

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
8/28/2024 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met August 28, 2024, with the meeting being hosted at the Career/Tech Centers in Wahpeton and Oakes along with video connections. Mark Qual called the meeting to order and welcomed everyone.

Board Members Present

Chad Fyre-Milnor-V
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Ben Loll-Campbell-Tintah-W
John Manstrom-Wyndmere-W
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Neil Planteen- Sargent Central-O
Mark Qual-Lisbon-O
Jason Semerad-Hankinson-W
Sadie Siemieniowski-Lidgerwood-W
Val Wagner – Ellendale-O

Board Members Absent

Kris Beck–N Sargent
Nathan Berseth-Richland 44
Amanda Huber-Edgeley
Tom Nitschke-Kulm

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Val, seconded by Michelle, to approve the agenda. Motion carried unanimously.

Motion by Lisa, seconded by Val, to approve the minutes of the July 24, 2024, Career/Tech Center meeting. Motion carried unanimously.

Motion by Ben, seconded by Michelle, to approve the revised June Expenditure & Revenue Report. Revenue ended at \$9,128,188.16 or 120.3%, an increase of \$4,235.65 of what was reported last month, while expenses ended at \$8,895,601.17 or 117.23%, an increase of \$57.07 of what was reported last month. Motion carried unanimously.

Motion by Lisa, seconded by Sheila, to approve the July Expenditure & Revenue Report. Revenue is at \$352,356.09 or 6.6% while expenses are at \$309,435.04 or 5.8%. Motion carried unanimously.

Motion by Mark, seconded by Ben, to approve the July Activity Account Report. Wahpeton DECA will be purchasing new logo merchandise. FFA State Fair premiums should be arriving soon. R44 FFA was the number one exhibitor. Dan commends the advisors. Keep the Blind in Mind, a subcategory of Oakes DECA, will be used to zero out the DECA account since the students raised more than they projected. The remainder of the money will be used for planned projects. The balance of the Activities Account is \$193,511. Motion carried unanimously.

Motion by John, seconded by Lisa, to approve the August General Fund bills as submitted in the amount of \$210,973. Some purchases/payments included: Krump Construction for half of the 2025 house foundation (done today), Albert J Lauer constructed the greenhouse in Hankinson and reglazed the greenhouse at Richland 44; Storm's Electric for bid balances; Walmart debit cards for SkillsUSA meals; Summit Fire Protection for the Wahpeton CTC buildings. Motion carried unanimously.

Motion by Val, seconded by Michelle, to approve the 2023-24 DPI Financial Report. Motion carried unanimously.

Motion by Mark, seconded by Sheila, to approve the destruction of records as per the ND School Board Association retention schedule guidelines. Motion carried unanimously.

Motion by Sadie, seconded by Lisa, to approve certified contract modifications for Tony Boehm, Danielle Luebke, Darci Weber, Rhonda Weigelt and Ed Wentworth. These were expected and were budgeted. Ed wrapped up his Masters and the others reflect lane and steps they have earned through their credits. Motion carried unanimously.

The foundation is done, the floor heat in and backfilling is 90% done on the 2025 CT house project. The contractor brought in loads of clay. The students have three exterior walls up. They will then put up some interior walls and start on rafters next week. Mr. Stone has a Facebook page for showing progress - SRCTC Construction Technology.

The board viewed the 2024-25 Master Teacher Schedule. A full-time Oakes Marketing instructor hasn't been hired. SRCTC will be contracting with Oakes PS for Marketing Periods 6-7. The instructor will be taking the Praxis test. One period will also be purchased from the Central Regional Area Career/Tech Center, Bismarck. Tom Bakewell is in charge of Diesel but he and three other instructors will rotate every eight weeks. Michael Bitz will be teaching Auto $\frac{3}{4}$ of the year and a new instructor (was teaching in Moorhead) will teach the remaining $\frac{1}{4}$.

At the CTE PDC conference in Bismarck the beginning of August, Aaron Stone, Construction Technology Instructor, received the ND ACTE Young Educator of the Year Award for Trades; Cassidy Bishop, Lisbon Ag Instructor, received the ND ACTE Young Educator of the Year Award for Ag and Overall Young Educator. She also received the Turn the Key Award and new Oakes Ag Instructor Karson Beckstrom earned My Creed award at the Ag instructor banquet.

Besides PDC, required back-to-school staff PD was held August 14. AI training was held at Wyndmere PS in the morning and expectations for SRCTC staff were addressed in the afternoon.

YHR Partners say Edgeley CAC Welding, Auto, hallways and restrooms will be accessible by Tuesday, September 3. There is still quite a bit to wrap up. The electricians are holding them up. The kitchen equipment was delivered today. Dan plans to be over there Tuesday and Wednesday to help move in and do a punch list walk-thru.

Desi Severance, Cassidy Bishop, Neil Planteen, Randal and Dan will be attending the ACTE CareerTech Vision 2024 Conference in San Antonio. Those that were invited will be contacted again.

Motion by Ben, seconded by Lisa, to approve Mariska Olson as the recipient of the August Student Award of Excellence. She is an Edgeley Senior enrolled in Ag. Motion carried unanimously.

Assistant Director's Report

An ITV principals and instructors meeting was held August 8 in Wyndmere. There was a slight improvement in getting classes up and running.

The board viewed the 2024-25 High tech schedule. Randal informed the board that he ordered a vinyl cutter/printer to replace the one that is no longer working. He is looking at replacing the CNC mill that is giving us some issues. He also informed the group that some units are still available for this school year if anyone at their school is interested in using them. Pat Nelson, High Tech Coordinator, started to deliver equipment Monday, August 26. He will deliver equipment to Campbell-Tintah next week when their classes begin.

Director's Report

The board viewed the MOU with Central Regional Area Career & Technical Center, Bismarck, for one period of Marketing. An MOU will be completed with Oakes PS as well. Dan will keep the position open.

Dan received two proposals for fixing the Chef Training door: Fargo Glass & Paint \$9,800 plus \$3,400 for an auto opener. House of Glass bid \$3,713 for an aluminum door, reusing the frame and hardware. Dan asked House of Glass to put us on their docket.

Dan mentioned to the board that, if any of their former students have taken three dual credit classes, they are eligible for a \$750 ND Scholarship. Dan sent it to the counselors and principals to post on school websites and he will also send the info to the board.

Dan invited member school boards to use SRCTC as a host site for their meetings – Oakes Culinary Arts, Wahpeton Chef Training or Edgeley.

Dan and Jerry Prante are taking a Teacher Innovation class through NDSU. Jerry will try some different things, such as a restaurant night where students will show and tell their skills.

Open instructor positions at SRCTC include Oakes Marketing and Lisbon Ag.

Dan hired Hayley Bouressa as the Work-Based Learning Coordinator for SRCTC's East side. She is a music teacher by trade and has a social media and digital marketing business. Her tasks will include connecting with businesses, counselors and principals. She is working to get her credential.

There will be an open house of the Edgeley Career Academy Center Friday, September 20.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, September 25, 2024, at the Career/Tech Centers and any other designated sites.

Motion by Mark, seconded by Val, to adjourn the meeting. The meeting was adjourned at 8:50 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is enclosed within a thin black rectangular border.

Janel Sayler, Business Manager