

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
3/23/2022 - 7:00 p.m.**

The Southeast Region Career & Technology Center Board met March 23, 2022, with the meeting hosted at the Career/Tech Centers in Wahpeton and Oakes along with other ITV connections. Ginny Buck, Chair, called the meeting to order, welcomed everyone and thanked everyone for attending.

Board Members Present

Mat Asp–Hankinson –W
Kris Beck–N Sargent -V
Ginny Buck–Wahpeton – W
Tim Goettle–Campbell/Tintah-W
Mike Grefsrud-Fairmount –W
Kate Mund – Milnor-V
Neil Planteen- Sargent Central-O
Dave Puetz–Wyndmere –W
Mark Qual–Lisbon –O
Sadie Siemieniewski-Lidgerwood-V
Scott Thiel – Wahpeton-V
Val Wagner–Ellendale –O

Board Members Absent

Scott Hendrickson–Richland 44
Molly Leppert-Edgeley
Sheila Nagel – Oakes

Others Present

Dan Spellerberg, Director - W
Randal Brockman, Asst. Director –O
Janel Sayler, Business Manager – W

Motion by Scott T, seconded by Dave, to approve the agenda. Motion carried unanimously.

Motion by Tim, seconded by Mike, to approve the minutes of the February 23, 2022, Career/Tech Center meeting. Motion carried unanimously.

Motion by Mike, seconded by Tim, to approve the February Expenditure & Revenue Report. Revenue to date stands at \$2,733,313 or 65% and expenses are at \$2,664,874 or 63.3%. Motion carried unanimously.

Motion by Scott T, seconded by Mat, to approve the January Activity Account Report. Motion carried unanimously.

Motion by Mark, seconded by Scott T, to approve the March General Fund bills as submitted in the amount of \$67,639. Motion carried unanimously.

Motion by Tim, seconded by Dave, to approve Jamie Geyer, Josiah Hofman and Sophia Viger as the recipients of the March Student Awards of Excellence. Jamie is a Lisbon Senior enrolled in Ag Ed. Her parents are Wylie & Sherry. Josiah is a Wahpeton Junior and is enrolled in Construction Tech. His parents are Brad & Stephanie. Sophia is a Campbell-Tintah Senior and is enrolled in EMT. Her parents are Paul & Karen, Campbell. Motion carried unanimously.

2022 House costs to date amount to \$207,500. Dan estimates the final cost to be \$280,000. This is about \$40,000 higher than last year, due to the increase in material costs.

Motion by Mike, seconded by Mat, to approve the appliance estimate of \$3,300 from Nielsen Electric for the 2022 House. Last year's cost was \$3,100. Motion carried unanimously.

Dan will get the ball rolling on obtaining quotes for next year's house project. The lots SRCTC have purchased are 7,600 square feet with the end one being 9.600. Lumber prices did start going down but are coming back up

SRCTC's CTE Capital Improvements grant applications have been approved in the amount of \$2,979,975. SRCTC will receive the funds once ND CTE receives them. Dan and Randal will be meeting with YHR Partners, our architect, tomorrow to discuss the Hankinson Ag and Edgeley School projects. Lisbon School already has theirs in place. Ginny thanked Dan & Randal for all their diligent work and going out to Bismarck.

Ginny announced that she and Dan met concerning his Directors Evaluation. She noted there was good feedback.

Motion by Dave, seconded by Val, to accept the resignation of Angie Rost, Edgeley Ag Instructor. Motion carried unanimously.

Motion by Scott T, seconded by Tim, to accept the resignation of Darin Spelhaug, Wahpeton Ag Instructor. Dan has received two applications for Darin's position and expects possibly two more. Interviews will be scheduled April 4. Motion carried unanimously.

Motion by Tim, seconded by Neil, to approve the 2022-23 contract with Cheyenne Ketterling. Ashley School started an Ag Program four years ago and she has been employed there since then. She will be replacing Angie Rost. She was interviewed March 14. Motion carried unanimously.

Contracts were sent to the certified staff March 1 and were due back March 16. All other contracts have been received.

The board viewed the summer camp grant Dan submitted and Wayde Sick's grant approval response. The \$20,000 grant will fund nine mini camps throughout the summer: Advance Mfg, Construction, Garden/Orchard, Cooking/Baking, Computer Science, Welding, Mental Health, Auto Fundamentals and Precision Ag. These mini boot camps will be for students going into Grades 7 through 12. So far, Instructors are lined up for half of the camps.

Motion by Mat, seconded by Mike, to authorize Dan to fill out a Funding Application for a Career Development Program at North Sargent and an Ag Program at Hankinson School.

These will be full-time positions. North Sargent's counselor is retiring. Motion carried unanimously.

A few of the capital improvements planned for 2022-23 include heaters for the Oakes Center for which Randal is looking for a grant, new poly/glass in the greenhouse at Richland 44, traveling equipment covered by the CTE grant and Lisbon's Ag expansion also covered by the CTE grant. Dan R. had landscaping planned but that will be put on the back burner. Dan and Randal continue to work on next year's budget.

Dan and Randal will be attending two more member school board meetings, Edgeley April 13 and Richland 44 May 11.

Motion by Mat, seconded by Dave, to approve the administrator package which is Year 1 salary 4.75% total package 4.18% and Year 2 salary 4.5% and total package 4%. Dan and Randal met w/board negotiators Mike and Tim March 2. Motion carried unanimously.

Motion by Dave, seconded by Sadie, to approve the noncertified package for 2022-23 which includes a 4.77% wage increase for office staff and a 50 cent raise for cleaning personnel. Local averages were compared. Dan and Ginny discussed this as well. Motion carried unanimously.

Motion by Mike, seconded by Tim, to approve raising substitute pay for the 2022-23 school year from \$125 to \$140. Motion carried unanimously.

Assistant Director's Report

High Tech trainings have been scheduled for April 5-6. So far, five people have signed up.

DECA students competed at the ND State DECA Conference in Bismarck March 13-15. Andrew Visto, David Schmitz, Ellie Cline and Bethany Harris qualified for contests and Cooper Quandt and Grant Wagner will be attending the Thrive Academy at the National competition April 23-26 in Atlanta. The FFA State Winter CDEs were held in Minot Monday March 21. Several of our students received gold, silver and bronze awards. The ND State HOSA Conference was held at the Alerus Center in Grand Forks March 20-22. Laikyn Roney, Tyler Thompson, Aspen Hill, Paige Bakke, Bethany Harris, Ellecia Cline and Lily Thorpe qualified for the International Leadership Conference in Nashville June 22-25. The SkillsND State Conference will be held at NDSCS April 3-5. DECA students are holding a Marketing Day at 10:30 tomorrow at the Oakes Center.

Dickey Rural Networks has donated a 2011 Chevy Cargo Van to SRCTC. The mileage is at 163,000 and is in very good shape.

Discussion was held this morning on the NDCEL Zoom meeting concerning a 20-hour course to qualify individuals to substitute teach. The only other requirement is having a

high school diploma. A few states are doing this and it has been really successful. This will take effect October 1.

Director's Report

The board viewed newspaper clippings and pictures of our HOSA victories and some other of our successes.

Dan and Randal intend to nominate our Wahpeton, Oakes and Edgeley Auto Programs for the Director's Award of Excellence award.

Scheduled FFA banquets so far include: Richland 44 6:30 p.m. Friday, April 1; Oakes/Sargent Central/Ellendale 6:30 p.m. Friday, April 8; Edgeley/Kulm 6:00 p.m. Sunday, April 10; N Sargent 6:30 p.m. Monday, April 11; Wyndmere 6:30 p.m. Thursday, April 21; Wahpeton 6:00 p.m. Sunday, April 24; and Lisbon 6:30 Monday, April 25. Lidgerwood hasn't scheduled theirs yet.

Two students have been removed from our NTHS list; one for exhibiting behavior not conducive of integrity and another student for not participating in a youth group activity, which is a requirement.

Dan will be meeting with the NDSCS VP and other personnel to discuss our programs, dual credit and expectations.

Dan and Randal met yesterday with Kulm administrators and shared with them what it would take to become a member school. They currently have two agreements with SRCTC.

The next regularly scheduled meeting will be held at approximately 8:00 p.m. Wednesday, April 27, 2022 after the National Technical Honor Society Banquet in Wyndmere. Ginny mentioned that she wouldn't be there so Neil will hand out the NTHS certificates.

Motion by Dave, seconded by Mike, to adjourn the meeting. The meeting was adjourned at 8:00 p.m.



Janel Saylor
Business Manager