

**SOUTHEAST REGION CAREER & TECHNOLOGY CENTER
BOARD MEETING
9/24/2025 – 8:00 p.m.**

The Southeast Region Career & Technology Center Board met September 24, 2025. The meeting was hosted at the Career/Tech Centers in Wahpeton and Oakes with video connections. Markus Geffre, President, called the meeting to order and welcomed everyone.

Board Members Present

Chad Fyre-Milnor-V
Markus Geffre-Fairmount-W
Lisa Graves – Wahpeton-W
Amanda Huber-Edgeley-V
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Mark Qual-Lisbon-V
Jason Semerad-Hankinson-W
Sadie Siemieniewski-Lidgerwood-W

Board Members Absent

Kris Beck–N Sargent
Nathan Berseth-Richland 44
Brandon Hanson-Sargent Central
Ben Loll-Campbell-Tintah
John Manstrom-Wyndmere
Tom Nitschke-Kulm
Val Wagner – Ellendale

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Sayler, Bus Mgr-W

Pledge of Allegiance

Motion by Michelle, seconded by Lisa, to approve the agenda. Motion carried unanimously.

Public Comment – None

Motion by Mark, seconded by Jason, to approve the minutes of the August 27, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Lisa, seconded by Michelle, to approve the August Expenditure & Revenue Report. Revenue is at \$549,956 or 9.72% while expenses are at \$639,044 or 11.29%. Motion carried unanimously.

Motion by Sadie, seconded by Lisa, to approve the August Activity Account Report. A transfer from Square to DECA-W was just made. Hankinson FFA needs their state fair premiums. HOSA is in the negative due to national convention expenses. The balance of the Activities Account is \$233,563. Motion carried unanimously.

Motion by Sheila, seconded by Michelle, to approve the September General Fund bills as submitted in the amount of \$121,076. Some Carl Perkins purchases/payments include: plasma cutters for Wyndmere & Wahpeton Ag \$7,485; sewing machines for Richland 44 \$2,300; laptops for staff \$11,190; flower cooler for Lisbon Ag, manikins for Health Science-W and EMT-O \$3,948; blood pressure simulator for Health Sciences \$1,851 and a smoker for the Ag Processing trailer \$700. Other purchases include a desktop for Janel and laptops for admin and the WBLC \$4,750; 2026 house foundation \$39,377; framing

materials for the house \$6,480 and Wi-fi sensors for all the Center's fridges and freezers \$476. Motion carried unanimously.

Motion by Mark, seconded by Jason, to approve Beck Schmidt and Carson Qual as the recipients of the September Student Awards of Excellence. Beck is a Richland 44 Senior and enrolled in Construction Tech and was nominated by Mr. Stone. Carson Qual is a Lisbon Junior enrolled in Agriculture and nominated by Ms. Lehmann. Motion carried unanimously.

Sheeting on the 2026 CT House is 95% done and the students will start shingling tomorrow. Windows and siding will be delivered next week.

Motion by Lisa, seconded by Jason, to approve the garage door bid from Quality Garage Door in the amount of \$4,400. Other bids received included On Track Garage Door \$4,147.96 and Jensen Door Company \$5,819.15. The reason for going with Quality is because the belt drive is quieter and the opener is better quality. Motion carried unanimously.

SRCTC's Fall Enrollment is 1,858, up 241 students from last year. The biggest increases are in Lisbon Ag due to having a second instructor, Marketing due to having a full-time instructor at Oakes and Health Sciences.

The 2025-26 Program of Work will be finalized at the October meeting.

The Center's State Fair results will be relayed at the October meeting.

The board reviewed the updated Federal Carl Perkins requests and allocations. Most of the equipment has been ordered.

Dan met with our East side Work Based Learning Coordinator to stress that she makes sure our smaller communities are also targeted. She has 20 students signed up. Randal took our West side WBLC for a tour of our schools and introduced her to the administrators and counselors. Mrs. Bouressa spent a day with Mrs. Miller to answer questions, etc.

Randal highlighted the changes that have been made to Career Ready Practices. The CRPs are used to rate students' career readiness and that they have the life skills they will need. Instructors will get them completed prior to PT conferences. This is the last year ND schools will use Power School and it remains to be seen if Infinite Campus will be able to create a similar report starting next year.

Assistant Director's Report

Eight instructors have signed up for the Emerging Tech AC/DC & Vertical Mill training tomorrow at the Oakes Center. There are two weeks left in the first rotation.

The first teacher evaluations are due December 15.

Director's Report

The new CTE funding policy will be finalized at Tuesday's ND CTE board meeting and will begin with the 2026-27 school year. Dan and Randal will be attending the Governor's Workforce Summit October 2 in Bismarck.

Mrs. Bouressa, East side WBL Coordinator, is going to highlight some programs through the Chamber's Bones & Business Event by taking a skeleton around to the Center's programs and taking pictures.

As per ND CTE, 13 of the Center's schools are considered rural. We are doing our due diligence to serve our rural schools. Most of the newest CTCs are more suburban.

Dan met w/Campbell-Tintah Supt Wade McKittrick and Principal Seth Engelstad last week to develop a game plan for the counselor position. MN requirements are different than ND; counselors aren't required to have a Masters Degree. A part-time career advisor would be sufficient. Our counselors could possibly serve them and fill the need.

Amanda, Ben and Marcus have expressed interest in attending the ACTE VISION Conference along with a couple superintendents. Dan and Mrs. Severance will also be attending. Travel plans will be finalized in the next few weeks.

The next regularly scheduled meeting will be held at 8:00 p.m. Wednesday, October 22, 2025, at the Career/Tech Centers and any other requested sites or video connections.

Motion by Lisa, seconded by Sheila, to adjourn the meeting. The meeting was adjourned at 8:45 p.m.

A handwritten signature in blue ink, appearing to read "Janel Sayler", is shown within a light gray rectangular box.

Janel Sayler, Business Manager