

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
9/27/2023  
8:00 p.m.**

The Southeast Region Career & Technology Center Board met September 28, 2023, with the meeting hosted at the Career/Tech Center in Wahpeton and Oakes ND along with ITV connections. Neil Planteen, Chair, called the meeting to order.

Board Members Present

Neil Planteen- Sgt. Central  
Val Wagner- Ellendale  
Mark Qual – Lisbon  
Sheila Nagel – Oakes  
Markus Geffre – Fairmount  
Dave Puetz – Wyndmere  
Kris Beck – North Sargent  
Amanda Huber- Edgeley

Board Members Absent

Mat Asp - Hankinson  
Michelle Nelson- Wahpeton  
Derek Beito – Richland #44  
Chad Frye - Milnor  
Ben Loll - Campbell  
Sadie Siemieniewski, Lidgerwood  
Lisa Graves- Wahpeton

Others Present

Dan Spellerberg- Director  
Randal Brockman, Asst. Director  
Jodi Smart, Executive Admin Assistant

Pledge of Allegiance

Motion by, Val W seconded by Dave to approve the agenda. Motion carried unanimously.

Motion by Kris, seconded by Sheila to approve the minutes of the August 23, 2023, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Mark, seconded Amanda, to approve the August Expenditure & Revenue Report. Total revenue to date is \$868,663 or 11.45% while expenditures are at \$1,405,431 or 18.5%. Motion carried unanimously.

Motion by Sheila, seconded by Val., to approve the August Activity Account Report. Motion carried unanimously.

Motion by Kris, seconded by Amanda, to approve the September General Fund bills as submitted in the amount of \$568,156. Motion carried unanimously.

Motion by Dave, seconded by Val., to approve Carson VanEps and Garret Fenske as the recipients of the September Student Award of Excellence. Carson is a junior at Wahpeton High School and is enrolled in the Agricultural Education Program through SRCTC at Wahpeton. Garret is a senior at Wahpeton High School and is enrolled in the Construction Technology Program through SRCTC in Wahpeton. Carson is the son of Michael and Julie VanEps. Garret is the son of Sonja Fenske. Motion carried unanimously.

Dan gave the Board an update on the 2023 Construction Technology House. Interior walls were completed in the basement and are now waiting for Electrical and Mechanical contractors to complete their work in the basement. Approximately 85% of the upstairs in complete.

Foundation has been dug on the 2024 house. SRCTC Construction students and NDSCS Construction students have been on site learning and helping the contractor with the concrete work. Students have been building exterior and interior walls at the Center when the weather prohibits them from working at the job site.

Contractor bids were reviewed for the 2024 House project.

Only one bid was received for HVAC work from Schmitty's Plumbing and Heating for \$19,380, add an additional \$5250 for a fireplace. Dan recommended the board accept the bid from Schmitty's plumbing without the fireplace. Motion by Markus, seconded by Amanda to accept the bid from Schmitty's Plumbing and Heating for \$19,380. Motion carried.

Bids for Electrical work was reviewed:

Storm's Electric - \$14,774.00  
MMC Electric, LLC - \$17,000.00

Motion by Dave, seconded by Mark to accept Storm's Electric bid for \$14,774. Motion carried.

Bids for Cabinets/Countertops were reviewed:

Hill's Cabinetry - \$17,544.84  
Dakota Cabinetry - \$17,714.17  
Nielsen Electric - \$19,830.00  
L & M Woodworking - \$18,362.72

Motion by Markus, seconded by Sheila to accept Hill's Cabinetry for \$17,544.84. Motion carried.

Fall enrollment is at 1869, a slight decrease from last year; due in part to new instructors in the Wahpeton and Oakes Ag programs. Dan has implemented a mentorship program by bringing on a retired Ag instructor to mentor all our Ag programs with hopes to retain our instructors for the near future.

Dan is still looking for another Board member to serve on the Program of Work committee. We need two board members to serve. Val from Ellendale has volunteered to serve. Please contact Dan in the next couple of weeks if you would like to serve.

Dan mentioned to the Board that he and Randal have applied for a \$50,000 Carl Perkins Innovation Grant. If awarded the grant, the money would be used to purchase an Electric

Vehicle trainer to be used in our Auto programs in Wahpeton, Oakes, and Edgeley. The Center should find out in early October if we are awarded this grant.

SRCTC's FFA chapters had a total of 9,110 entries at the ND State Fair, 50.91% of all entries, and earned \$41,603.35.

Dan shared with the Board that the state had extra Carl Perkins funding from last year that wasn't used. That amount was divided out between the CTE centers. Both sides of our consortium should see an additional \$1,000 - \$1,500.

Randal updated the Board on Mike the Work Based Coordinator in Oakes. Mike has been in contact with officials in Bismarck on what he needs to effectively do his job. Mike has also started to visit with schools/counselors on our west side.

Dan has been waiting to advertise for a WBL coordinator on the east side until he can confirm with the state on what educational requirements are needed for this position. The State informed him that a minimum of a bachelor's degree would be needed. He is hoping to advertise soon and hire within the next month.

Hankinson Innovation Academy hosted an open house on August 30. Many community members walked through the facility. Dan mentioned that we are still waiting on the greenhouse. Dan also informed the Board that the State changed their funding policy on new programs and will now reimburse 75% for the first year before it goes back to the normal 40%.

Bids were sent out on the Edgeley Innovation Center. Bids will be opened on October 10<sup>th</sup> in Edgeley. The Edgeley School Board will act on those bids at their meeting later that day.

Our instructors are required to complete Caree Ready practices twice a year on all 9-12<sup>th</sup> graders. CRP are picked up by parents and Parent/Teacher conferences or mailed out. The first Parent/Teacher conferences will be held on October 16<sup>th</sup>.

Dan reviewed bids for the purchase of ¾ ton pickup. Dan requested bids for the three local dealerships but only received two back:

Smith Motors - \$59,150.00  
Dakota Chrysler - \$63,600.00

Smith Motors had a vehicle in stock, Dakota Chrysler would have to order.

Motion by Markus, seconded by Dave to purchase the pick-up from Smith Motors. Motion carried.

Discussion was held on the Oakes Suburban.

### *Assistant Director's Report*

First High Tech rotation is out, very few issues have been reported.

A meeting with area Superintendents will be held soon to discuss what equipment should be purchased. Randal mentioned that Emerging Technology money can now be used to make repairs to our existing equipment. In the past, the Center would have to use our own money to make these repairs.

Teacher evaluations for all new teachers need to be completed by December 15<sup>th</sup>. Dan and Randal will be planning to get into the classrooms to begin these evaluations.

### *Director's Report*

Dan and Randal attended the Kulm Public School board meeting last week. Information and discussion held on Kulm becoming members of the Center.

Two students auditioned and we accepted to be part of the National FFA Band which performs at the National FFA Convention in November in Indianapolis. Evan Olson a senior from Ellendale and Vincent Stregge a junior from Wyndmere. Since these students need to be at the Convention early, Brooke Kunz, Oakes Ag instructor will be taking these individuals down to Indianapolis via Suburban.

Changes to Choice Ready was reviewed.

1<sup>st</sup> Quarter payments from the state should be arriving this week.

ACTE Vision Conference in Phoenix, Arizona. November 29-December 2<sup>nd</sup>. Dan sent out emails to Sgt. Central, Milnor, Lisbon's Superintendents, and the School Board, extending the invitation to attend. Neil Planteen, Dan Spellerberg, and Instructor Desi Severance are already planning on attending.

CHS Grant Trailer- In late 2022, Wyndmere Ag Instructor Desi Severance was awarded a \$15,000 CHS grant. Her vision for the money was to build a mobile Ag Processing Trailer. This trailer would be able to process many Ag commodities including canning and juicing. The trailer was dropped off in Wyndmere last week. Dan mentioned that the trailer still needs to be wrapped.

The next regularly scheduled meeting will be 8:00 PM on October 25, at the Career/Tech Centers and any other designated sites.

Motion by Val, seconded by Dave. to adjourn the meeting. The meeting was adjourned at 8:56 p.m. Motion carried.

*Jodi Smart*

Jodi Smart  
Executive Administrative Assistant.