

**SOUTHEAST REGION CAREER & TECHNOLOGY CENTER  
BOARD MEETING  
1/17/2019  
7:00 p.m.**

The Southeast Region Career & Technology Center Board met January 17, 2019, at the Career/Tech Centers in Wahpeton ND and Oakes ND. Ginny Buck, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Ginny Buck – Wahpeton -W  
Glenn Hangaard–Hankinson- W  
Neil Planteen- Sargent Central – O  
Dave Puetz – Wyndmere – W  
Sadie Siemieniewski–Lidgerwood - W  
Scott Thiel – Wahpeton - W  
Scott Wertz – Ellendale - O

Board Members Absent

Kris Beck – North Sargent  
Tim Goettle – Campbell/Tintah  
Mike Grefsrud- Fairmount  
Todd Johnson – Richland 44  
Sheila Nagel – Oakes  
Mark Qual- Lisbon

Others Present

Dan Rood Jr., Director - W  
Randal Brockman, Asst. Director - O  
Janel Saylor, Business Manager – W

Motion by Glenn, seconded by Scott T., to approve the minutes of the December 20, 2018, Career/Tech Center board meeting with the following addition and correction:  
Motion by Tim, seconded by Glenn, to approve the \$10,000 SEEC request on behalf of the Center and participating member schools and to take Tim Goettle off the absent list.  
Motion carried unanimously.

Motion by Scott T., seconded by Dave, to approve the December Expenditure & Revenue Report. Total revenue to date is \$2,068,832 or 57.9% while expenditures are at \$1,858,970 or 52%. Carl Perkins reimbursement requests were submitted last week so we should be receiving in the near future. Motion carried unanimously.

Motion by Sadie, seconded by Glenn, to approve the December Activity Account Report.  
Motion carried unanimously.

Motion by Glenn, seconded by Scott W., to approve the January General Fund bills as submitted in the amount of \$51,090. Motion carried unanimously.

Motion by Neil, seconded by Scott W., to approve Dylan Jost as the recipient of the January Student Award of Excellence. He is a Wahpeton School Senior and is enrolled in Ag and Automotive Tech. Dylan also does lawn care and sidewalk snow removal at the Center. Motion carried unanimously.

The Director's Annual Review will be done through Survey Monkey and will be completed prior to the February board meeting.

The Summer 2019 SAE Agreement that was approved last month was sent out to the Ag instructors after last month's meeting and all ten have all been signed and returned.

Dan gave an update on the status of 2018-19 Program of Work items. Staff members have obtained around 10 grants. Dan and Randal met with the Edgeley administrators concerning program options yesterday. Dan and Randal continue purchasing touch screen TVs for most of the programs. Dan and Darin Spelhaug will be meeting with NDSCS Drafting staff next week to discuss design options for the expansion of the Wahpeton Ag building.

Construction Tech students are working on Interior framing and will start drywalling soon. Electrical work is also being done.

Motion by Dave, seconded by Glenn, to authorize Dan to advertise for concrete bids for the house project. Motion carried unanimously.

Motion by Glenn, seconded by Sadie, to continue to work with Dakota Cabinetry for kitchen cabinets for the house project. They assist with installation whereas other vendors don't. Steve Dale, owner, is a former student. Motion carried unanimously.

Motion by Dave, seconded by Sadie, to approve the employment agreement to be offered to Wayne Steiner for the Summer Construction Tech Program. Like other summer agreements, this employment agreement is on condition of signing next year's contract. Motion carried unanimously.

A couple new things that will be done during National CTE Month in February is a bus driver appreciation luncheon, to be organized and prepared by Chef Training students and the counselors will send out congratulatory letters out to parents of students who have been awarded ND CTE scholarships.

The ND CTE budget will double but it's due to the Center for Distance Education being transferred to the Dept. of Career/Tech Ed and \$30 million has been earmarked for building Career Academies. Dan is hoping CTE programs will receive the same increase as the public schools.

Randal has scheduled the Oakes students to tour the Oakes Center February 20 and North Sargent, Sargent Central and Ellendale students to tour February 21. Next week, Dan will work on setting up student tours for the Wahpeton Center.

Ongoing conversations are being held with Dickey Rural Networks on setting up a ReadITeCH Technology Suite or Café at the Oakes Center. The reason for this is that DRN struggles to find qualified employees. Units would include four monitors. The camera would follow the instructor and the microphones would follow the sounds. The price has come down from \$70,000 a couple years ago to around \$25,000. It is possible that DRN would contribute toward this technology room.

Motion by Glenn, seconded by Scott T., to approve the request by John Andrus to go down to two-thirds time beginning next school year, contingent upon finding a suitable replacement. There is one very viable candidate in Edgeley but the part-time Auto Instructor position at Edgeley will be advertised. Motion carried unanimously.

*Assistant Director's Report*

Ag Instructor Dan Spellerberg and Chef Training Instructors Maryellen Homan and Jerry Prante, along with a few students, will be participating in the Great Hall demos. Randal received notice that the two applications had been approved from a very extensive request list.

Discussions are being held concerning the construction of a greenhouse for the N. Sargent Ag Program. It would be similar in size and shape to the Wyndmere Ag greenhouse.

*Director's Report*

Darian Wibbles is student teaching in Wahpeton with Darin Spelhaug, Ty Casey is student teaching in Wyndmere with Desi Severance and Gabe Lassila is student teaching in Edgeley with Cameron Young.

The Center will be receiving a \$1,000 SkillsUSA grant, written by Wayne Steiner, to promote SkillsUSA during SkillsUSA week in February.

The Center received Christmas cards from Governor Burgum and Senator Hoeven.

Dan and Randal attended the hearing for HB 1019 in Bismarck January 9. Dan testified about dual credit options and opportunities for our students who take Automotive Tech and Medical Terminology in Southeastern ND and subsequently responded in writing with details of all our dual credit options, both CTE and ITV.

Dan and Randal will be meeting with Wahpeton Supt. Rick Jacobson next week. Britney Gandhi and Chris Potter, Richland 44 Jr./Sr. High Principal and Counselor, are scheduled for a tour of the Center programs January 28.

The 2008 school suburban will have 190,000 miles by year end and will be replaced next year.

The next regularly scheduled board meeting will be at 7:00 p.m. Wednesday, February 20, 2019, at the Career/Tech Centers and any other requested sites (due to four of our members having kids playing basketball).

Motion by Glenn, seconded by Sadie, to adjourn the meeting. The meeting was adjourned at 7:55 p.m.



Janel Saylor  
Business Manager