

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
1/22/2025 – 7:00 p.m.**

The Southeast Region Career & Technology Center Board met January 22, 2025, with the meeting being hosted at the Career/Tech Centers in Wahpeton, Oakes and Edgley with virtual connections. Val Wagner called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent-V
Chad Fyre-Milnor-V
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Amanda Huber-Edgeley-E CAC
John Manstrom-Wyndmere-W
Michelle Nelson-Wahpeton-W
Tom Nitschke-Kulm-E CAC
Mark Qual-Lisbon-V
Sadie Siemieniewski-Lidgerwood-V
Val Wagner – Ellendale-O

Board Members Absent

Nathan Berseth-Richland 44
Ben Loll-Campbell-Tintah
Sheila Nagel – Oakes
Neil Planteen- Sargent Central
Jason Semerad-Hankinson

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Markus, seconded by Michelle, to approve the agenda. Motion carried unanimously.

Motion by Mark, seconded by Lisa, to approve the minutes of the December 23, 2024, Career/Tech Center meeting. Motion carried unanimously.

Motion by John, seconded by Amanda, to approve the December Expenditure & Revenue Report. Revenue is at \$3,939,796 or 73.5% while expenses are at \$4,293,921 or 80.1%. Motion carried unanimously.

Motion by Lisa, seconded by Marcus, to approve the December Activity Account Report. The Health Sciences Skills USA account will be zeroed out with the Wahpeton Miscellaneous Act Acct. The balance of the Activities Account is \$227,946. Motion carried unanimously.

Motion by Mark, seconded by Chad, to approve the January General Fund bills as submitted in the amount of \$99,579. Some purchases/payments include: Bloomy license \$1,050; liability insurance through Heritage Ins \$28,553; oxygen compressor for EMT from My Medical Outlet \$1,701 and an ambulance from Premier Specialty Vehicles \$18,000. Motion carried unanimously.

Motion by Marcus, seconded by Michelle, to approve Caleb Harris as the recipient of the January Student Award of Excellence. He is a Kulm Senior and is enrolled in the Edgeley Auto Program. He was recognized by his instructor Joe Weigel. Motion carried unanimously.

The students have finished painting the inside of the Construction Tech house although touchups may be needed since they painted it during our frigid weather. The heat was hooked up Monday. The garage door is scheduled to be installed shortly. The students have been working on the trim of the 2023 house and have been mudding at the shop. The students will now work on taping and texturing. The cabinets and millwork will be installed soon as well. The 2025 house should be completed by early April. The students will keep working on the to-do list in the 2023 house.

Motion by Marcus, seconded by Lisa, to approve the gutter bid from All New Gutter Service in the amount of \$1,587.00. The last quote we received was \$2,200. No other bids were received. Motion carried unanimously.

The board reviewed the mid-year Program of Work update. Something new that is going to be tried this year is sending a video clip of each program to parents after the student tours in February so they can see what the students are doing. Dan asked the board to contact him if they have any concerns or additional items to add to the Program of Work.

Dan and Randal will begin working on the 2025-26 budget even though ND CTE hasn't yet determined the funding formula. They will keep the board and superintendents informed.

Dan informed the board an instructor gave him a verbal resignation January 1. A resignation letter has been requested and hasn't been received yet. Dan has made arrangements with NDSCS for the online classes and is working with ND CDE as well. He has discussed the situation with ND CTE. He posted the position and hopes to hire an instructor for fourth quarter. A meeting has been scheduled February 5 for legal counsel. He has received great advice from ESPB.

Mrs. Heley Ringler started a professional program last week. She was quoted a \$750/credit cost but the cost ended up being twice that. Dan told her that she may have to withdraw from the class because he wouldn't commit the board to more than agreed. Discussion was held on the Center's Professional Growth Policy. Dan mentioned that it has been a great tool for the staff members that have utilized the policy. One employee did reimburse the Center the cost when they left.

The board reviewed the list of activities planned for National CTE Month in February, two of which are member school visits and student tours.

The old part of the Wahpeton Ag greenhouse wasn't heating when it was so cold last week. It needs a fix rather than just a Band-aid. When Mrs. Bishop got back to Lisbon after the PD Monday, she discovered a pipe had burst on the greenhouse wall. Parts

were ordered and it was fixed. Dan, Mrs. Ringler, Mr. Coleman and Mr. Ringler took part in Wadsworth training at Hankinson Ag yesterday.

Dan and Randal will do SRCTC presentations at the following February member school board meetings: Hankinson 7 p.m. on the 10th; Lidgerwood at 7 p.m. and Lisbon at 8 p.m. on the 11th; Wahpeton at 6 p.m. on the 12th; Oakes at 7:00 a.m. w/a meal at the Oakes Center on the 14th; North Sargent at 5:00 p.m. on the 18th; Milnor at 6 p.m. on the 19th and Wyndmere at 7 p.m. on the 20th.

Assistant Director's Report

Randal announced that trainings will be set up for the new AC/DC trainers, the vertical mill and automation trainers, possibly in March.

Randal was looking to purchase new jetpack units for our buses but he found out SRCTC isn't eligible for e-Rate for them. When switches and access points need to be purchased, he hopes SRCTC qualifies for e-Rate for those.

We have two student teachers this semester. Kayla Carlson Hughes is working with Mrs. Severance in Wyndmere and Tucker Regner is working with Mr. Boehm at Richland 44.

Director's Report

Dan had a reach out today about the Lisbon Ag instructor position; there is one applicant for the Health Science instructor position; there are two applications for the Wahpeton Counselor position and there is an applicant for the Marketing instructor position.

SRCTC wasn't affected by the Power School breach.

The local paper highlighted Hankinson FFA's tasting event for fourth graders.

Hayley Bouressa, WBL Coordinator, met with the Wahpeton/Breckenridge Chamber. She will also be meeting with the Hankinson Civic group.

SRCTC staff attended the regional professional development at Wahpeton School Monday. Hamish Brewer was the speaker that morning and there was a trauma-based decision-making presentation that afternoon. SRCTC counselors will be attending their midwinter counselor conference in Bismarck February 8-11.

Dan informed the board that most of the CTE funding is imbedded in Senate Bill 2019. He also mentioned House Bill 1188 which has to do with fee assessments for career/tech centers. House Bill 1490 would require psychological evals for school counselors. House Bill 1160 would prohibit student cell phones in schools

The next regularly scheduled meeting will be held at 7:00 p.m. Wednesday, February 26, 2025, at the Career/Tech Centers and any other requested sites.

Motion by Lisa, seconded by Michelle, to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is positioned above the printed name.

Janel Sayler, Business Manager