

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
10/25/2023 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met October 25, 2023, with the meeting being hosted at the Career/Tech Centers in Wahpeton and Oakes along with other ITV connections. Kris Beck, Vice Chair, called the meeting to order.

Board Members Present

Mat Asp–Hankinson-W
Kris Beck–N Sargent-O
Chad Fyre-Milnor-Remote
Lisa Graves – Wahpeton-W
Amanda Huber-Edgeley-O
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Neil Planteen- Sargent Central-Remote

Board Members Absent

Derek Beito-Richland 44
Markus Geffre-Fairmount
Ben Loll-Campbell-Tintah
Dave Puetz–Wyndmere
Mark Qual–Lisbon
Sadie Siemieniewski-Lidgerwood
Val Wagner – Ellendale

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Mat, seconded by Amanda, to approve the agenda. Motion carried unanimously.

Motion by Lisa, seconded by Mat, to approve the minutes of the September 27, 2023, Career/Tech Center meeting. Motion carried unanimously.

Motion by Michelle, seconded by Sheila, to approve the September Expenditure & Revenue Report. Revenue is at \$1,873,075 or 24.7% while expenses are at \$2,181,350 or 28.8%. Motion carried unanimously.

Motion by Amanda, seconded by Mat, to approve the September Activity Account Report. Some state fair checks have been deposited. Those with low accounts are fundraising. Motion carried unanimously.

Motion by Sheila, seconded by Amanda, to approve the October General Fund bills as submitted in the amount of \$506,778. Some purchases/payments included: gutters for the 2023 house; textbooks and a lot of Health Careers supp; Marketing and Hankinson Ag Science textbooks; staff computers from Computer Express under Perkins; countertops & sinks from Hills Cabinetry for the 2023 house; welding supplies for the Ag programs; appliances for the 2023 house and Perkins purchases including fridges/freezers for DECA-W, a fridge for the Sarent Central FACS Program, and a range and induction top for the Hankinson Ag facility from Nielsen Electric; \$11,000 in

hand tools from Post's Hardware for Hankinson Ag; floor trusses, sheet rock, etc from Riverside Lumber for the house and a pickup from Smith Motors for pulling the shared mobile unit trailers. Motion carried unanimously.

Motion by Michelle, seconded by Lisa, to approve Anthony Castro and Matthew Wehseler as the recipients of the October Student Awards of Excellence. Anthony is an Oakes Freshman enrolled in Ms. Johnson's Entrepreneur class. Matthew is a North Sargent Senior enrolled in Mr. Zetocha's Ag Program. Motion carried unanimously.

The masonry crew poured the basement of the 2024 CT house last Tuesday and the driveway for the 2023 CT house Thursday. The students have the rafters up, the sheeting on roof, the exterior walls up, and a few interior walls done on the 2024 house. They will hopefully have the house shingled by the weekend.

Motion by Mat, seconded by Amanda, to approve the garage door bid for \$3,950 from Quality Garage Door. Their bid was the only one received and is less expensive than last year's bid. Motion carried unanimously.

The board reviewed the member schools' parent teacher conference schedules. Randal noted that OPS had teachers meet with parents in classrooms. Kris mentioned that North Sargent's PT conferences go until 7:30 rather than 9:30 pm.

To date this year, SRCTC has been awarded \$96,860 in grants. The board reviewed the list. Dan commended the staff for their time and effort.

Neil volunteered to be on the 2023-24 Program of Work Committee along with Val.

Motion by Amanda, seconded by Mat, to go ahead with the Edgeley Career Facility project contingent upon the Edgeley School board's approval and to approve the low base bid from Gast Construction in the amount of \$3,359,640 along with the A1 bid to fit out the woods lab and the A3 bid for the pre-engineered 60'x90' metal structure. The bid opening took place in Edgeley October 10. There were legal questions but the architects researched and deemed them acceptable. The bid includes general, electrical and mechanical. The A1 bid is being combed through to reduce the cost. Dickey Rural Communications is supporting this project. Motion carried unanimously.

The OMB bill which included inflationary funds for CTE grant projects was deemed unconstitutional by the ND Supreme Court. Those funds were transferred to HB1543, which passed the House and Senate. Dan had contacted our local legislators concerning this bill.

Michael Marquette, SRCTC's west side Work Based Learning Coordinator, gave the board an update. He has met w/member school counselors and has signed businesses up that are already working with students. He will touch base with other businesses interested in being a part of the program. Dan noted the state was debating on hiring requirements and has decided the individuals need a Bachelors Degree or need to

complete the Transition to Teaching Program. He will now advertise for a coordinator for SRCTC's East side.

Assistant Director's Report

The Center Directors met over Zoom and the topic of High Tech was discussed. Many of the Directors are looking for something new to purchase. Randal asked those that will be attending the ACTE Vision Conference to bring back ideas for High Tech equipment purchases. There is a meeting scheduled in November with the Consortium Superintendents.

Dan applied for a \$50,000 Perkins Innovation Grant in order to purchase an electrical vehicle for our Auto Tech Programs. SRCTC has been awarded the grant. Students will build an electric car, make sure it works and do some troubleshooting and work with the specialty equipment that goes with it.

Randal announced Mrs. Kemmer will hold a couple Adult classes at SRCTC-Oakes: Lefse Making 5:30 to 8:00 pm December 8 and Holiday Baking from 5:30-8:00 pm December 21. The deadline to register is November 22.

Director's Report

Desi Severance was awarded the Harbor Freight Tools for Schools Prize for Teaching Excellence October 3 at Wyndmere School with administrators, staff, students and family in attendance. One of 25 instructors, Desi will receive \$15,000 and a personal tool cart and SRCTC will receive \$35,000. Desi wants to update the welding exhaust system at the school and purchase a couple welders with the prize money. She placed 26th last year and won a \$1,000 gift card.

SRCTC received a thank you from Smith Motors for our pickup purchase. NDSCS asked Dan to be part of their Dual Credit Program, invited him for a tour of the Fargo campus and asked him to be on their Strategic Planning Committee. Wahpeton School asked him to be part of their SP Committee as well. Dan noted it is nice for SRCTC to be asked and to have a voice!

Staff reviews for our new counselors and teachers will be completed by the December 15 deadline. Dan is thinking he should be reviewed by December as well.

ND CTE has paid us quarterly in the past but, due to the new funding formula, they gave us a one lump sum payment. We are investing in staggered CDs based on when we would have received the quarterly payments.

The 2023 house was broken into the night of October 16 or in the early am of the 17th. We lost approximately \$1,800 of hand tools. Dan filed a report with the police and called

Heritage Insurance. He had purchased security cameras but was waiting for electrical power. The cameras are now in place.

Mark Qual from Lisbon and Neil Planteen from Sargent Central will be attending the ACTE Career/Tech Vision Conference November 29-December 2 in Phoenix.

Dan is looking to move the date of this board meeting next year since it's right before the ND School Board Convention.

Due to Thanksgiving, the next regularly scheduled meeting will be held at 7:00 p.m. Tuesday, November 21, 2023, at the Career/Tech Centers and any other designated sites.

Motion by Amanda, seconded by Sheila, to adjourn the meeting. The meeting was adjourned at 9:00 p.m.

A handwritten signature in blue ink, appearing to read "Janel Saylor".

Janel Saylor
Business Manager