

**SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER
BOARD MEETING
06/30/2026
8:00 p.m.**

The Southeast Region Career & Technology Center Board met June 30, 2026 with the meeting hosted at the Career/Tech Center in Wahpeton and Oakes ND along with ITV connections. Markus Geffree, Chair, called the meeting to order.

Board Members Present

Markus Geffree, Fairmount-W
Val Wagner- Ellendale-O
Nathan Berseth – Richland #44-V
Sheila Nagel – Oakes - O
Kris Beck- N. Sgt - V
Michelle Nelson- Wahpeton-W
Lisa Graves – Wahpeton-W
Ben Loll- Campbell-Tintah-W
Sadie Siemieniewski – Lidgerwood – V
Brandon Hanson – Sgt Central - V

Board Members Absent

Tom Nitschke – Kulm
Jason Semerad – Hankinson
Amanda Huber- Edgeley
John Manstrom – Wyndmere
Chad Fyre - Milnor
Mark Qual – Lisbon

Others Present

Dan Spellerberg- Director
Randal Brockman, Asst. Director
Janel Sayler, Bus Mgr-W
Aly Stone, Bus Mgr-W

Pledge of Allegiance

Motion by Ben, seconded by Michelle to approve the agenda. Audit from Daniel Julson item 6.2 is postponed to July. Motion carried unanimously.

Public Comment – none

Motion by Lisa, seconded by Kris to approve the minutes of the May 27, 2026, Career/Tech Center board meeting. Motion carried unanimously.

Motion by Ben, seconded by Nathan to approve the May Expenditure & Revenue Report. Total revenue to date is \$4,805,132.65 or 84.97% while expenditures are at \$4,418,609.75 or 78.13%. Motion carried unanimously.

Motion by Ben, seconded by Lisa, to approve the May Activity Account Report. The balance of the Activities Account is \$263,846. A few accounts fluctuate but the negative balances were represented by their Youth Group pay, such as Hankinson FFA, deposits have been made, Wahpeton FFA is waiting for funds to come in from alumni. DECA is a bit of an exception due to purchasing product to sell at the store. Fundraising was done for a Hawaii trip; the trip was cancelled due to lack of planning. Funds raised can be used for a scholarship per legal counsel. Motion carried unanimously.

Motion by Ben, seconded by Sadie, to approve the June General Fund bills as submitted in the amount of \$163,030. A payment was made to Edgeley school that was unbudgeted, it was a maternity leave for an instructor. An additional laser engraver is being added to Emerging Tech, the funds are available and need to be spent annually. The final plumbing bill for Schmitty's for the 2026 house, and the electrician for finishing up and adding a few additional lights that was not in the original bid. Motion carried unanimously.

Motion by Lisa, seconded by Kris, to approve Jolie Lysne from Wahpeton, as the recipient of the June Student Award of Excellence. Mr. Thiel nominated her. She placed 2nd overall at State FFA, top 15 in another contest and is a great student in the classroom. Motion carried unanimously.

Motion by Michelle, seconded by Ben, to remove Janel Sayler and Eileen Vculek and add Alysia Stone as a signer on all FCCU and Old National Bank SRCTC accounts and credit card accounts. Motion carried unanimously.

Tabled, 2024-2025 financial records.

Dan gave the status of the 2026 house project. Three peaks of siding are left to be completed. Mr. Stone has a student that is willing to help him. They will work on it on Thursday. Some trim also needs to be completed. It is listed for sale and a couple of realtors have shown it. Grass is not growing well; additional seeds will be planted. The next step is to take some photos and get more PR out about it.

Most recent 2027 house renderings, the dormer was added to the roof above the main door. Pantry is added and a door to the mechanical room will be from the garage, there are a few adjustments to make but the overall footprint is represented. Sidewalk from front entrance to the street will be added. There will be a 10x10 pad at the back door that is figured in with the concrete cost.

2027 house foundation bids, 2 bids \$91,174 from Krump Construction, last year was \$88,000. 2027 will have a larger footprint with 2128 sq ft with 3 stall garage vs 2 stall garage with 1800sq ft. Camrud-Foss bid came in at \$93,590. When making sure they were apples to apples, found out they were missing 500sq ft of concrete. Before that correction, they were much lower. Dan recommended going with Krump construction

Motion by Ben, seconded by Val, to approve Krump Constructions bid at \$91,174 for concrete.

2027 house foundation excavation bids. The 3 bids were Ehlert Excavating for \$6,500, they did it last year, Matejcek Excavating for \$6,800 and Comstock Construction for \$7,200. Dan recommended Ehlert Excavating again this year.

Motion by Ben, seconded by Sheila, to approve Ehlert Excavating's bid for \$6,500 for excavation.

2027 house electrical bids. Storm Electric is the cheapest, several vendors will not bid if they know he is bidding it because of his price. This year, he came in at \$15,815. The other bid submitted was from Southern Valley Electric for \$27,500.

Motion by Ben, seconded by Michelle, to approve Storm Electric for \$15,815 for the electrical work.

2027 house plumbing bids. A revised bid from Schmitt's just came in with the tub and shower and is the lowest at \$20,697, to evenly compare the bids, their HVAC bid includes floor heat at \$15,550. Iverson Plumbing is \$35,000 for plumbing and an additional \$15,000 was added for floor heat. Burnstein Plumbing is \$63,067.62, while Wright Plumbing came in at \$66,800. Floor heat has been done in the past and will be done again in 2027.

Motion by Ben, seconded by Lisa, to approve Schmitt's Plumbing bid for \$20,697 with the additional \$15,550 added for floor heat.

Staffing – There are currently four open positions. We are looking for Admin Assistant in Oakes, Ag instructor in both Oakes and Ellendale. There was one interview for the Admin Assistant, but we couldn't come together with a financial package. Also, we are looking for a half-time counselor in Campbell, they are also looking to fill the position. In addition, an instructor requested a lane change. They have until August 15 to get credits.

Motion by Sheila, seconded by Sadie, to approve Haley Lautt's lane change.

CTSO Youth Group Merit Pay Summary - Historic average, this is based on overall performance, active youth group, involvement in community service, etc. This is the payment put in for their youth group work. The payment for Dan Spellerberg is the bare minimum and is based on the rubric, he took students to Little I, Kindred, ect. and advisor work. Co-op or work-based learning is the additional payment all instructors are able to earn; Ag instructors do SAEs during school year along with summer. It is \$75 per student, they go with their students to their jobs. Some are more comfortable with their Ag instructor than a WBLC.

Board member comp for 2026-2027. It is currently \$75/meeting. Board members do not believe that the rate should be raised. Some local schools such as Wahpeton and Campbell are lower. No motion needed.

Motion by Michelle, seconded by Kris, to approve the 2026-2027 administrator contracts and non-certified rate increases. Admin met with Ben and Mark 2 weeks ago to discuss options. They looked at similar positions in area schools, they agreed to follow their proposed raise percentage. Dan was the same, Randal was raised \$500 this year. Admin have been paying 10% of insurance, staff have been paying 2.5%. A smaller cash increase the first year due to the lower insurance. In addition, admin assistant in Wahpeton should receive a little higher percentage to get her to comparable rates and she leads the Infinite Campus transition that includes over 200 hours of training. 50 cent increase for cleaning, 35 cents for the Emerging Tech Coordinator. Motion carried unanimously.

2026-2027 Budget, Dan will keep assessments as small as possible. There is currently a rough draft but will be shared with the board meeting highlights so it can be reviewed before the next meeting. Property will need to be purchased for the 2028 house.

Oakes Site needs student bathrooms, paint, lab, wall washing/painting, replace/update heaters. Mr. Brockman has been working on this for a long time. The bathrooms are in need of repair. Some bids have been returned, more bids are needed as they seem high. Ripping

it down to the studs may not be the route due to labor cost. Funds of \$30,000 were allocated in 2025-2026 that were not used. They are functional but in dire need of repair.

Wahpeton site needs – landscaping. 3 trees may need to be removed that are dying from the top down. Some fruit trees were planted.

A Maverick was quoted from Vision and Wolfe Ford for both Hybrid and non-hybrid. Wolfe Ford was cheaper at \$33,270.50 vs Vision Ford for \$36,753.80 for a Hybrid Maveric. If we want those funds to go to the bathroom, we can do that too. It is frequently driven with 136,000-138,000 miles, Kelly Blue Book is \$3,500-\$4,000. An average of 10,000 miles are put on the vehicle per year. The fleet also includes a 2018 focus' 130,000 miles and 90,000 miles and they are used for a staff member to get to and from school along with additional trips to conferences as needed as they can all seat 4 people. The upgrade would be for Mr. Bjugstad in Lidgerwood. The Fusion is a hybrid purchased in 2020, no issues have arisen with it. Bathroom project will not be pushed off. Capital funds are what will fund it. This year, a portion of those funds were used for the purchase of the suburban. The remaining is earmarked for the bathroom project.

Motion by Michelle, seconded by Ben, to replace the 2013 Focus with a Maverick and complete the bathroom project next year. Motion carried unanimously.

Assistant Director's Report

Recap from Exit Evals. No hard feelings, Cheyenne in Edgeley wanted to continue working but needed the change due to life changes with a new baby. Eileen retired, everything was good on the exit eval. Dan conducted Janel's exit eval, Aly sat in to ensure all things were covered. All went well; feedback was given on what could be improved.

SkillsUSA & HOSA Nationals Updated & State FFA updates - 3 students went to SkillsUSA, one from each, Edgeley, Hankinson, and Wahpeton. Students did well, no one made it to the finals. NDSCS has a gold and bronze student. HOSA was in Indianapolis. Wahpeton took 2 students, and Oakes took 9, none made it to finals. 14,000 students were in attendance.

State FFA, 2 students from Wahpeton made the officer team. Wahpeton has never had 2 on at the same time. First state officer since 2002. Richland 44 did well. They placed 1st in Landscape, ag science environmental service. State premier chapter, State superior chapter, the east side did well this year. All chapters had a good showing.

NDACTE Awards - Michael Marquette will receive an award for New Educator at PDC.

Emerging Tech updates – The new laser engraver that was purchased is ready to go around next year. Hope to put something together so teachers can see the technology in action so they can utilize it. Sometime after PDC (2nd week in Aug)

Director's Report

Correspondence - Cary Wertz selected as Dickey County teacher of the county. Recognition for stellar performance. Dan reached out to Valley City Center, they lost their director, to see if they need guidance. They have 3 schools. Student award of excellence from last month and Wahpeton FFA Chapter were in the paper.

State reimbursement claims - 5 different small accounts need to be wrapped up this week to submit the final claims for the 2025-2026 school year. They are changing their system to Fluxx.

Summer Facilities updates – An attachment for each vehicle and their mileage/condition was included in the board packet. Hood cleanings were done on all kitchens, and some summer maintenance was needed. Taking a deeper dive into the bathroom project to look for additional bids.

Sale of SRCTC Items (Steffes) – There is a trailer full of misc. tools, two pallets worth, that should be put in a public auction. Images have been sent to staff to see if it can be used. Welder, small plasma cutters, etc. Also, set a price for the Focus and add it to the auction as well. Selling it would yield a higher return than trading it in. There is no dedicated need to keep the Focus after it is replaced.

Motion by Ben, seconded by Lisa, giving Dan Spellerberg authorization to sell the 2013 Focus and any unused/surplus tools/equipment.

The next regularly scheduled meeting will be 6:00 PM for supper and 7:00 PM meeting on July 22, at the Career/Tech Centers and any other designated sites.

Next month is our reorganizational meeting. We would like to invite Sheila, Kris and Amanda to this meeting as a thank you for your service.

Janel was thanked by the board members for her service. Janel mentioned Aly is doing wonderfully and Janel has had time to do some cleaning out of old files.

Motion by Ben, seconded by Lisa, to adjourn the meeting. The meeting was adjourned at 9:15 p.m. Motion carried unanimously.

Aly Stone

Aly Stone
Business Manager