

**SOUTHEAST REGION CAREER & TECHNOLOGY CENTER
BOARD MEETING
12/22/2025 – 7:00 p.m.**

The Southeast Region Career & Technology Center Board met December 22, 2025. The meeting was hosted at the Career/Tech Centers in Wahpeton and Oakes with video connections. Markus Geffre, President, called the meeting to order and welcomed everyone.

Board Members Present

Kris Beck–N Sargent-V
Nathan Berseth-Richland 44-V
Chad Fyre-Milnor-V
Markus Geffre-Fairmount-W
Ben Loll-Campbell-Tintah-W
Sheila Nagel – Oakes-O
Michelle Nelson-Wahpeton-W
Tom Nitschke-Kulm-V
Mark Qual-Lisbon-V
Sadie Siemieniewski-Lidgerwood-V
Jason Semerad-Hankinson-W
Val Wagner – Ellendale-O

Board Members Absent

Lisa Graves – Wahpeton
Brandon Hanson-Sargent Central
Amanda Huber-Edgeley
John Manstrom-Wyndmere

Others Present

Dan Spellerberg, Director-W
Randal Brockman, Asst. Director-O
Janel Saylor, Bus Mgr-W
Allyson Tollefson,
Health Sciences Instructor-W
Paige Kurowski, HOSA Officer-W
Stacy Martinez-HOSA Officer-W

Pledge of Allegiance

Motion by Mark, seconded by Val, to approve the agenda. Motion carried unanimously.

Public Comment - None

Motion by Michelle, seconded by Ben, to approve the minutes of the November 25, 2025, Career/Tech Center meeting. Motion carried unanimously.

Motion by Ben, seconded by Sheila, to approve the November Expenditure & Revenue Report. Revenue is at \$2,294,559 or 40.57% while expenses are at \$1,926,656 or 34.07%. Motion carried unanimously.

Motion by Michelle, seconded by Jason, to approve the November Activity Account Report. The negative accounts are closely monitored. The balance of the Activities Account is \$266,362. Motion carried unanimously.

Motion by Mark, seconded by Kris, to approve the December General Fund bills as submitted in the amount of \$92,203. Some purchases/payments include: welding screens for visual safety \$1,266; Sand Grant purchases for Construction Tech from Acme Tools \$2,452; gutters for the '26 house \$2,160; travel stipends for board members & administrators who attended ACTE Career Tech VISION Conference, refrigerators for Enderlin FACs \$1,498; lockers & stools for Lisbon Ag \$4,125. Motion carried unanimously.

Motion by Michelle, seconded by Tom, to approve Damon Kaczynski and Kinsley Martens as the recipients of the December Student Awards of Excellence. Mr. Bjugstad nominated Damon, a Lidgerwood Junior enrolled in Ag. Kinsley is a Wahpeton Junior enrolled in Marketing and was nominated by Mrs. Langenwalter. Motion carried unanimously.

Mrs. Tollefson along with two of her HOSA officers Paige Kurowski and Stacy Martinez highlighted the Health Sciences Program here in Wahpeton. Mrs. Tollefson is a nurse by trade. She teaches Health Sciences I & II, Medical Terminology, CNA and Intro to Nursing. Items taught include: communication/professionalism, teamwork & critical thinking, infection control, vital signs, CPR, CNA certification, healthcare ethics & legalities and basic patient care & safety. Students use a choking simulator along with a hands-on simulation reviewing the anatomy of the digestion system. She brought students to Allied Health to career explore and students have visited with a paramedic. They partner with facilities to get more experience and possibly learn what you don't want to do. Mrs. Tollefson is passionate about HOSA, which is nationally recognized. Stacy & Paige are Juniors at Wahpeton High School. Stacy is the Vice President of HOSA while Paige is the Social Media Manager. They attempted to line up a blood drive two different times but both were postponed due to weather. They have done bell ringing at Econofoods and are holding bingo fundraisers at the Eagles for three Tuesdays. They made \$740 last week. They attended the Fall Leadership Conference in Jamestown where they learned about health careers and paths, demonstrated skills and tested knowledge. The state HOSA conference is in March.

The boiler and floor heat for the 2026 house were trenched and hooked up before the storm. Insulation has been blown in the roof and the students have started sheet rocking and should be finished a week into 2nd semester. A few shingles and pieces of soffit were lost in the 60 mile/hr. wind.

Motion by Ben, seconded by Sheila, to approve the cabinet bid from Hills Cabinetry, Oakes, in the amount of \$22,433.45. The other bid received was from Nielsen Electric in the amount of \$23,598. Motion carried unanimously.

Motion by Jason, seconded by Ben, to approve the drywall/tape/texture/paint bid from Familias Drywall & Painting in the amount of \$12,117.40. This is the only bid received although another one was solicited. Motion carried unanimously.

Motion by Ben, seconded by Kris, to approve the bid of \$65,175 from Smith Motors for a 2026 Chevy Suburban nine-seater with a V8 engine. Other bids received include: \$70,300 for a 2026 Grand Wagoneer from Dakota Chrysler and \$58,380 for an Expedition XL Max 4x4 with a V6 engine from Wolfe Ford. The Expedition was a concern since the vehicle would be used to pull a trailer and mobile labs. This would also have to be special ordered. A 15-passenger van was brought up but they aren't legal for ND schools. Motion carried unanimously.

Beginning in January, Dan and Randal will attend a board meeting of each of the member schools. Their visit to OPS is scheduled for February 17. Dan asked that, if any schools have specific topics they want covered, to let them know.

The board viewed the holiday school schedule. Center classes resume January 5. NDSCS dual credit classes start back up January 14th.

Summer SAE agreements for the month of July will be sent to the Ag instructors in January. The agreements are contingent upon having a signed 2026-27 contract.

Motion by Ben, seconded by Jason, to approve SRCTC's 2026-27 school calendar. Feedback was received from several supts. This is the same draft the board was presented a month ago. Motion carried unanimously.

Assistant Director's Report

Randal heard from a couple principals that they aren't in favor of having Emerging Tech training during school and teachers don't want to miss out on their school breaks. Randal tries to mix it up a bit due to that fact. As of now, no more group training is set up for the rest of this year. Training will take place for individuals needing it. We are looking at getting some CR headsets with software that allow students to look at many different jobs. We demoed a unit and the students enjoyed using them. They can go in and do surgery like a doctor, work with wind generators or change oil on a car. The best use of our allocated Perkins funds needs to be decided.

Infinite Campus will be replacing PowerSchool. The State CTE department will be one district and the CTE Centers will be set up as schools under them. They hope to go live by July 1.

Multi-factor authentication has been set up for SRCTC staff to use for Outlook to help prevent getting hacked. To access Outlook, a code that goes to staff members' cell phones is entered. Schools across the state will use it beginning in January. This was a mandate from the State.

Director's Report

The board viewed a showcase of the East side WBL students put together by Mrs. Bouressa. The career development counselors have been very busy giving students career expos opportunities. Dan mentioned an article about Wyndmere Ag students continuing to build Jessy's toy boxes. SRCTC Christmas greetings were sent out to staff, schools, legislators, etc. Discussion was held at LaMoure School's board meeting last Tuesday concerning becoming a member school of SRCTC. They currently have a block schedule so they would need to create a hybrid schedule.

The board viewed the NDCTE funding policy which will begin July 1. Dan will keep the board informed. It doesn't look simple but it is. It is definitely different! Dan feels confident about our FTE count.

Ben, Marcus and Dan gave the board highlights of the ACTE Vision conference. There were sessions on AI, hydroponics helping school lunch programs, special needs students developing skills just like anyone else and leader accountability. Mrs. Severance has attended ACTE/NAAE for a few years due to receiving awards and serving as a regional officer. Next year is the 100th year of ACTE. The conference will be held in New Orleans. Dan said SRCTC will try to send more to that one.

Dan will send the board members the progress update of this year's Program of Work with the mid-meeting update.

The Oakes Ag Instructor position has been offered to a new long-term sub. Mrs. McGuire subbed first semester only. He is a former highway patrol officer and has been in the guard. He will work to get licensed. Currently, the only open SRCTC position is a part-time career advisor at Campbell-Tintah.

The next regularly scheduled meeting will be held at 7:00 p.m. Wednesday, January 28, 2026, at the Career/Tech Centers and any other designated sites or video connections.

Randal wished everyone a Merry Christmas & Happy New Year.

Motion by Ben, seconded by Michelle, to adjourn the meeting. The meeting was adjourned at 8:08 p.m.

A handwritten signature in blue ink, appearing to read "Janel Saylor", is written over a light blue rectangular background.

Janel Saylor, Business Manager