

**SOUTHEAST REGION CAREER & TECHNOLOGY CENTER
BOARD MEETING
8/27/2025 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met August 27, 2025. The meeting was hosted at the Career/Tech Centers in Wahpeton and Oakes with video connections. Markus Geffre, President, called the meeting to order and welcomed everyone.

Board Members Present

Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Amanda Huber-Edgeley-O
Ben Loll-Campbell-Tintah-W
John Manstrom-Wyndmere-W
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Tom Nitschke-Kulm-O
Mark Qual-Lisbon-V
Jason Semerad-Hankinson-W
Val Wagner – Ellendale-O

Board Members Absent

Kris Beck–N Sargent
Nathan Berseth-Richland 44
Chad Fyre-Milnor
Brandon Hanson-Sargent Central
Sadie Siemieniewski-Lidgerwood

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Bus Mgr-W

Pledge of Allegiance

Motion by Michelle, seconded by Lisa, to approve the agenda. Motion carried unanimously.

Public Comment – None

Motion by Mark, seconded by Sheila, to approve the minutes of the July 23, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Ben, seconded by Michelle, to approve the updated June Balance Sheet and Revenue Report. Expenditures didn't change. SRCTC received less reimbursement from NDCTE than expected. Revenue ended up at \$6,650,994.91 or 124%. Dan was told by NDCTE that SRCTC would receive the \$18,500 balance of the WBLC reimbursement and the \$19,600 for Administration for Edgeley with the 2025-26 payment. Motion carried unanimously.

Motion by Val, seconded by Lisa, to approve the July Expenditure & Revenue Report. Revenue is at \$495,355.85 or 8.75% while expenses are at \$236,881 or 4.2%. Motion carried unanimously.

Motion by Ben, seconded by John, to approve the July Activity Account Report. The FFA chapters should be receiving ND State Fair premiums in September. Mrs. Langenwalter met with her DECA members to plan fundraisers. The balance of the Activities Account is \$249,931. Motion carried unanimously.

Motion by Jason, seconded by Michelle, to approve the August General Fund bills as submitted in the amount of \$87,572. Some purchases/payments include: plaques for the Hankinson Ag and Edgeley CTC buildings \$1,835; landscaping for the 2025 house by Dakota Designs \$3,450; Ehlert Excavating for 2026 house \$6,500; A/C maintenance at the Oakes Center by Grotberg Electric \$2,456; ½ of the '26 house foundation bid from Krump Construction \$38,860. Motion carried unanimously.

Motion by Lisa, seconded by Ben, to approve the 2024-25 DPI Financial Report, which reflects the General Fund and Activities Accounts. Motion carried unanimously.

Motion by Michelle, seconded by Lisa, to approve the destruction of records as per the ND School Board Association retention schedule guidelines. Motion carried unanimously.

Motion by Ben, seconded by Jason, to approve a lane and step change for Renee Langenwalter, Marketing-W Instructor, and a two lane jump for Rhonda Weigelt, N. Sargent Counselor. They submitted the paperwork before the August 15 deadline and these changes were budgeted. Motion carried unanimously.

Motion by Ben, seconded by John, to approve the employment agreement with Jessica McGuire to long term sub for Oakes Ag through the end of the first semester. She has an elementary ed background and was teaching Math at OPS. She will work on getting her credentials. Motion carried unanimously.

The foundation is done on the 2026 house. There was a snafu with the plumbing but it has since been fixed. The students have been at the site this week. They have built three walls. They have also leveled the site and 90% of the dirt work is done. It is going well and there are good numbers in the classes.

The board reviewed the 2025-26 Master Teaching Schedules. Options are being sought for Mrs. Langenwalter's first period class. The numbers in Mrs. Ketterling's second period Foundations of Ag class are light so the plan is for her to do Workbased Learning remotely for Ellendale School students. The Wahpeton Auto class was at 27 students but a few of them have been moved to other classes to make the class size more manageable.

Cameron Young, Edgeley Ag Instructor, was awarded NDACTE Teacher of the Year at PDC; Danielle Luebke, Hankinson Counselor, was presented with the Counseling & Career Development Professional Award and Randal was awarded Administrator of the Year. Dan said there were great PD workshops with a big focus on AI. Marcus congratulated Randal.

The back-to-school staff meeting was held in Oakes August 18. Mr. Brockman cooked lunch and Mrs. Kemmer made the salad. An opportunity was given to the staff to write down what they need to be successful. Dan and Randal will go through them and create a plan of action. Cell phone law & expectations were also discussed. Since implemented, Dan has heard a lot of positive comments.

The 2025 ACTE VISION Conference will be held in Nashville December 9-12. It is the turn for Board reps and superintendents from Edgeley, Hankinson and Campbell as well

as Board Chair Marcus to go. Spouses may go as well at their own expense. Dan asked that, if there is interest, to let him know. It is a great opportunity to see what CTE has to offer.

Motion by Ben, seconded by Michelle, to approve paying \$300/month September through May this year for a total of \$2,700 to rent an office at the Chamber office for Hayley Bouressa, our East side Workbased Learning Coordinator. Michelle mentioned that it makes sense for her to be there where there would be connections. Motion carried unanimously.

Motion by Mark, seconded by Ben, to approve the Professional Development Programs for Cassidy Bishop, Lisbon Ag Instructor, to get a Masters in Ag through NDSU and Liz Sundquist, Career Development Counselor for Fairmount & Lidgerwood to get a masters in Career Development through MSU Moorhead. Liz is half done w/her Masters. Both of these are budgeted. They will be required to sign a promissory note. Once they have obtained their degree, the loan will be forgiven 20%/year for five years. Motion carried unanimously.

Motion by Val, seconded by Lisa, to approve Madeline Severance and Aubrey Odens as the recipients of the August Student Awards of Excellence. Madeline is a Wyndmere Sophomore enrolled in Ag and Aubrey is a Wahpeton Senior enrolled in Ag. Aubrey was nominated by Scott Thiel and is also in Marketing. Motion carried unanimously.

Assistant Director's Report

ND Schools are now using a different ITV scheduling software. The state enters the schedules and changes are submitted to them to make. They have been very quick in making any needed changes. Randal reported that we haven't had any more issues than usual at the start of a new year.

The board reviewed the Emerging (High) Tech schedule. The first rotation began this week. Training will be held Thursday, September 25, for the AC/DC trainer and vertical mill. Trainings will be held throughout the year, some of them being one on one. All 22 schools pay a fee to be part of the Consortium. Carl Perkins funds will be used for more of the equipment purchases.

Director's Report

Dan noted a list of ND In-Demand Occupations determined by ND Job Service for which educators should be preparing students. Dan also touched on the September ND CTE newsletter. ND CTE moved out of the capitol this week and into the Bismarck Schools Hughes Educational Center. Dan also mentioned news articles highlighting the National FCCLA Conf attended by Mrs. Kemmer and members; Wyndmere Ag Instructor Mrs. Severance receiving the Honorary American FFA Degree at the National FFA convention this fall and Mrs. Langenwaller receiving the State Director's Award for Excellence in Marketing Education. Correspondence that Dan has received includes a membership request from Wishek School. Dan wants to hold off on this until ND CTE finalizes their funding formula.

Dan reminded the board that they may hold board meetings or retreats at any of the three Career Tech Centers – Wahpeton, Oakes or Edgeley. The Center will provide a meal and remote connections may be set up.

SRCTC has two open positions, the West side Workbased Learning Coordinator and Career Development Counselor at Campbell-Tintah School. Dan has been discussing alternative options with CTPS Supt. Wade McKittrick.

The start of this school year has been challenging but good things are happening too!

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, September 24, 2025, at the Career/Tech Centers and any other designated sites.

Motion by Ben, seconded by Lisa, to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is enclosed in a light blue rectangular box.

Janel Sayler, Business Manager