

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
6/25/2025 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met June 25, 2025, with the meeting being hosted at the Career/Tech Centers in Wahpeton and Oakes with virtual connections. Neil Planteen, Chair, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent-V
Chad Fyre-Milnor- V
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Ben Loll-Campbell-Tintah-W
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Neil Planteen- Sargent Central-O
Mark Qual-Lisbon-O
Jason Semerad-Hankinson-W
Val Wagner – Ellendale-O

Board Members Absent

Nathan Berseth-Richland 44
Amanda Huber-Edgeley
John Manstrom-Wyndmere
Tom Nitschke-Kulm
Sadie Siemieniewski-Lidgerwood

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Business Manager-W

Pledge of Allegiance

Motion by Val, seconded by Mark, to approve the agenda. Motion carried unanimously.

Motion by Michelle, seconded by Lisa, to approve the minutes of the May 28, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Sheila, seconded by Val, to approve the May Expenditure & Revenue Report. Revenue is at \$5,539,158 or 103.28% while expenses are at \$6,268,670.5 or 118.75%. Edgeley CTC building costs are the lion share of the overages. Motion carried unanimously.

Motion by Marcus, seconded by Ben, to approve the May Activity Account Report. A few of the accounts are in the negative. There should be grant money coming in. FCCLA, SkillsUSA & HOSA have expenses for their national conventions. Edgeley School deposits Edgeley FFA revenue and then transfers it to SRCTC twice a year. The balance of the Activities Account is \$217,915. Motion carried unanimously.

Motion by Marcus, seconded by Kris, to approve the June General Fund bills as submitted in the amount of \$111,503. Some purchases/payments include: Emerging Tech laser engraver repairs by Global Tech \$2,256; Ag rent for Wyndmere, Wahpeton & Hankinson Schools; Dan got the Marco Tech copier leases negotiated for less by beating the tariffs; appliances for the 25 House, Nielsen Electric \$4,516; and materials for the two houses \$9,257, Riverside Bldg Center. Motion carried unanimously.

Motion by Lisa, seconded by Val, to approve Marissa Mumm as the recipient of the June Student Award of Excellence. She is a Wahpeton Junior and is currently in DC for the FFA WLC. Motion carried unanimously.

Edgeley Supt Tyler Hanson assured Dan there hasn't been any leaks in the CTC building with the recent rains. Dan asked Janel to pay the Gast Construction invoice for the roof and parking lot. Dan had asked for monument style signage quotes for the building but they have come in high so he will look at different options. The building is close to a bow tie finish.

Digging will begin July 7 for the 2026 CT House project. Sod has been put in the front yard of the 25 house.

Dan is confident that the Oakes Ag teaching position will be filled as there are three interested. There has been one reach out on the western Work Based Learning Coordinator position and one on the Campbell-Tintah Career Development Counseling position.

The board reviewed the CTSO Youth Group Merit Pay Summary. A rubric is used and he and Randal discuss and evaluate what the advisors have accomplished. This is paid at the end of June every year.

Motion by Ben, seconded by Jason, to keep board member compensation the same for the 2025-26 school year. It is currently \$75 + mileage. Motion carried unanimously.

Mobile Labs shared by the Ag instructors include: Meats, Ag Processing, Bobcats, Automated Mfg, Small Engines, Precision Ag, Drones & Surveying/GPS. Moisture had taken out some of the switches & lights in the Meats Lab. Some of the fridges & freezers were rusted so Dan fixed them up some and put them on Marketplace. The meat inspector was here yesterday. Some things need attention. A lot of the new instructors haven't used the lab to its full potential so he plans to do a PD. The 2024 Bobcats have been used for two years and have 100 hours on them. The power coat oven, sand blaster and welding parts of the Automated Mfg lab are all in pretty good condition. SRCTC used to get free engines from Briggs & Stratton for the Small Engines Lab but will use Carl Perkins for new engines. The Precision Ag lab needs a little TLC.

Dan received SRCTC's health insurance increases yesterday which are pretty close to the 18% he penciled in. There will be slight changes in member school assessments. We will have a few maternity leaves this year.

Planned maintenance at the Oakes Center include: upgrading student bathrooms, painting hallways and labspaces and sealing & striping the parking lot. Landscaping and parking lot sealing & painting will be done at the Wahpeton Center. Dan was quoted \$4,500 for the Wahpeton Center parking lot and \$6,500 for the Oakes Center. Last time, we paid \$17,000. Mr. Brockman has been replacing heaters. The Oakes Center was built in 1976.

Assistant Director's Report

Randal reports that he and Dan met with those that are leaving. One is moving to another state. One is going from teaching Ag to Science. The last one is planning to work in another industry.

The SkillsUSA NLSC is being held in Atlanta this week. The HOSA International Conference was held June 18-21 in Nashville. None qualified for finals. The FCCLA NLC will be held in Orlando July 5-9. Randal highlighted the following from the State FFA Convention held June 2-5: Edgeley's Dairy Cattle Judging Team placed second; Ava Siemieniewski of Lidgerwood qualified for National FFA Courtesy Corp; Richland 44 member Cora Hermunslie received a State Star in Ag Placement, took first place in Food Science and earned a baby bison; and Marissa Mumm of Wahpeton FFA qualified for the National Agriscience Fair. Many students received state and American degrees.

Randal announced that Cameron Young will be receiving NDACTE Teacher of the Year and Danielle Luebke will be receiving NDACTE Counselor of the Year at PDC August 4-6.

Pat is making sure all Emerging Tech equipment is in working order and updated. We are trying to set up training for some of the units at PDC.

There are big Career Ready Practices changes at the national level. They currently have 12 different headings with over 120 sub headings combined. The new changes will still have 12 categories but will have five listed under each. The State is going to require six of the 12 headings next year and all twelve of them the year after. If an instructor has 100 students, that comes to a total of 6,000 scores. We want to make the assessments meaningful and manageable and not overwhelming for the instructors. The report SRCTC has been using no longer aligns up with the new CRPs. PowerSchool will be used one more year and then we all will be switching to Infinite Campus. Randal will keep the board informed.

Director's Report

SRCTC's May Student Award of Excellence students were highlighted in the Oakes Times and the News Monitor highlighted the ND FFA results for Hankinson, Lidgerwood & Wyndmere FFAs.

Nineteen instructors took the Small Engines training June 10-12. Dan obtained funding from the state for the training.

State reimbursement claims are due June 30. Dan has Perkins to wrap up. He also needs to find out what the state is giving SRCTC for Sargent Central & Lisbon counseling programs. Emerging Tech is entered but just needs to be finalized.

Dan plans to deep clean some of our spaces. He found bird remnants in the Construction Tech building. He will have a little more time since the houses sold. He took note of a few things to be done at the Oakes Center when he was there in June.

There are two pallets of miscellaneous Construction Tech tools that will be put on a Steffes auction. There are no items over \$200.

Dan attended NDSBA's training on the new cell phone policy which will start the Fall of 2026. Students may use phones going to & from the Center as per the Wahpeton School policy drafted by Steve Hockert. SRCTC may need something for our rural students coming in on the buses. Punishments need to be weighed out and what is used for tracking needs to be decided. Ellendale School has had a cell phone policy for two years. Dan will find out what other Centers are doing since students from multiple schools attend our classes. A policy for staff will also be adopted.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, July 23, 2025, at the Career/Tech Centers and any other designated sites. Supper will begin at 6:00 pm.

This is the last meeting Neil will chair. He was thanked for his service.

Motion by Ben, seconded by Mark, to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is enclosed in a light blue rectangular box.

Janel Sayler, Business Manager