

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
11/26/2024 – 7:00 p.m.**

The Southeast Region Career & Technology Center Board met November 26, 2024, with the meeting being hosted at the Career/Tech Centers in Wahpeton and Oakes along with video connections. Neil Planteen, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Nathan Berseth-Richland 44-W  
Chad Fyre-Milnor-V  
Markus Geffre-Fairmount-W  
Lisa Graves – Wahpeton-W  
Amanda Huber-Edgeley-O  
Ben Loll-Campbell-Tintah-W  
John Manstrom-Wyndmere-W  
Sheila Nagel – Oakes-O  
Tom Nitschke-Kulm-O  
Michelle Nelson-Wahpeton-W  
Neil Planteen- Sargent Central-O  
Mark Qual-Lisbon-O  
Sadie Siemieniewski-Lidgerwood-V  
Val Wagner – Ellendale-O

Board Members Absent

Kris Beck–N Sargent  
Jason Semerad-Hankinson

Others Present

Dan Spellerberg, Director-W  
Randal Brockman, Asst. Director-O  
Janel Saylor, Business Manager-W

Pledge of Allegiance

Motion by Ben, seconded by Mark, to approve the agenda. Motion carried unanimously.

Motion by Michelle, seconded by Lisa, to approve the minutes of the October 30, 2024, Career/Tech Center meeting. Motion carried unanimously.

Motion by Sheila, seconded by Amanda, to approve the October Expenditure & Revenue Report. Revenue is at \$2,958,634 or 55.2% while expenses are at \$2,449,720 or 45.7%. Motion carried unanimously.

Motion by Lisa, seconded by Amanda, to approve the October Activity Account Report. Most accounts are healthy due to fall fundraisers. The balance of the Activities Account is \$215,571. Motion carried unanimously.

Motion by Nathan, seconded by Mark, to approve the November General Fund bills as submitted in the amount of \$229,622. Some purchases/payments include: Benco Equipment moved the lift from Edgeley to Oakes \$1,724; Gast Construction – Edgeley CAC \$58,996; mini split in the Oakes Culinary kitchen \$9,622, House of Glass replaced the locks at the Oakes Center \$6,858; bid balance + extras for the 2025 house for Krump Construction \$39,939; NCS Pearson for MOS license \$4,167 for Wahpeton High School

Computer Instructor Mrs. Lausch for a Microsoft pilot project including certification for skills/process (Perkins funds); a used electric range from Planteen Inc. for the Edgeley CAC \$2,000; Riverside \$20,511 for the 25 house and Schmitt's Plumbing 2<sup>nd</sup> draw \$10,990. Motion carried unanimously.

Motion by Val, seconded by Sheila, to approve Rebecca Schlader and Denver Nelson as the recipients of the November Student Awards of Excellence. Rebecca is an Oakes Sophomore and is an Ag student of Mr. Beckstrom and Denver is a Hankinson Senior in Mr. Ringler's Hankinson Ag class. Motion carried unanimously.

Dan announced that he has asked the cabinet bidders to clarify their bids as they weren't apples to apples. Randal toured the house last week the day Dan was subbing. There is some fascia yet to be installed outside, the windows are installed, insulation has been put in the walls and the drywall is 40% done. Tape/texture bids will be acted on at the December meeting so the house may be taped and texture over Christmas break. It is anticipated that the house will be done by the end of March or first part of April. Dan will draw up a purchase agreement for the board to act on after next month when the majority of the expenses are known.

Dan was told the Construction Tech houses were uninsurable when we used to move our houses but they have now taken us back. We did have to take out a different policy on the 2023 house. After three months, that house can be put on ND Insurance Reserve Fund Insurance.

Motion by Mark, seconded by Tom, to approve Dan's Director's Evaluation. Jodi incorporated AI to create a one page overview. Neil met w/Dan last Thursday. One comment noted was that Dan stepped into the role that was held by Rood since the beginning of time! Neil told Dan that he appreciates all he has done for the Center. Dan told the board it is fulfilling working with the staff, students and the board. He likes the business side of things, including the Comdel Innovation Grant, seeing how technology can be incorporated to train students to the next level. He appreciates the board supporting him and challenging him. He said it has been hard work with all the federal capital projects. Motion carried unanimously.

Motion by Ben, seconded by Nathan, to approve the 2025-26 SRCTC Calendar. There is a total of 182 days including 174 student contact days and three PD days. Motion carried unanimously.

Motion by Marcus, seconded by Lisa, to name First Community Credit Union as SRCTC's Official Depository of Center Funds since the Wahpeton US Bank branch is closing January 27, 2025. Dan and Janel met with them and Bell Bank. Two reasons for going with FCCU is that they are willing to sponsor our electronic sign and they also have a site in Oakes. We were informed that Bell Bank wouldn't sponsor our sign at this time. The sign rental income of \$2,400/year goes towards student travel. Motion carried unanimously.

Motion by Nathan, seconded by Michelle, to approve the 2024-25 Career Development MOUs with Sargent Central and Lisbon Public Schools. This is an added way to help our member schools since CTCs receive higher reimbursement running career/tech programs through their Centers. We currently have eight counselors. Motion carried unanimously.

The 2025 SRCTC Board Meeting Schedule was set. Meetings are the fourth Wednesday of the month with varying times as has been historically done. Dates are adjusted around holidays and conferences. Edgeley will be added as a site once a mobile ITV unit is installed there.

#### *Assistant Director's Report*

SRCTC usually follows what the Oakes and Wahpeton Schools do for storm days. There are times when one site calls school off and the other side doesn't. Staff will have assignments ready when virtual learning days are needed.

New staff members are mentored both internally by our veteran instructors and by state staff when assistance is needed.

A request has been submitted to the state for SRCTC's counselors to showcase our virtual reality headsets to the legislators in February in Memorial Hall. With the headsets, students can go in and tour facilities and jobs. One example is being up on a wind tower. Notifications should be received soon.

Perkins and Emerging Tech will be discussed at the Superintendents meeting scheduled for January 24.

#### *Director's Report*

Dan said he has seen a few nice articles regarding the District 5 FFA Leadership Event at NDSCS November 20. Randal judged that morning. Several students have qualified for LDE Day in Bismarck to be held January 7, 2025. He stays in touch w/the Chamber and the needs of the community. He did connect with Mark w/EV Trainers concerning training. Last summer didn't work.

Dan and Randal will finish up reviews in December for staff with less than three years of experience.

Randal leaves for ACTE in San Antonio Tuesday while Neil, Marcus, Supt Steve Hall, Desi Severance, Cassidy Bishop, and Dan leave Wednesday and return Saturday.

The CTE Directors will be meeting in Bismarck December 18. Policy changes and funding will be discussed.

The next regularly scheduled meeting will be held at 7:00 p.m. Monday, December 23, 2024, at the Career/Tech Centers and any other requested sites. This is two days earlier due to Christmas.

Motion by Ben, seconded by Val, to adjourn the meeting. The meeting was adjourned at 7:56 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is enclosed in a light blue rectangular box.

Janel Sayler, Business Manager