resources to our Mobile Health Sciences ambulance trainer. and 4) \$225,000 in matching funds for renovating the 2,209 sq. ft. storage building across the street from Lisbon School for additional Ag lab space. Project cost is \$450,000. The app is due next Tuesday. We have six support letters; we could use more. We may be adding time to Joe Wiegel's schedule. We would need an instructor for Hankinson Ag. Someone from Hankinson inquired about the position yesterday and Dan will be meeting with him Friday.

State Fair premiums that our FFA chapters will be receiving is as follows: Edgeley \$1,653; Lidgerwood \$1,507; Lisbon \$1,928; N Sargent \$1,450; Oakes/SC \$15,009; Richland 44 \$7,477; Wahpeton \$5,665 and Wyndmere \$2,523. Jamie Geyer of Lisbon FFA was the sweepstakes showmanship winner.

Dan updated SRCTC's Federal Carl Perkins requests. We received an additional \$2,000 as some schools hadn't spent all their Perkins funds last year. A Torchmate 4400 has been ordered for Richland 44 Ag. A sand blaster and a powder coat oven will be ordered for Wahpeton Ag. We need to purchase a new air compressor for Lisbon Ag as they need one for 208 volts, not 230. The one that had been purchased for Lisbon School will be saved for Hankinson Ag. All SRCTC staff have some new equipment they are utilizing.

SRCTC may have NDSCS Welding & Diesel opportunities in the future. With full houses in Auto, Chef Training and Construction, Dan feels it is time to look into incorporating new programs. Wahpeton School is currently the facilitator for offering Welding to students as they received a three-year grant. NDSCS will pay all up front the first year. Second year it will be 50/50. Dan will get numbers for Welding. It would be a dual credit class if students go into Ag. NDSCS has asked if we would be interested in Diesel.

Once we hear if SRCTC will be receiving grant monies, we will be applying to ND CTE for the Hankinson Ag and IT Programs. HPS hired Steve Thompson for IT.

SRCTC has been doing Career Ready Practices for three to four years. It is now a requirement for all ND CTE programs in order to be funded. Information has been sent to parents but instructors will further explain CRPs at the fall parent teacher conferences.

### *Assistant Director's Report*

Due to the great job DJ is doing with the High Tech Program, Randal has received the least number of calls after the first rotation this year. Training is the biggest issue. There is a two-day training coming up in Williston, but the distance is too far to travel. SRCTC will be teaming up with Valley City next month for Wazer training. Randal will host training in Oakes on the wood router and open it up to other consortiums. DJ has been busy updating laptops.

Dan and Randal will complete evaluations on all of the certified staff by Christmas and will do them by April 15 a second time for those that have taught three years or less.

DRN installed the access points in Oakes last week and will be in Wahpeton to install in two weeks. There had been a lot of internet complaints in the past but, since the install, Randal has heard nothing.

### *Directors Report*

A thank you was received from Radisson for reserving a block of rooms for PDC.

Dan has visited several superintendents to the North. He will be heading south soon and making his way around to visit the rest of them.

Dan has two pages of students signed up to take dual credit. The fee is minimal compared to what students pay when in college so worth it!

The FFA District Leadership contest is scheduled for October 6 at NDSCS. If anyone is interested in judging, let Dan know.

Revised State CTE budgets are due in mid-October and Dan is adjusting as needed.

Dan let Scott T and Val know that they are registered for the ACTE VISION Conference and that Jodi needs their drivers licenses for the airfare, which will be booked soon. Wahpeton Superintendent Rick Jacobson is going as well.

Ginny thanked those that attended the meeting.

Dan asked the board to reach out to the legislators, concerning redistricting and spending.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, October 27, 2021, at the Career/Tech Centers and any other requested sites.

Motion by Dave, seconded by Mike, to adjourn the meeting. The meeting was adjourned at 9:05 p.m.



Janel Saylor  
Business Manager