

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
4/27/2022 - 8:12 p.m.**

The Southeast Region Career & Technology Center Board met April 27, 2022, with the meeting hosted at Wyndmere School along with Zoom connections. Ginny Buck, Chair, called the meeting to order and thanked those that attended.

Board Members Present

Mat Asp–Hankinson –Z
Kris Beck–N Sargent -W
Ginny Buck–Wahpeton – W
Mike Grefsrud-Fairmount –W
Sheila Nagel – Oakes-Z
Neil Planteen- Sargent Central-W
Dave Puetz–Wyndmere –W
Mark Qual–Lisbon –W
Sadie Siemieniewski-Lidgerwood-W

Board Members Absent

Tim Goettle–Campbell/Tintah
Scott Hendrickson–Richland 44
Molly Leppert-Edgeley
Kate Mund – Milnor
Scott Thiel – Wahpeton
Val Wagner – Ellendale

Others Present

Dan Spellerberg, Director - W
Randal Brockman, Asst. Director –W
Janel Saylor, Business Manager – W

Motion by Neil, seconded by Mike, to approve the agenda. Motion carried unanimously.

Motion by Kris, seconded by Sadie, to approve the minutes of the March 23, 2022, Career/Tech Center meeting. Motion carried unanimously.

Motion by Mark, seconded by Dave, to approve the March Expenditure & Revenue Report. Revenue to date stands at \$3,098,511 or 73.7% and expenses are at \$3,019,339 or 71.8%. Motion carried unanimously.

Motion by Mike, seconded by Neil, to approve the March Activity Account Report. CTSO groups have finished up their state contests and a few are heading to state. Dan reached out to a few advisors as to how to turn the turn around their accounts. Motion carried unanimously.

Motion by Kris, seconded by Neil, to approve the April General Fund bills as submitted in the amount of \$107,968. Motion carried unanimously.

Motion by Dave, seconded by Kris, to approve Jake Kuchera and Emma Heyen as the recipients of the April Student Awards of Excellence. Jake is a Wyndmere Junior. His parents are John and Bridgett of Wyndmere. Emma is a Richland 44 Senior. Her parents are Byron and Julie of Colfax. Both students are enrolled in Agriculture at their prospective schools. Motion carried unanimously.

Conditions haven't been conducive yet for the excavating for the 2022 House but is planned for next week. With the wind that we've had, a few shingles have blown off the

north side of the house. The kitchen cabinets and all the doors have been installed. The bathroom cabinets will be installed next.

Motion by Neil, seconded by Mark, to approve the proposal in the amount of \$6,700 from Comstock Construction for the excavation and utility install for the 2022 CT House. Motion carried unanimously.

Motion by Mike, seconded by Dave, to approve the garage door bid of \$3,500 from Quality Garage Door (Colonial Rental). Their bid includes a \$450 Lift Master opener option. Other bids received included Overhead Door \$5,734 for an Overhead Door and \$5,372 for a Haas Door. Estimated delivery is 12 weeks whereas delivery from Overhead Door was 24 weeks. Motion carried unanimously.

Lisa Keaveny, Health Sciences Instructor-Wahpeton, was attacked by her dog and may possibly be out for the remainder of the year. We will know more after her May 3 appt. We have been utilizing subs.

DJ Jensen didn't sign his next year's employment agreement and is resigning as of May 31 from the High Tech Coordinator position.

Motion by Mike, seconded by Dave, to approve the resignation of Austin Kelly. He had signed his 2022-23 contract so he will be paying liquidated damages of \$1,000. Motion carried unanimously.

Motion by Mark, seconded by Kris, to approve the 2022-23 contracts with Ed Wentworth and Calista Heley. Ed is replacing Jody Breker as Oakes Counselor and Calista is replacing Darin Spelhaug, Wahpeton Ag Instructor. Motion carried unanimously.

Twenty-one students were inducted into National Technical Honor Society tonight. One student chose baseball practice over the induction ceremony and also didn't notify SRCTC so he will not be inducted, as recommended by the advisor. One student was sick and was unable to attend the ceremony, which is a valid reason.

Registration info for SRCTC's nine mini summer camps will be sent out the first part of May. SRCTC will be receiving a \$20,000 grant for these camps.

Motion by Neil, seconded by Mat, to approve an additional year contract to offer Automotive Technology for one period at Kulm School for the 2022-23 school year. Joe Wiegel drives to Kulm from Edgeley every day. Motion carried unanimously.

As far as budget considerations, we are waiting for the 2022-23 Automotive & Welding Instruction & Facilities Costs notice from NDSCS. We have been notified that SRCTC will see a 3.2% increase (approximately 5% w/age increases) in premium costs for 2022-23.

Dan and Randal will keep school assessments as low as possible and under 2%, as has been past practice.

SRCTC is slated to receive a total of \$3 million in grants. We are waiting for the green light from the Feds. Dan and Randal are working with the architects on the Hankinson and Lisbon Ag projects. Lisbon's Ag lab space is very small so it will be nice to have more. Some supply accounts are over budget but some of the purchases are being made with grant money. Half of the Oakes Center's summer capital projects will be covered by a grant. Grants are a school's best friend!

Dan and Randal will be attending the Richland 44 board meeting at 5:30 pm May 11.

Assistant Director's Report

Dan and Randall will be attending the Greater SE ITV Annual meeting next Thursday, May 5 in Wyndmere.

Only six people attended the laser engraver High Tech training April 5-6 at Oakes but those that attended were estatic. One of new laser engraver tables is warped. The crate that will be used to return it was delivered today. Randal hopes to find someone for the High Tech Coordinator position.

The DECA students and Amber Johnson will be coming back tonight at midnight from nationals in Atlanta. Youth groups heading to nationals in June include HOSA students and Advisor Cary Wertz to Nashville, two Oakes FCCLA students and Advisor Anna Kemmer to Anaheim and Wahpeton Chef Training students and Advisor Jerry Prante to Atlanta.

Director's Report

Dan highlighted SRCTC news articles: 1) Tools being donated by Green Iron Equipment in Britton to the Oakes Ag Program; 2) HOSA students competing at State and qualifying for nationals; Edgeley and Ellendale Automotive students competing at the SkillsUSA Conference at NDSCS; 3) Sophia Viger, Campbell-Tintah, March SRCTC Student Award of Excellence recipient; 4) Hess Corporation donating \$500 to the Oakes/Sargent Central/Ellendale FFA to help purchase a trailer to encourage ND State Fair participation; and the Wahpeton FFA Banquet held April 24.

Twelve Chamber Ambassadors came to the Wahpeton Center April 12 for a tour of the programs.

Jeff Bjugstad and Breanna Pastir attended the ACTE Region 5 Conference in Rapid City April 6-9. Tony Boehm was named the Carl Perkins Community Service Award winner and Dan Rood was given the Lifetime Achievement Award at that conference.

Joe Weigel received a scholarship from the State to attend ASE certification training in Texas this summer. Dan has asked the SRCTC Ag instructors for specific PD they would like.

Dan thanked the board members that attended the NTHS banquet tonight.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, May 25, 2022 at the Career/Tech Centers and any other designated sites.

Motion by Neil, seconded by Mark, to adjourn the meeting. The meeting was adjourned 9:03 p.m.

A handwritten signature in cursive script, appearing to read "Janel Saylor".

Janel Saylor
Business Manager