

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
8/23/2023 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met August 23, 2023, with the meeting hosted at the Career/Tech Centers in Wahpeton and Oakes along with other ITV connections. Neil Planteen, Chair, called the meeting to order.

Board Members Present

Mat Asp–Hankinson-W
Kris Beck–N Sargent-Remote
Derek Beito-Richland 44-W
Chad Fyre-Milnor-Remote
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Ben Loll-Campbell-Tintah-W
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Neil Planteen- Sargent Central-O
Val Wagner – Ellendale-O

Board Members Absent

Amanda Huber-Edgeley
Dave Puetz–Wyndmere
Mark Qual–Lisbon
Sadie Siemieniewski-Lidgerwood

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W
Daniel Julson, CPA-Remote

Pledge of Allegiance

Motion by Val, seconded by Sheila, to approve the agenda. Motion carried unanimously.

Motion by Michelle, seconded by Ben, to approve the minutes of the July 26, 2023, Career/Tech Center meeting. Motion carried unanimously.

Motion by Sheila, seconded by Val, to approve the July Expenditure & Revenue Report. Revenue is at \$757,845 or 10% while expenses are at \$551,203 or 7.3%. Motion carried unanimously.

Motion by Ben, seconded by Lisa, to approve the July Activity Account Report. ND State Fair checks will be coming in. Fifty-one percent of projects at the fair belonged to SRCTC's FFA chapters. Audra and Cassidy were happy with their Lisbon FFA golf scramble fundraiser. It was a lot less work than their fruit fundraiser and they made just as much. Motion carried unanimously.

Motion by Kris, seconded by Mat, to approve the July General Fund bills as submitted in the amount of \$95,786. Some purchases/payments included: sprayer components for Precision Ag, textbooks for Hankinson Ag, Bernstein Plumbing's work on the 2023 house, Chad Electric's repair of electrical issues at the Oakes Center, consumables for Emerging (High) Tech, textbooks for Wahpeton Auto; the AC was replaced at the Oakes Center by Grotenberg Electric, 2023 House flooring installation by Jeffrey Hunter, half of the 2023 House foundation to Krump Construction, online manuals for

Oakes and Edgeley Auto, tables for Hankinson Ag, Oakes Ag and Wahpeton DECA, 2023 House flooring from Three Rivers Decorating and YHR Partners for Hankinson Ag architecture and engineering. Motion carried unanimously.

Motion by Sheila, seconded by Val, to approve the audit report of the 2019-20 and 2020-21 SRCTC financial records by Daniel Julson, CPA. As is not abnormal for schools, he mentioned the lack of segregation of duties. Motion carried unanimously.

Motion by Val, seconded by Mat, to approve the 2022-23 DPI Financial Report. Motion carried unanimously.

Motion by Ben, seconded by Sheila, to approve the destruction of records as per the ND School Board Association retention schedule guidelines. Motion carried unanimously.

Motion by Kris, seconded by Michelle, to approve the teaching contract with Michael Marquette, the new Oakes Auto Instructor/Work-based Learning Coordinator and the contracts with Danielle Ficek Luebke, Amber Johnson, Aaron Stone and Cheyenne Ketterling who submitted transcripts by the August 15 deadline for lane advancements. Motion carried unanimously.

Motion by Ben, seconded by Val, to approve the plumbing bid for CT House Project 2024 from Bernstein Plumbing in the amount of \$13,455.67 (\$11,683.32 + \$1,772.35 tubs/showers). A bid was also received from Iverson Plumbing, a new plumber in town, in the amount of \$16,620. His bid included sinks which are included in the cabinet bids so, subtracting those, his bid came to \$15,800.56. Motion carried unanimously.

The board reviewed the 2023-24 Master Teaching Schedules. Dan noted that we have had a lot of requests for a CNA option. We will partner with NDSCS as they have created a Blackboard online hybrid option. Students will have to schedule 16 hours of hands-on labs. This is a dual 5-credit class. Health providers may pay the cost of tests. All schools were notified. At this point 7 or 8 students are interested. It is a tough class so Dan would recommend this class only be available to Juniors and Seniors. Member schools were also notified they may access the help of our Work-based Learning Coordinators. The enrollment report will be presented at next month's meeting as students have until Friday to change classes.

Randal highlighted the ND CTE PDC Conference held in Bismarck August 7-9: Joe Weigel, Edgeley Auto Instructor, received the NDACTE New Educator Award for Trades. Randal ran for NDACTE Vice President and won. This will be a four-year commitment. As NDACTE Vice President, he will be attending the Region 5 Conference in Hawaii April 9-12, 2024.

Dan and Randal held a back-to-school PD day for SRCTC staff August 16. After that meeting concluded, the counselors met together as a group as did the Ag instructors. Per ND Century Code, ND certified staff have to take mandated reporter training by the Public Health Department., of which about half of our staff have completed.

Dan thinks the Hankinson Ag facility is looking beautiful. Grass has been planted and is growing. A final walkthrough has been done and there are touchups that have been noted. There are things yet to yet be assembled and the students will help with that. Mat mentioned he toured the facility about 10 days ago. The greenhouse will arrive sometime this coming winter.

Dan and Desi Severance will be attending the ACTE Career/Tech VISION/NAAE Conference in Phoenix November 28-December 2 along with interested board reps from Lisbon, Milnor and Sargent Central. Desi's Ag Program took first place at the NDAAE and Region 3 levels which qualified her for competing at the NAAE level.

Motion by Val, seconded by Marcus, to approve Evan Olson and Kalie Boehm as the recipients of the August Student Awards of Excellence. Evan is an Ellendale Senior and Kalie is a Richland 44 Junior and they are both enrolled in Ag. Motion carried unanimously.

Assistant Director's Report

Randal's goal is not to have any ITV issues the first day of school and, in his eight years, it hasn't happened yet! There are a few bugs and kinks yet to work out!

An Emerging (High) Tech Consortium meeting will be scheduled to discuss what equipment should be purchased this year. All schools except Fairmount and Richland 44 are on the equipment rotation schedule this year. Training will be scheduled for newer teachers. The first rotation begins next Monday.

Director's Report

There was a nice article in the Daily News on 2023 House move. As always, Schmits did a great job! Aaron Stone stayed back from PDC as it was scheduled during the time of the conference. There was a write up in the Oakes Times of the National FCCLA trip. An open house of the Hankinson Ag facility is scheduled for August 30.

Dan reminded the board members that SRCTC will host their member school board meetings at either SRCTC campus. A meal would be prepared and our programs could be showcased. Dan and Randal will schedule presentations at member school board meetings beginning in January.

Val volunteered to be on the Program of Work Committee. We need one more volunteer.

Dan and Randal will be meeting with the Kulm School Board September 19. It is hoped that KPS will become a full-fledged Center member school.

Dan believes he has a buyer for one of the skid steers. There are a couple promising leads on a house buyer.

Neil introduced Chad Fyre, the new board rep from Milnor.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, September 27, 2023, at the Career/Tech Centers and any other requested sites.

Motion by Ben, seconded by Sheila, to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler".

Janel Sayler
Business Manager