

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
2/26/2025 – 7:00 p.m.**

The Southeast Region Career & Technology Center Board met February 26, 2025, with the meeting being hosted at the Career/Tech Centers in Wahpeton, Oakes and Edgeley with virtual connections. Neil Planteen, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent-V
Chad Fyre-Milnor-V
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Amanda Huber-Edgeley-E CAC
Ben Loll-Campbell-Tintah-W
Michelle Nelson-Wahpeton-W
Tom Nitschke-Kulm-E CAC
Neil Planteen- Sargent Central-O
Mark Qual-Lisbon-V
Jason Semerad-Hankinson-W
Sadie Siemieniewski-Lidgerwood-W
Val Wagner – Ellendale-O

Board Members Absent

Nathan Berseth-Richland 44
John Manstrom-Wyndmere
Sheila Nagel – Oakes

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W
Daniel Julson, CPA-V

Pledge of Allegiance

Motion by Marcus, seconded by Lisa, to approve the agenda. Motion carried unanimously.

Motion by Marcus, seconded by Val, to approve the minutes of the January 22, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Mark, seconded by Ben, to approve the January Expenditure & Revenue Report. Revenue is at \$4,129,583 or 77% while expenses are at \$4,726,510 or 88.13%. Motion carried unanimously.

Motion by Ben, seconded by Kris, to approve the January Activity Account Report. The Health Sciences SkillsUSA account has been closed out. The balance of the Activities Account is \$217,877. Motion carried unanimously.

Motion by Marcus seconded by Jason, to approve the February General Fund bills as submitted in the amount of \$682,960. Some purchases/payments include: \$909 of meat from Butcher Shop utilizing grants; overhead door for 25 house from Colonial Enterprises \$4,500; Familias Drywall & Painting \$10,746 for '25 & '23 houses; Janel transferred \$500,000 from US Bank to FCCU; automation kits for Emerging Tech from Global Technology \$10,922; Emerging Tech equip from Lab Midwest \$70,405; greenhouse

heater from Nordick Electric for the old addition of the Wahpeton Ag greenhouse \$2,310 (85% cover by grants written by Calista Ringler); Infusion pumps from Pocket Nurse for EMT \$1,642; Richland County special assessments on the houses \$7,567; and first draw for Schmitt's Plumbing HVAC bid for the '25 house \$20,990. Motion carried unanimously.

Motion by Val seconded by Sadie, to approve Lexi Harris and Colton Fiala as the recipients of the February Student Awards of Excellence. Lexi is an Oakes Junior in Advanced EMT. Colton is a Campbell-Tintah Senior who was in Health Sciences last year. He coordinated a blood drive here at the Wahpeton Center February 13. Motion carried unanimously.

The Construction Tech students have wrapped up most of the internal work of the '23 house. The garage door needs to be wrapped and brick put on the front of the house. Dan showed the house last week and is also showing it tomorrow.

The cabinets for the '25 house will be delivered Friday and will be installed by next Friday. The students will work on siding as the weather allows. The plan is to be done with the house by the end of April.

Motion by Mark, seconded by Lisa, to approve the appliance bids from Nielsen Electric in the amount of \$3,277.89. No other bids were received. Dan allowed the interested party to pick out the appliances as long as the cost was in line w/what SRCTC usually pays. Motion carried unanimously.

The Director's evaluation needs to be done by March 15. A few of the board members mentioned that they received a pdf file and would like a fillable form.

Motion by Kris, seconded by Marcus, to approve the resignations of Karson Beckstrom, Oakes Ag Instructor, and Brady Coleman, Wahpeton Ag Instructor, effective at the end of their current contracts. Brady would like to go back to the Agronomy field and Karson was offered a Science instructor position with North Sargent. Motion carried unanimously.

Motion by Ben, seconded by Lisa, to approve the 2025-26 teaching contracts of Emma Lehmann and Jeffrey Miller. Emma will teach Ag at Lisbon School and Jeffrey will be teaching Marketing at SRCTC-O. Motion carried unanimously.

Motion by Val, seconded by Sadie, to recognize the SRCTC's certified staff's intent to negotiate and to recognize Danielle Luebke, Desi Severance and Aaron Stone as the certified staff negotiators. Motion carried unanimously.

Dan and Randal will be at the following March member school board meetings to do presentations: Ellendale 7:00 p.m. on March 10; Kulm March 17 at 7 p.m.; Campbell-Tintah on the 12th at SRCTC-W at 6:00 p.m. w/a meal; and Edgeley on the 19th at 6 p.m. Dan and Randal attended eight member school board meetings in February.

Motion by Kris, seconded by Michelle, to approve the audit of SRCTC's financial records FYE June 2024 by Nadine Julson LLC. Daniel Julson gave the board a report of the audit to the board, mentioning that random samples were taken of accounts payable, payroll and items for the federal audit and matched accounts receivables with member schools and ND CTE. He also mentioned the lack of segregation of duties, which is common for schools. The opinion of sound financial reporting was given. Motion carried unanimously.

Dan mentioned the following summer opportunities/camps: Summer SAE for all of the Center's Ag students, a welding class offered by Cohl Ringler; a Scrubs camp for students entering 8-12th grades to be offered June 16-18 is being planned by Essentia Health and NDSCS; and a NDSCS Titan Machinery Diesel Camp for 9th & 10th graders to be offered July 14-16. Dan received notice this a.m. of a Sanford LPN partnership with Lake Region. It requires students to work full-time to repay their degree. This may be created for NDSCS as well.

Assistant Director's Report

Randal is in the process of getting training dates set up in March for the new Emerging Tech automation kits and ACDC trainers.

Meals will be provided to our bus drivers in March. CTE Month inserts that were in the local newspapers will be sent out and there have been CTE Month posts on social media. There were tours at the Oakes Center this morning for North Sargent students and Sargent Central students this afternoon.

A meeting for Greater SE ITV principals will be held either March 25 or 26. The Superintendents meeting will be held in conjunction with the April 25 Schoolmasters meeting.

The current scheduler for ITV classes across North Dakota isn't going to be available next year. Using a different scheduler fell through so the State is going w/Plan C, which includes dial up rather than classes coming up automatically. A TEAMs format is being researched.

Director's Report

Dan met with legal counsel in early February. Paperwork was served last Friday and the instructor has 21 days to combat it. Keys were returned however the laptop has not. We have parents who are frustrated because second quarter grades are unfinished.

Dan noted there were activities during FCCLA, SkillsUSA and FFA weeks. Lisbon FFA held a petting zoo for elementary students. There have been photos of recent CTSO successes. The FFA chapters have been competing at Napoleon, Little I, Kindred and Lisbon.

Dan is hosting Chamber Chats at the Wahpeton Center tomorrow in the Chef Training building to highlight CTE. Hayley Bouressa, our East side Work-based Coordinator will be on hand. She has done career activities w/middle school students.

Dan plans to conduct interviews early in March for the Health Sciences Instructor and the Wahpeton Counselor positions.

The first draft of the new CTE funding formula to begin in July was heard yesterday in Jamestown. It is projected that the second reading will be in March. Dan feels our Center is going to come out ok on this. We are doing what CTCs should be doing.

Student tours for Hankinson took place yesterday and Lidgerwood today. Tours for Wyndmere students will be tomorrow and Milnor Friday.

The next regularly scheduled meeting will be held at 7:00 p.m. Wednesday, March 26, 2025, at the Career/Tech Centers and any other designated sites.

Motion by Ben, seconded by Lisa, to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

A handwritten signature in cursive script, appearing to read "Janel Sayler", is shown within a light gray rectangular border.

Janel Sayler, Business Manager