

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
12/23/2024 – 7:00 p.m.**

The Southeast Region Career & Technology Center Board met December 23, 2024, with the meeting being hosted at the Career/Tech Center in Wahpeton with Zoom connections. Neil Planteen, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent
Nathan Berseth-Richland 44
Markus Geffre-Fairmount
Lisa Graves – Wahpeton
Amanda Huber-Edgeley
Ben Loll-Campbell-Tintah
Sheila Nagel – Oakes
Michelle Nelson-Wahpeton
Neil Planteen- Sargent Central
Mark Qual-Lisbon
Jason Semerad-Hankinson
Sadie Siemieniowski-Lidgerwood
Val Wagner – Ellendale

Board Members Absent

Chad Fyre-Milnor
John Manstrom-Wyndmere
Tom Nitschke-Kulm

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-Z
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Amanda, seconded by Markus, to approve the agenda. Motion carried unanimously.

Motion by Mark, seconded by Sheila, to approve the minutes of the November 26, 2024, Career/Tech Center meeting. Motion carried unanimously.

Motion by Markus, seconded by Amanda, to approve the November Expenditure & Revenue Report. Revenue is at \$3,175,651 or 59.2% while expenses are at \$3,901,459 or 72.7%. We are a little lopsided until we bill and receive payment from Edgeley for CAC expenses. Motion carried unanimously.

Motion by Markus, seconded by Jason, to approve the November Activity Account Report. The balance of the Activities Account is \$292,791. Motion carried unanimously.

Motion by Shiela, seconded by Michelle, to approve the December General Fund bills as submitted in the amount of \$1,194,078. Some purchases/payments include: Gast Construction for the Edgeley CAC \$1,069,837; \$25,000 to FCCU to open the General Fund account; Riverside \$6,268 and Schmitt's \$15,250 for the 25 house; and TriMark \$12,806 for equipment for the Edgeley CAC. Motion carried unanimously.

Motion by Jason, seconded by Val, to approve David Sanborn as the recipient of the December Student Award of Excellence. He is a Wahpeton Junior and is enrolled in both the Ag and Construction Tech Programs. He was recognized by his Ag Instructor, Mr. Coleman. Motion carried unanimously.

Dan showed the house to the interested buyers this a.m. The house is insulated and sheetrocked. The students will be doing lab activities. They will also finish the millwork in the 2023 house.

Motion by Nathan, seconded by Jason, to approve the cabinet bid in the amount of \$22,839.53 from Hill's Cabinetry. A bid of \$26,935 was also received from Nielsen Electric. Motion carried unanimously.

Motion by Marcus, seconded by Mark, to approve the drywall tape/texture/paint bid from Familias Drywall & Painting in the amount of \$9,895.80. No other bids were received. Motion carried unanimously.

Motion by Val, seconded by Michelle, to accept the resignation of Daisy Canfield Pyle at the end of her 2024-25 contract. She provides Career Development services for Wahpeton High School. She is moving to the state of Washington next summer. Dan has had conversations with her and Wahpeton School. There are quite a few interested in her position. Motion carried unanimously.

Two SRCTC board members are needed for negotiations. We negotiate every two years. The staff has been told to wait to initiate negotiations until the State figures out our funding.

Dan and Randal will be attending member school board meetings starting in January. They will meet with your administrators before they meet with your boards. The board was asked if there was anything they would like presented at these meetings.

The board viewed SRCTC's holiday schedule.

In January, all Ag instructors will receive a memo along with their Summer SAE agreements. The program allows individual connections w/students for the 20 days in July. The agreements are null & void if they don't sign next year's contract.

Motion by Markus, seconded by Sadie, to approve the purchase of an ambulance from Premier Specialty Vehicles, Fergus Falls, in the amount of \$18,000. Its mileage is 41,000. This includes a \$10,000 trade-in for our current ambulance, which recently died and was towed back to Oakes. It was purchased in 2017 and our cost has been \$1,900/yr. Mileage is 107,000. Dan also looked at a slightly newer one which had 115,000 miles on it. Motion carried unanimously.

Assistant Director's Report

The new CNC mill arrived earlier this month. Training will be scheduled the end of January. We are still waiting for AC/DC trainers to be delivered.

Marcus, Neil, Randal & Dan highlighted the ACTE Vision Conference held in San Antonio December 4-7. Randal took part in leadership training December 3 and took part in as many AI breakout sessions as he could. He is thinking to purchase a couple more simulators, which he saw at the trade show. Randal attended a session on evaluations and was very intrigued. He would like to work with Mr. Spellerberg and look at improving the current evaluations. Dan felt there were very good discussions in the other sessions as well. Marcus was very impressed with the seminars and was thankful for the opportunity to attend.

Anti-virus/tracking software supplied by NDIR is getting installed on all our computers. SRCTC will get a 4% break on our insurance once it is installed on all our devices.

Director's Report

The Board viewed an article about Marisa Mumm placing 10th nationally for a research paper she wrote on soil salinity. Also mentioned in the article was that she recognized her grandpa at last spring's FFA banquet because he had recited the FFA Creed 70 years ago just as she did last spring. Rebeca Schlader was recognized in the Oakes Times for being SRCTC's November Student Award of Excellence recipient.

Dan attended the Wishek school board meeting December 11 as they are interested in what it would involve to be part of the Center.

Dan highlighted current CTE funding. If a program is a stand alone, 27% of instructor salary is reimbursed; if part of a Center, 40% of salary, benefits and supplies are reimbursed. The last two years have been a transitional phase as Centers received 7% more in reimbursement. Junior High and elementary counseling programs aren't covered. The first reading of proposed CTE funding changes are tentatively planned for January. It is hoped that that the proposed CTE funding will be progressive.

The ND Legislative session reconvenes January 7 with policy discussions on January 6. There are 50 bills proposed for property tax relief. The CTE budget has doubled in the last few years with capital projects. Dans feels we will need some of it to continue to do what we do.

Dan mentioned that it will be a great time over the holiday break to review SRCTC's Program of Work; what we have done and what we should yet do.

The next regularly scheduled meeting will be held at 7:00 p.m. Wednesday, January 22, 2025, at the Career/Tech Centers and any other designated sites.

Everyone was wished a Merry Christmas & safe travels!

Motion by Val, seconded by Kris, to adjourn the meeting. The meeting was adjourned at 7:56 p.m.

A handwritten signature in dark ink, appearing to read "Janel Sayler". The signature is written in a cursive style with a large initial "J" and "S".

Janel Sayler, Business Manager