

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
2/28/2024 – 7:00 p.m.**

The Southeast Region Career & Technology Center Board met February 28, 2024, with the meeting being hosted at the Career/Tech Centers in Wahpeton and Oakes along with a video connection. Kris Beck, Vice Chair, called the meeting to order.

Board Members Present

Mat Asp–Hankinson-W
Kris Beck–N Sargent-O
Lisa Graves – Wahpeton-W
Michelle Nelson-Wahpeton-W
Dave Puetz–Wyndmere-W
Mark Qual–Lisbon-O
Sadie Siemieniewski-Lidgerwood-W
Val Wagner – Ellendale-V

Board Members Absent

Derek Beito-Richland 44
Chad Fyre-Milnor
Markus Geffre-Fairmount
Amanda Huber-Edgeley
Ben Loll-Campbell-Tintah
Sheila Nagel - Oakes
Neil Planteen- Sargent Central

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Dave, seconded by Michelle, to approve the agenda. Motion carried unanimously.

Motion by Mat, seconded by Lisa, to approve the minutes of the January 24, 2024, Career/Tech Center meeting. Motion carried unanimously.

Motion by Mark, seconded by Sadie, to approve the January Expenditure & Revenue Report. Revenue is at \$5,762,800 or 75.95% while expenses are at \$5,071,379 or 66.84%. Motion carried unanimously.

Motion by Val, seconded by Dave, to approve the January Activity Account Report. FCCLA did many activities during National FCCLA Week February 12-16. National SkillsUSA Week was February 5-9 while National FFA week was February 17-24. The FFA groups have been competing at regional CDE competitions. The FFA Winter CDEs competition is March 18. DECA leaves Sunday for their State Conference. The ND HOSA Competition is March 24-26. They are fundraising. The balance of the Activities Accounts is \$200,159.41. Motion carried unanimously.

Motion by Mark, seconded by Mat, to approve the February General Fund bills as submitted in the amount of \$903,581, another record! Some purchases/payments included: an Anatomage Table, Gast Construction for the Edgeley CTC, inflationary funds to Lisbon School for Ag, final payments to Manning Mechanical and Meridian

Construction for the Hankinson Ag building, specials on the CT house lots, Riverside Lumber for the 2024 house, and Storm's Electric for the balance of the 2023 house and the rough-in for the 2024 house. Motion carried unanimously.

Motion by Michelle, seconded by Sadie, to approve Cora Hermunslie and Patrick Boyle as the recipients of the February Student Awards of Excellence. Cora is a Richland 44 Junior enrolled in Mr. Boehm's Ag Program. Patrick is a Richland 44 Senior enrolled in Mr. Bakewell's Diesel Program. Motion carried unanimously.

Motion by Lisa, seconded by Dave, to set the price of the 2022 CT House to in the amount of \$319,751 since the basement will be finished at the request of the buyer. Dan will draft up the purchase agreement. The students will start hanging sheetrock in the basement. Motion carried unanimously.

The students have wrapped up the sheetrocking in the 2024 CT house. The cabinets have been delivered and are ready to be installed.

Motion by Mat, seconded by Lisa, to approve the drywall bids from Familias Drywall of West Fargo: \$11,152.28 plus mileage for the entire 2024 house; \$3,012.32 plus mileage for the 2023 House garage and stairway; and \$7,381.92 plus mileage for the 2022 House garage, basement & stairway. Other bids received included: Red River Drywall \$16,090 for the 2024 house; \$6,850 for the 2023 house and \$9,590 for the 2022 house; and Schmit & Sons \$14,900 (no paint) for the 2024 house and \$2,750 (no paint) for the 2023 house. Mileage was estimated at \$270. Dave estimated the approximate cost of paint would be \$500, not including labor. Motion carried unanimously.

Dan's Director's Evaluation needs to be done by March 15. Jodi will send them out tomorrow. If there are areas of improvement, comments are needed. Neil will compile them and will meet w/Dan before March 15. The evaluation can be acted on at the March 27 meeting.

Certified contracts for 2024-25 will be sent out Friday, March 1 and are due back March 15.

Dan and Randal will present at the following member school board meetings in March: Ellendale at SRCTC-O March 11 at 5 p.m. w/supper; Lisbon March 12 at 7:30 p.m.; Campbell-Tintah at SRCTC-W at 6 p.m. w/supper; Wahpeton March 13 at 6 p.m. and Richland 44 March 20 at 5:30 p.m.

Dan gave an update to the board on the Edgeley CTC building. The six roof bays have been insulated and sheeted. They have started to work on side walls and installing windows. A larger crew will be working to get the building enclosed over the next two weeks. Two big donors have been confirmed. Mr. Hanson is meeting w/an entity tonight. Kitchen equipment bids will be compared and brought to the board. Randal had gotten a 12,000lb drive-on floor hoist quote. The cost has since risen \$6,500 so other options are being considered. The 10,000lb two post that is currently be used will also be utilized.

Motion by Mark, seconded by Lisa, to approve the 2024-25 NDSCS MOU for Auto, Diesel and Welding, a 4.5% increase in cost from this year. Motion carried unanimously.

Wahpeton High school reached out and is asking that SRCTC offer Summer Construction Tech. Not enough students were interested to offer it last summer. All of the Ag teachers will be doing Summer SAEs. Diesel will be offering a camp. Counselors were given info on that to give to students. Students from Richland County schools have been invited to a Scrubs Camp. They are hoping to have 120 students or better. SRCTC will send several students.

Assistant Director's Report

Anatome training was held March 7 over Zoom from California. It was a very good training and went better than Randal expected. Mr. Nelson has also been doing some individual trainings. Since it is the middle of the biennium, we don't need to spend all the money this year but Randal is looking to purchase Automation trainers which use PLC's. He plans to hold some training with the Ag instructors this summer to see if they are worth purchasing.

Tours for students from five of our member schools have been held in Wahpeton. Ellendale School student tours have been completed at the Oakes Center. N. Sargent and Sargent Central tours, which were to be done yesterday, have been rescheduled for March 6. Meals were provided for the bus drivers at the Centers-noon meal in Wahpeton and breakfast in Oakes. There were inserts in the local papers and social media communications highlighting February CTE month. FCCLA made cupcakes, freeze-dried candy and cotton candy for FCCLA Week. FCCLA also provided a meal for staff at the Oakes School. The Oakes/Sargent Central/Ellendale FFA held a pie social at Oakes last week for FFA Week. Ice cream sandwiches were also passed out to the students and staff at Ellendale, Oakes and Sargent Central.

The Greater SE ITV superintendents meeting will be held April 26 in conjunction with the Southeast Schoolmasters meeting. Randal is still working on scheduling a GSE ITV principals meeting sometime in March.

Director's Report

Dan shared the following: a couple recent newspaper articles about HOSA and SRCTC student tours, thank yous received following leadership training in Oakes, the invite to the first Hankinson FFA banquet and the February ND CTE newsletter. In that newsletter, it was announced that Brianna Schmitz, Oakes, has been chosen to participate in the US Senate Youth Program and Wyndmere Ag students were showcased for making collection boxes for the Jessy's Tox Box Program. Dan attended a recent Wahpeton/Breckenridge Chamber Chats to let local businesses know that SRCTC is training their future workforce. Upon Dan's inquiry, Mark Weller of EV West informed him parts would be shipped tomorrow. Mark will fly here for a day and train the Auto

instructors on the carts. Dan had invited Bobbi Steffens, Daily News Reporter, on one of the student tours.

At the ND CTE board meeting Monday, the funding formula was discussed. Their plan is to use three incentive areas. If schools score well in the areas, they will be financially rewarded. They say schools won't go backwards but Dan feels that it will be hard to budget. Administrators will have an opportunity to share concerns. Details are yet to be figured out. The funding formula is currently 40% and it is projected that next year's increase will be a flat rate like this year. The new funding policy will take effect July 1, 2025.

The next regularly scheduled meeting will be held at 7:00 p.m. Wednesday, March 27, 2024, at the Career/Tech Centers and any other designated sites.

Dan thanked Kris for chairing.

Motion by Dave, seconded by Mark, to adjourn the meeting. The meeting was adjourned at 7:55 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is shown within a light gray rectangular border.

Janel Sayler
Business Manager