

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
5/28/2025 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met May 28, 2025, with the meeting being hosted at the Career/Tech Centers in Wahpeton and Oakes with virtual connections. Neil Planteen, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent-V
Nathan Berseth-Richland 44-V
Chad Fyre-Milnor- V
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Neil Planteen- Sargent Central-O
Mark Qual-Lisbon-V
Jason Semerad-Hankinson-W
Sadie Siemieniewski-Lidgerwood-V

Board Members Absent

Amanda Huber-Edgeley
Ben Loll-Campbell-Tintah
John Manstrom-Wyndmere
Tom Nitschke-Kulm
Val Wagner – Ellendale

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Marcus, seconded by Lisa, to approve the agenda with the addition of Item.5.6 2026 House Foundation Bid. Motion carried unanimously.

Motion by Michelle, seconded by Marcus, to approve the minutes of the April 23, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Mark, seconded by Lisa, to approve the April Expenditure & Revenue Report. Revenue is at \$5,523,045 or 103% while expenses are at \$5,993,199 or 112%. Motion carried unanimously.

Motion by Sheila, seconded by Michelle, to approve the April Activity Account Report. Wahpeton DECA is lower due to national conference expenses. Accounts are at their lightest point. State Fair premiums will help the FFA accounts. David Tollefsrud and Logan Larson of Lidgerwood and Kerira Kania of Campbell will be competing at the SkillsUSA NLSC in Atlanta June 23-27; David in Diesel, Logan in Firefighting and Kerira in Restaurant Management The balance of the Activities Account is \$226,126. Motion carried unanimously.

Motion by Lisa, seconded by Marcus, to approve the May General Fund bills as submitted in the amount of \$114,171. Some purchases/payments include: four mini drones.\$5,396; Crime scene kits were resupplied \$701; 18 laptops \$17,280 and work tables \$1,993, all

for Emerging Tech; counter tops \$10,551 and Riverside materials \$8,756 for the 2025 house; and greenhouse supplies \$2,029. Motion carried unanimously.

Motion by Nathan, seconded by Sheila, to approve Samantha McHarry and Porter Glynn as the recipients of the May Student Awards of Excellence. Samantha was an Oakes Senior enrolled in Automotive Tech and nominated by Mr. Marquette. Porter was an Ellendale Junior enrolled in Agriculture and nominated by Mr. Beckstrom. Motion carried unanimously.

The sale of the 2023 house was closed May 15 and the 2025 house sale will be finalized June 2. Dan figures it will take two to three hours to clean and finish up things in the 2025 house. Sod and grass seeding has yet to be done.

The board viewed the 2026 house plans. Marcus recommended that a couple windows be added on the left elevation.

Motion by Mark, seconded by Jason, to approve the excavating bid from Ehlert Excavating in the amount of \$6,500. A bid was also received from Comstock for \$7,000. Motion carried unanimously.

Motion by Michelle, seconded by Lisa, to approve the electrical bid from Storm's Electric for \$13,470. This was the only bid received. Motion carried unanimously.

Motion by Michelle, seconded by Marcus, to approve the plumbing bid from Schmitt's in the amount of \$12,535. An additional tub is needed. The other bid received was from Bernstein Plumbing in the amount of \$14,350 and didn't include a shower or a tub. Motion carried unanimously.

Motion by Marcus, seconded by Jason, to approve the HVAC bid from Schmitt's Plumbing in the amount of \$36,290 (\$22,620 plus \$13,670 for floor heat). Other bids received include: Bernstein's \$12,899.84 floor heat only and Triton Mechanical \$45,821. Dan recommended going with Schmitt's as it is easier to work with one contractor for both HVAC and floor heat. Motion carried unanimously.

Motion by Marcus, seconded by Lisa, to approve the foundation bid from Krump Construction in the amount of \$77,720. Krump's bid this year was \$74,000 but next year's house includes more concrete. This was the only bid received. Motion carried unanimously.

Motion by Marcus, seconded by Sheila, to approve the 2025-26 contracts with Ashley Michael for the Wahpeton Counseling position and Elizabeth Sundquist for the Lidgerwood and Fairmount Counseling position. Ms. Michael has been with SRCTC for the past nine years as our Campbell-Tintah Counselor. Ms. Sundquist is currently the Art instructor at Breckenridge and is half done with her Masters in Counseling. Motion carried unanimously.

Motion by Michelle, seconded by Lisa, to approve the signed 2025-26 certified contracts. Motion carried unanimously.

There are a few interested in the Oakes Ag instructor position and Mr. Weigel has shown interest in the half-time West side Work Based Coordinator position. The counselor position at Campbell-Tintah is open as well.

Sadie inquired about our Eastside Work Based Coordinator. Dan mentioned that she has been getting to know the students at the schools and has contacted various businesses.

Motion by Marcus, seconded by Michelle, to approve the noncertified pay increases which amount to the same increase as the certified staff at just over 4%. Dan has been trying to get Janel's wage closer to local averages. Wage increases are as follows: Janel \$1.65, Jodi \$.85, Eileen \$.80, Emerging Tech \$.75 and custodial \$.50. Motion carried unanimously.

Dan has requested the youth group advisors fill out a CTSO Youth Group Merit Pay evaluation form and return by June 1. They are to list attendance of events, community service activities, fundraising, etc. They are paid a base rate of \$500 plus a merit based amount. Dan will get amounts to the board next month.

Th board viewed SRCTC's summer schedule, including events. The Center office is closed Fridays in July.

The parking lot of the Edgeley CTC building was dug up and repacked. An interior roof panel was fixed and there wasn't any roof leaks yesterday when it rained. The damaged sheetrock resulting from the previous roof leaks need to be replaced. Gast's General Manager has put in his two weeks notice so Dan wants to get everything finalized before he leaves.

Assistant Director's Report

Dan has had exit meetings with Counselors Daisy Canfield and Kim Quast. Meetings will be set up for Ag Instructors Karston Beckstrom and Brady Coleman before the end of their contracts June 13.

NDACTE nominations have been submitted for Cameron Young for Educator of the Year and Daneille Luebke for Counselor of the Year. Programs to be nominated for the Directors Award of Excellence include Construction Tech, Marketing, Career Development, FACS and Agriculture.

The decision has been made to change from six rotations to five for the Emerging Tech Program. Trainings will be scheduled and videos will be used to help with training.

The Ag instructors will be working on their SAEP duties the month of July.

Director's Report

The night of May 14, Dan attended the Richland 44 board meeting and Randal attended the Ellendale board meeting and Randal attended the Kulm board meeting last night. The board viewed a Daily News article about the Wahpeton FFA banquet. Dan has been Invited to participate in an innovation project that Williston/Watford City is spearheading. Grant funds will help teachers who put in extra time in our center and stand alone schools.

State reimbursement claims are due July 1. Stand alone schools will receive a 3.5% increase over last year while Centers will receive an additional 6%. ND CTE is really close to finalizing funding for 2026-27. There are bucket benchmarks, as mentioned before.

Dan hopes to offer additional CTE offerings for the 2025-26 school year, including firefighting. One student was part of a pilot program this year. Evening or after hours give students opportunities to take additional classes.

The board reviewed the vehicle report. The one vehicle that needs the most TLC is the Oakes 2015 Suburban. Dan still has a small mini bus on radar but prices are over \$100,000. Upcoming maintenance includes updating the restrooms at the Oakes Center. Preliminary budgets will be available next month.

Dan asked for those board members running for reelection or not running to please keep SRCTC informed as it helps with planning.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, June 25, 2025, at the Career/Tech Centers and any other designated sites.

Motion by Michelle, seconded by Sheila, to adjourn the meeting. The meeting was adjourned at 9:00 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is positioned above the printed name.

Janel Sayler, Business Manager