

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER  
BOARD MEETING  
4/23/2025 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met April 23, 2025, at Wyndmere Public School with virtual connections after the National Technical Honor Society banquet. Neil Planteen, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent-V  
Nathan Berseth-Richland 44-Wy  
Chad Fyre-Milnor- V  
Lisa Graves – Wahpeton-Wy  
Amanda Huber-Edgeley-Wy  
John Manstrom-Wyndmere-Wy  
Sheila Nagel – Oakes-V  
Michelle Nelson-Wahpeton-V  
Tom Nitschke-Kulm-Wy  
Neil Planteen- Sargent Central-Wy  
Jason Semerad-Hankinson-V  
Sadie Siemieniewski-Lidgerwood-V  
Val Wagner – Ellendale-Wy

Board Members Absent

Markus Geffre-Fairmount  
Ben Loll-Campbell-Tintah  
Mark Qual-Lisbon

Others Present

Dan Spellerberg, Director-Wy  
Randal Brockman, Asst. Director-Wy  
Janel Sayler, Business Manager-Wy

Pledge of Allegiance

Motion by Val, seconded by Amanda, to approve the agenda. Motion carried unanimously.

Motion by Lisa, seconded by Amanda, to approve the minutes of the March 26, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Lisa, seconded by Tom, to approve the March Expenditure & Revenue Report. Revenue is at \$4,647,522 or 86.7% while expenses are at \$5,615,609 or 104.7%. The Edgeley building is the reason for the overage on expenses. Motion carried unanimously.

Motion by Nathan, seconded by John, to approve the March Activity Account Report. The balance of the Activities Account is \$255,629. Motion carried unanimously.

Motion by Lisa, seconded by Amanda, to approve the April General Fund bills as submitted in the amount of 989,823. Some purchases/payments include: gutters for the 25 house \$1,587 All New Gutter Service; Mac book Air for the new Lisbon Ag teacher \$1,349 Best Buy; wiring for the parts cleaner \$3,884 Chads Electric; cabinets for the 25 house \$13,895 Hills Cabinetry; Julson's for the Audit FYE 2024 (officially caught up) \$7,038; contract services to OPS for Oakes Marketing \$11,771; doors/soffit/millwork/trim

for the 25 house \$11,446 Riverside Bldg. Center; flooring for the 25 house from Three Rivers Decorating \$6,849;. and transfer of funds from US Bank to First Community CU. Motion carried unanimously.

Motion by Sheila, seconded by Tom, to approve Max Cline as the recipient of the April Student Award of Excellence. He is an Oakes Junior enrolled in Culinary Arts and was nominated by his instructor Mrs. Kemmer. Motion carried unanimously.

Students are wrapping up the to do list on the 2023 house. The closing on that house is scheduled for the middle of May. The students will start siding the 2025 house next week.

Motion by Nathan, seconded by Lisa, to approve the sale of the 2025 Construction Tech house in the amount of \$315,000. Title work is in progress. The closing date is June 1. Motion carried unanimously.

Mr. Stone and students have spent time looking at plans for the 2026 CT house project. He will bring the plan to the board in May. It will be another slab on grade project. Mr. Stone is also prepping for his upcoming advisory committee meeting.

Motion by Val, seconded by Amanda, to authorize Dan to seek bids for the 2026 CT house project. Motion carried unanimously.

There are two lots remaining for the 2026 and 2027 CT house projects. SRCTC had purchased the 10 lots for \$6,666 each. SRCTC will have invested \$19,000 (including specials) for the lot that the 2027 CT house will be placed on. The price for the lots on the other side of the block is \$24,900 each. The specials range from \$38,000 to \$45,000. There is potential for building at other locations. One stipulation is that the area be easy for buses to get in and out. Thoughts/ideas?

Motion by Tom, seconded by Lisa, to approve the teaching contracts with Scott Thiel, Wahpeton Ag, and Allyson Tollefson, Health Sciences. Three interviews were held for the Wahpeton Ag teaching position and five for the Health Sciences teaching position. There will be a Summer SAE employment agreement for Mr. Thiel and a Curriculum Development employment agreement for Ms. Tollefson. Motion carried unanimously.

Motion by Val, seconded by Lisa, to approve the certified staff negotiations package including: Year 1- \$680 on the base, changed the HSA tiers from Single, SPD & family to Single & Family and increased the employer HSA match \$150 on Single and \$300 Family; Advisors who have individuals who qualify for CTSO national conferences will be paid \$100/student up to a cap of \$500; and approve any steps or lane advancements and the insurance increase; Year 2-\$750 on the base, approve any steps or lane advancements and the insurance increase. The credit for attending PDC could only be used once for lane advancement but can now be used once every five years. The negotiations meeting was held last Tuesday. Projected increases for health insurance are pretty significant; the reason being they need to build up funds for weight loss medications. Dan was told an estimated 15-20% increase. Motion carried unanimously.

The percentage increase for the noncertified will be the same as the certified staff. Dan will bring this to the next board meeting. Dan has acquired the spreadsheet for all business managers and has reached out to area schools concerning custodial & admin assistants. Janel will not be needing health insurance towards the end of next year.

Regarding the Edgeley building issues, the parking lot should be redone by Monday. Crushed concrete is being used. The contractor says the roof is fixed. That will be determined with the next rain. The sheet rock has been replaced at least once. They will have to dig deeper into the air handler issue. SRCTC owes Gast Construction a fair amount of money but will be withholding it until these items are fixed.

Certified contracts will be sent out tomorrow now that the negotiated agreement has been approved. Dan will get member school assessments done once CTE funding is finalized. Some member school enrollments are going down. The SRTC staff is constantly looking for grants. Currently, our member schools are looking at a 3% & 3% increase on pre pupil funding.

Dan and Randal will present at the following May school board meetings: Ellendale May 14 at 7 p.m. and Richland May 14 at 5:30 p.m. They will split & conquer.

#### *Assistant Director's Report*

The Greater Southeast ITV administrators will be meeting Friday to coincide with the Schoolmasters meeting.

The following are the results of the SkillsUSA Conference in Bismarck April 13-15: Quiz Bowl-3 Oakes & 2 Edgeley students, Gold; Job Interview-Edgeley, Silver; Culinary-Wahpeton, Silver & Bronze; Firefighting-Lidgerwood, Gold; Carpentry-Wahpeton, Bronze and Diesel Tech-Wahpeton, Gold. The following golds were received at the FCCLA competition April 6-8: Say Yes to FCS, Job Interview, HTR Team, HTR Individual, Career Investigation, Fashion Construction and Sports Nutrition. Eleven FCCLA members have qualified for Nationals.

#### *Director's Report*

Dan included articles on Sexual Assault Awareness Month and the March 16-18 ND State HOSA Conference results. Marley Foss, Lexi Harris, Mallory Harris, Rebecca Schlader, Mariah Bopp and Brooklynn Witkowski will be advancing to the HOSA ILC in Nashville June 18-21. Dan was asked to speak at the local Lions meeting. A regional Work Force meeting was to be held here yesterday but not enough signed up so it will be attempted again in May.

Joe Weigel was recognized as the Advisor of the Year at the ND State SkillsUSA Conference held in Bismarck April 13-15.

A Small Engines workshop for Ag & Auto instructors will be held June 10-12. The class is limited to 20 and the class filled up in a two-day period. Other summer PD options are being considered.

Open positions include the Oakes Ag Instructor position, Wahpeton High School Counselor position and the Work Based Learning Coordinator for the West side.

SRCTC was awarded the full amount minus fees yesterday concerning our legal situation. Eleven percent interest starts accruing immediately.

Randal mentioned that Mr. Marquette is holding a roll over simulation Monday. He invited neighboring schools.

Twenty-one students were inducted tonight at SRCTC's NTHS banquet.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, May 28, 2025, at the Career/Tech Centers and any other requested sites.

Motion by Amanda, seconded by Lisa, to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is enclosed in a light blue rectangular box.

Janel Sayler, Business Manager